

## UGBOROUGH PARISH COUNCIL MEETING

Wednesday 10<sup>th</sup> September 2014 at 7.30pm

Committee Room, Ugborough Village Hall

**Questions from the Public:** Complaints had been received on the poor maintenance of the Bittaford bus stops and phone box, the security mesh adjacent to the bus stop and the vegetation growing out of the viaduct. As DCC Highways were intending to repair the retaining wall in 2015, redecoration of the bus shelter and phone box would be deferred until after the work had been completed. A note explaining this would be displayed in the bus shelter.

Cllr Beable would remove the gutter supports on the bus shelter adjacent to the viaduct.

The Clerk would obtain a quote for a new noticeboard to be located in the Wrangaton bus shelter

### **District Cllr Ward reported on the:**

- Erme Remind Dementia Project, with a shared reading group event on the 9<sup>th</sup> October
- Our Plan consultation on sites for development, with the deadline extended to the 3<sup>rd</sup> October
- Green Infrastructure Plan consultation to the 30<sup>th</sup> September

**District Cllr Holway** reported on the Neighbourhood Planning Meeting at Woolwell on the 11<sup>th</sup> September, the SHDC Our Plan Workshop on the 19<sup>th</sup> September, and the campaign to encourage recycling

**County Cllr Hosking** advised that investigations were ongoing for drainage improvements at Lutterburn Street.

## DRAFT MINUTES

**Present:** Cllrs Beable (Chair), Daniels, Fletcher, Holway, Hosking, Hutcheon, Johns, Nelson, Smallridge & Widdicombe; SHDC Cllr Ward; 2 members of public

**14.095 To accept apologies for absence** None

**14.096 To note declarations of interest:** Cllr Holway, Item 14.098.10 (Pecuniary); Cllr Fletcher, Item 14.102 (Personal)

**14.097 The Minutes of the Meetings held on the 13<sup>th</sup> August 2014, as previously circulated, were confirmed and signed by the Chairman**

### **14.098 Planning**

#### **Planning Applications**

1. Extension to provide accommodation for elderly relative at North East Barn, West Peekes Farm, Bittaford Ref 0462/14 Mrs N Dunford **No objection. Usage restriction ancillary to the main dwelling**
2. Erection of agricultural storage building with associated retaining wall, erection of bank on boundary and widening of vehicular access at land at Leigh Cross, Bittaford Ref 0491/14 Mr D Price **No objection**

#### **Planning Applications considered at the Meeting held on the 13<sup>th</sup> August 2014 were ratified**

3. Erection of new dwelling and detached garage with office accommodation above at Godwell house, Godwell Lane, Ivybridge Ref 27\_57/1976/14/F **No objection**

#### **Planning Decisions Noted**

4. Loft conversion with new flue and modifications to existing openings at 1 Tower Lane, Moorhaven Ref 0330/14 **Conditional permission**
5. Listed Building consent for replacement windows to front elevation at 22 Fore Street, Ugborough Ref 57/1283/14/LB & 57/1487/14/F **Conditional Consent**
6. Householder application for replacement rear and side extensions and internal modifications at The Manor House, The Square, Ugborough Ref 57/1467/14/F **Conditional permission**
7. Resubmission of householder application 57/0896/14/F for 2 storey side extension at Station House, 1 Station Cottages, Wrangaton Ref 57/1687/14/F **Conditional permission**
8. Change of use of land to keep horses, together with erection of 2no. foaling boxes, tack room and feed store at West Cannamore, Avonwick Ref 57/1602/14/F **Conditional permission**
9. Non-material minor amendment (alterations and repositioning of windows and PV panels) to planning approval 57/1900/13/RM at Development site SX 6760 5575 Park Cottages, Ugborough Ref 57/1887/14/MIN **Granted**

#### **Planning Correspondence**

10. SHDC: Our Plan – Sites for development in Ugborough Parish

*Cllr Holway declared a Pecuniary Interest and withdrew from the meeting*

- Challenge the limited capacity of Ugborough Primary School and Ivybridge Community College, as both schools have potential spare capacity
- Sites SH-57-02-08/13, SH-57-10-13, SH-57-10-13, SH-57-03-08/13 and SH-57-11-08/13 should be considered together, which would resolve access limitations

- Flooding risk was more extensive than identified, with addition springs and stream from SH-57-11-08/13
- The historic strip field system should be preserved in sites SH-57-02-08/13 and SH-57-01-08/13
- Site 57-11-08/13 does not lie within the Conservation Area
- Site SH-57-03-08/13 is adjacent to a built up area, with landscape and wildlife impacts no greater than any other site.

11. DNPA: Strategic Housing Land Availability Assessment – Object to all sites, as they represent sporadic development in a rural area, with inadequate access onto Wrangaton Road, and are not sustainable.

#### 14.099 Finance

##### 1. Cheques approved for payment:

Cheque	Description	VAT	Gross
1643	S Woodman – August pay		393.70
1644	S Woodman – Expenses: office £31.36, travel £44.55		75.91
1645	Cutting Crew	22.40	134.40
1646	Ugborough Village Hall – Hall hire		18.12
1647	DCC Pension Fund		423.03
<b>Receipts</b>			
500062	Pinhey - Memorial		110.00

##### 2. The Financial Statement was received

Lloyds Current Account to 24.7.14	19032.29
Less payments & unrepresented cheques	2101.71
Plus uncleared receipts	330.00
<b>Total</b>	<b>17260.58</b>
Plus: Santander Acc to 17.4.14	10.39
<b>Total</b>	<b>17270.97</b>

##### Earmarked Reserves

P.3 grant	930.27
Prize money for parish map	300.00
Playground	3000.00
TAP: e-seniors	1500.00
Going the Extra Mile	750.00
<b>Total</b>	<b>6480.27</b>

**Total uncommitted funds      £10790.70**

#### Finance Correspondence

##### 3. Resolved to renew the South & West Internal Audit Internal audit contract

##### 4. Resolved to grant Ivybridge & District Community Transport Association £180 (Chq 1648)

5. Funding request: Bittaford Village Hall – Cllr Nelson confirmed that a grant application would be submitted to the Dartmoor Communities Fund

**14.100 Neighbourhood Development Plan** - A Workshop in the village hall had been arranged for Saturday 27 September 10am-4pm, including lunch, and the agenda would have a broader scope. Invitations would be emailed to those on the contact list

##### 14.101 Correspondence received

##### 1. Resolved to accept Option 1 (seasonal closure of public toilets at Bittaford & Ugborough)

2. Funding deadlines 31.12.14: TAP & Community Re-investment Projects Fund – Currently, the Parish Council was not eligible for the Community Re-investment Projects Fund. TAP funding would be discussed at the November meeting

3. SLCC Regional Conference, Taunton 26 November £69+VAT – No one would attend

4. IDALC Meeting 24 September – Cllr Smallridge would attend

5. SHDC: Review of Polling Districts – Line of proposed boundary queried

##### 14.102 Donkey Lane easement

**Resolved to request, for the offer of rights of access and easements of all services, including all fees and disbursements, a valuation figure of £7,500, or such other valuation as the Parish Council's solicitor advises is appropriate relative to our fiduciary duty.**

##### 14.103 TAP funded projects

1. **Going the extra mile** – Cllr Beable and the Clerk would meet Nick Colton on the 17 September

2. **e-seniors** – Sixteen 'seniors' had already expressed an interest. The course would be held over 5 weeks from 21<sup>st</sup> October in the Learning Suite at Ivybridge Library on Tuesday afternoons, with transport provided by Ring & Ride. Each course could accommodate 8 'seniors', and further courses could be arranged in January. The cost of each course, including transport, was estimated to be £490.

**14.104 Bittaford Playground grass cutting tender** – deferred to the October meeting

**14.105 Resolved to move the date of Parish Council Meetings to the first Wednesday of the month with effect from the 3<sup>rd</sup> December**

**14.106 Resolved to amend Standing Order 31K, as detailed in Appendix 14.106**

**14.107 Resolved to amend the Code of Conduct, as detailed in Appendix 14.107**

**14.108 Reports on Meetings attended** Cllr Smallridge attended the Ugborough Village Hall Committee Meeting. New chairs had been provided, and the roof and urinals repaired. The Preschool plan to paint the lower half of the walls and buy a dishwasher.

**14.109 Correspondence available at the Meeting** Noted

1. South Hams Society Bulletin, August 2014
2. DALC Annual Report 2013-2014

*Meeting ended 10.10pm*

*Date of next Meeting 8.10.14*

**Appendix 14.106**

**Amendments to Standing Order 31K**

*Replace:* ‘Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is not permitted without the Council’s prior written consent.’ *With:* ‘A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may:

- a) film, photograph or make an audio recording of a meeting;
- b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.’

**Appendix 14.107**

**Additions to the Code of Conduct**

Definitions

2. In this Code:

‘close associate’ includes someone you are in either regular or irregular contact with over a period of time who is more than just an acquaintance and who is someone a reasonable member of the public might think you would be prepared to favour or disadvantage

‘family’ includes your parents; parent-in-law; son/daughter; brother/sister; son/daughter-in-law; stepson and stepdaughter; grandparent; grandchild; nephew/niece; uncle/aunt; or any of the above of a partner; any partners of these people

7.3 Where a matter arises at a Meeting which affects the wellbeing or financial interest or position of you, any relevant person, member of your family or close associate (other than a Disclosable Pecuniary Interest) more than it would affect the majority of people living within the ward or electoral division affected by the matter.

(d) where you have an interest under Paragraph 7.3 you shall not take part in the discussion or vote on that matter save that you may speak on the matter before withdrawing from the Meeting room if members of the public are also allowed to speak at the Meeting.