

UGBOROUGH PARISH COUNCIL MEETING

Wednesday 10th October 2012 at 7.30pm

Committee Room, Ugborough Village Hall

Questions from the Public

- Parish Councillors supported the brown direction signs to the Ship Inn, and the Clerk would send a letter of support to Devon County Council
- Bittaford Flower Group had requested that the bus stop and metal benches next to the viaduct be repainted, and the Clerk would ask Martin Paul for a quotation.
- The new granite block outside the Old Bakery, Ugborough had already resulted in damage to parking vehicles, and Cllr Holway would investigate the matter
- Thanks were extended to Cllr Daniels and her helpers, who tidied up Bittaford over the weekend. The group would meet on the first Saturday of the month at 10am, and the Clerk would include details in the Newsletter.

Police Report Three crimes were reported in September, relating to common assault and criminal damage to motor vehicle. The old non-emergency number had been switched off, and was replaced by the 101 number. A new Police Surgery/Drop in for Ugborough would start in the Post Office in the Church to discuss crime prevention and any other issues. It would be held on Tuesday 6 November 2.30-3.30pm and 22 November 10.30-11.30am.

District Cllr Ward

- The TAP application had been submitted for dementia support and community transport
- Modbury Caring would restart in the Health Centre
- The boundary review had started, which would result in a reduction of Councillors, and consultations would be carried out in the new year.

District Cllr Holway

- The Cluster Meeting to determine the TAP allocations would be held on the 18 October, which he and Cllr Beable would attend
- SHDC, through the Local Government Association, would lobby the Government about the proposed reduction to the affordable housing requirement
- The Police Commissioner elections would be held on the 15 November, and a drop-in session had been arranged at Torquay Conference Centre on the 26 October
- The Waste Consultation deadline had been extended to the 21 October
- A Member Group was considering the future of Leisure Services
- Locality Funding of £600 was available to Ugborough, with the former Villages in Action funding of £1,000 being available for cultural activities

UNAPPROVED MINUTES

Present: Cllrs Beable (Chairman), Abraham, Daniels, Holway, Hosking, Hutcheon, Johns, D Wakeham & Widdicombe; SHDC Cllr Ward; 2 members of public

12.101 Apologies for absence were received from Cllr Lloyd & County Cllr Mumford.

Cllr L Wakeham had submitted his resignation, and Councillors expressed their thanks for his many years in the Parish Council

12.102 A declaration of interest was noted from Cllr Johns in respect of Item 12.104 (payment to Jane Johns)

Resolved to approve Dispensation Requests from Cllrs Abraham & Daniels in respect of Moorhaven Playing field

12.103 The Minutes of the Meetings held on the 12th September 2012, as previously circulated, were confirmed and signed by the Chairman

12.104 Finance

1. Cheques approved for payment:

Cheque	Description	VAT	Gross
1470	S Woodman – September pay		344.36
1471	S Woodman – Expenses: office £25, travel £54.90		79.90
1472	HMRC (PAYE)		326.40
1473	Jake Prowse (Diamond Jubilee)		50.00
1474	IDALC - subscription		8.00
1475	Audit Commission	27.00	135.00
1476	Cutting Crew	22.40	162.00

1477	Jane Johns (Diamond Jubilee expenses)		92.00
1478	Tom Holway – expenses (Incl Diamond Jubilee)	7.86	155.95
1479	Peter Dadge (Diamond Jubilee expenses)		50.00
Receipts			
BGC	SHDC – 2 nd Precept		6500

2. The Financial Statement was received

Lloyds Current Account to 24.8.12	10292.19
<i>Less</i> payments & unrepresented cheques	3209.87
<i>Plus</i> uncleared receipts	6700.00
Total	13782.32
<i>Plus:</i> Santander Acc to 2.7.12	10.39
Total	13,792.71

Earmarked Reserves

P.3 grant	939.72
Prize money for parish map	300.00
Total	1239.72

Total uncommitted funds £12552.99

Receipts were requested from Jane Johns, Peter Dadge and Cllr Holway. An expenses form was requested from Cllr Holway, as the emailed copy was illegible.

3. Audit Commission: Grant Thornton UK LLP appointed external audit for five years from 2012/13

12.105 Play provision

1. Moorhaven playing field – £35,350 had been awarded by Protecting Playing Fields, and all those involved were congratulated. A meeting would be held at Cllr Abraham's at 2pm on 15.10.12 to discuss the next steps
2. Bittaford footpath diversion – Subject to the agreement of the landowner, the Clerk would submit a revised application, with the diverted footpath running along the top of the field
3. Picnic bench – Poor weather delayed installation, which was deferred to 10am on 20.10.12

12.106 Neighbourhood Development Plan

1. The Public Consultation achieved a turnout of 70 residents, which was considered a good response, and comments arising from the consultation were detailed in Appendix 12.106.1. To achieve a wider response, a consultation leaflet would be sent out with the December newsletter detailing the options. The Clerk would submit invoices for hall hire and other expenses to SHDC, as confirmation on funding was still awaited.
2. Employment/consultancy arrangements – deferred until Cllr Holway had provided the budget
3. Boundary meeting with Ivybridge Town Council – Following Cllr Hosking's consultation with the Rugby Club over the longterm usage of its site, the Clerk would arrange a meeting with Ivybridge Town Council to discuss its proposed boundary changes. It was considered that the land outside the development sites should remain within Ugborough Parish.

12.107 Wrangaton pedestrian island – Neighbourhood Highway Officer Nick Colton had reported that the works were in the year 2014-2015 of the Local Transport Plan. However, its priority was low and therefore may not receive funding. The Clerk would request an estimate of the costs of the work, with a view to requesting Invest in Devon funding from DCC

12.108 War memorial – Cllr Beable would ask John Fox to arrange the cleaning

12.109 Planning Applications

1. Installation of a canopy to the north eastern elevation of the building at Ugborough Primary School, Ugborough Ref BGX/DCC/3434/2012 **Support**
2. Retrospective change of use of land to private equestrian use and erection of stable/feedstore Appendix 5 at Land adjacent to Grooms Cottage, Parsonage Lane, Ugborough Ref 57/1640/12/F Miss S Stewart **Noted**
3. Construction of outdoor manege at Cantrell Stables, Bittaford Ref 0532/12 Mrs N Walke **No objection. Site to be reinstated after use, within 21 years**
4. Remove Leylandii Hedge at Firslea, 1 Brook Gardens, Ugborough Ref /sp/57/2188/12/TCA **Support**
5. Fell oak at Bittaford Wood Caravan park Ref 12/0043 **Object** Details would be passed to the Tree Wardens for further comment

Planning Decisions – Noted

6. Agricultural determination for prior notification of agricultural milking parlour at Windy Ridge, Ugborough Ref 57/1827/12/AG Mr & Mrs Cooper **Prior approval not required**
7. Reduce canopy of Red Oak at 21 Vine Cottage, Lutterburn Street, Ugborough Ref 57/1855/12/TCA

Notification to Undertake Works

8. Retrospective change of use of land to private equestrian use and erection of stable/feedstore at land adjacent to Grooms Cottage, Parsonage Lane, Ugborough Ref 57/1640/12/F **Conditional permission**

Planning Applications considered at the Meeting held on the 12th September 2012 were ratified

9. Works to Trees in a Conservation Area: T1-Beech-Maximum crown reduction by 1.5 metres from foliage tip. T2-Pittisporum-Maximum crown reduction by 1.5 metres from foliage tips. T3-Maple-Maximum crown reduction by 1.5 metres from foliage tips. All three trees – crown thin by a maximum of 30% at 6 Lutterburn Street, Ugborough Ref 57/2020/12/TCA **No objection**

12.110 Correspondence received

1. Police: Request to relocate the grit bin, Hillside, Bittaford – Cllrs Abraham & Daniels would hold a site meeting with Neighbourhood Beat Manager PC Jacqui Hopper
2. DNPA: Development Management & Delivery Plan Document Policy DMD 24 – extensions & alterations to dwellings. Noted
3. National Training Strategy for Town & Parish Councils: Clerk awarded CiLCA 2012 Section 7 (General Power of Competence). The General Power of Competence would be discussed at the November meeting.
4. South West Ambulance Service NHS Foundation Trust: South Western Ambulance Services Right Care Initiative – Aims to ensure patients receive the best possible care, in the most appropriate place and at the right time.
5. IDALC Minutes of the meeting on 19.9.12 – discussed in Item 12.111
6. Dartmoor National Park Management Plan 2013-2018 – Input from the Parish Council was requested, and the Clerk would provide Councillors with the link to a questionnaire
7. DCC: Devon Heritage Services – The integrated service would be held at the Devon Heritage Centre, and free tours would be offered to the public
8. DCC: Annual P3 Workshop, Cuthbert Centre, Buckfast 23 October 9.30am – Cllr Holway would respond that he & George Fletcher would attend
9. Highway maintenance:
 - (1) Verge outside Bittaford Community Hall – Complaints had been received that the earth road bank was eroding, with the soil blocking drains and causing storm water to divert into nearby properties. The village hall maintained the bank, although it was understood that it was owned by Westcountry Housing Association. Neighbourhood Highway Officer Nick Colton had requested stabilisation matting, and the Clerk would write to the Hall Committee to clarify the situation and request a resolution to the problem.
 - (2) Weed control - Neighbourhood Highway Officer Nick Colton had responded that Himalayan Balsam was not routinely treated unless there was an over-riding issue, such as obscuring a visibility splay. Steve Mason, SHDC confirmed that, although weed spraying was DCC's responsibility, he would pass on the Parish Council's request to his operatives.
10. Redeeming Our Communities, Ivybridge Methodist Church 20 October 10am-4pm £10 - Noted

12.111 Reports on Meetings attended

1. Cllr Hosking attended the Ivybridge Masterplan Meeting, which discussed the draft plan. The developers of the northern site (Phase 1) were proposing to reorganise the Park & Ride facility, rearrange land uses and increase the housing allocation from 100 to 160 houses. Cllr Hosking would submit the following comments:
 - The Park & Ride/Transport Hub should be safeguarded
 - Highways should be fully consulted on the access arrangements to the site, to ensure that access to the southern site was not prejudiced
 - The design should reflect the local character of the area.
2. Cllr Beable attended the IDALC Meeting, where the experiences of developments in constituent parishes were discussed.

12.112 Correspondence available at the Meeting Noted

1. The Clerk Magazine, September 2012
2. NHS: Twentyfourseven, Edition 15
3. Clerks & Councils Direct, September 1012
4. Tor Homes: Open Door, Autumn 2012
5. Dartmoor Hill Farm Project, Autumn 2012 Update
6. Torbay Council & Devon County Council: Devon Heritage Services

Meeting ended 10.15pm

Date of next Meeting 14.11.12

Appendix 12.106.1

Neighbourhood Development Plan

Outcome of Public Consultation on 14, 15 & 22 September 2012

<i>Consultation</i>	<i>Responses</i>	
	<i>No.</i>	<i>%</i>
Housing		
Comments received on housing	93	
Some development supported by about		50%
Supported up to 15 affordable homes	26	
Were against development	15	
Supported large scale development	3	
Community Building		
Comments received on community building	25	
Supported some form of community building	14	56%
Wanted a new pre-school building	7	28%
Believe village hall is adequate	7	28%
Car Parking		
Comments received on car parking	18	
Supported additional car parking	15	83%
Shop		
Comments received on a shop	29	
Supported a new shop	15	51%
Happy with Post Office in Church or pub	8	27%
Community facilities		
Ideas and comments on community facilities	23	
Prefer Anchor and B&B to hotel	8	
Hotel at Wrangaton	1	
Want a community orchard	3	
Want allotments	2	
Suggested market in square	2	
Green space or village green	3	
Heritage and Environment		
Ideas for Heritage	14	
Promote history of village	2	
Invest in Church	4	
Transport		
Comments received on Transport	11	
Want traffic calming or speed reduction	4	
Consider access roads poor	5	
Employment		
Ideas received on employment	14	
Consider high speed broadband a priority	4	
Promote work opportunities for disabled	2	
Would like business opportunities	4	
Renewable Energy		
Ideas received on Renewable energy	15	
Supportive of some form of renewable energy	13	
Recreation		
Ideas received on recreation	11	