

UGBOROUGH PARISH COUNCIL MEETING
Thursday 12th November 2009 at 7.00pm
Committee Room, Ugborough Village Hall

Presentation by John Scott, Rural Housing Officer, Community Council of Devon on the Housing Needs Survey

The survey process had been developed over more than 10 years and was accepted by planners, planning inspectors and housing officers as a reliable assessment of housing need. It provided a snapshot in time in July 2009, when the survey was undertaken and used real people's circumstances to establish housing need. The information provided should be taken at face value. A breakdown of locations of people in housing need would be provided. Fifteen forms were returned from households who considered they were in housing need, and the need was established for 8 affordable homes over the next 5 years. The minimum viable development of affordable housing was assessed to be 7 homes.

John Scott would provide a short report on the survey for the Parish Magazine and offered to attend the Parish Plan Open Meeting with a representative from SHDC Housing.

The next steps were for the Parish Council to explore sites, and John Scott suggested that the SHDC Forward Planning section be consulted once the Princes Foundation had published its report. He would provide the DNPA with the survey results.

Questions from the Public

1. Reddacleave Brakes Golf Course, Dean Prior. Parish Council support was requested against the current enforcement action on the grounds that the golf course was a community resource that should be retained. Over 20 parishioners regularly used the course and its impact on the moor was minimal. The Clerk would write to DNPA in support of the golf course.
2. Planning Application 0320/09 Replacement dwelling at The Retreat, Shute Lane, Wrangaton. Further complaints were received on the decision-making procedure of the DNPA and the Clerk would ask the DNPA what recourse was available to complainants in these circumstances. *Cllr Beable declared a Prejudicial interest (applicant)*
3. Enforcement action at Cutwellcombe. The Public Enquiry would be held from 10am on the 24.11.09 at Follaton House. Neighbours expressed fears of a proposal for stock car racing on the site.

Police Report Four crimes had been recorded over the month, including damage to 5 Victorian street lamps at Moorhaven, which were irreplaceable. Speed in Bittaford continued to be monitored

Report from District Councillor Lawrence A budget gap of £900,000 was anticipated in the next financial year and, in addition, SHDC would lose £250,000 reimbursement from bus passes; the consultation on the funding and management of play areas continued, and Cllr Lawrence was pressing for all play areas to be treated equally; parking and ferry charges would be increased next year; and the Princes Foundation report was due to be published on the internet shortly, with the SHDC planners publishing their report in January for consultation. Cllr Lawrence provided details on grant funding available from the Greater Dartmoor Local Action Group, which the Clerk would include in the Newsletter.

UNAPPROVED MINUTES

Present: Cllrs Holway (Chairman), Abraham, Beable, Bremridge, Fox, Johns, Lloyd, D Wakeham & L Wakeham; District Cllr Lawrence; 12 members of the public

09.120 Apologies for absence were accepted from Cllr Daniels and District Cllr Fielden

09.121 Declarations of interest in items on the Agenda Cllr Beable: Item 09.132.9 (Prejudicial – applicant); Cllr Holway: Item 09.132.6 (Prejudicial – applicant); Cllr Abraham: Item - 09.125 & 09.132.1 (Personal – employment & residence); and Cllr Bremridge: Item 09.132.3 (Personal – residence)

09.122 The Minutes of the Meetings held on the 8th October 2009, as previously circulated, were confirmed and signed by the Chairman

09.123 Finance

1. Cheques approved for payment:

Cheque	Description	VAT	Gross
1238	S Woodman – Oct pay + back pay		344.03
1239	S Woodman expenses: Phone/internet £25, Travel £35.20, stationery £13.93, refreshments £9.00, postage £7.20	1.42	90.33

1240	Cutting Crew	16.80	128.80
1241	T Holway - expenses		53.94
1242	Transfer to Alliance & Leics		4000.00
1243	Cutting Crew	16.80	128.80
	Total	35.02	4745.90
Receipts:			
Receipt	Description	VAT	Gross
BGC	Alliance & Leicester – Sept interest		1.01
BGC	Alliance & Leicester – Oct interest		0.96
BGC	SHDC – 2 nd precept		5750.00

2. The Financial Statement was received:

Lloyds Current Account to 2.10.09	5997.60
Less payments & unrepresented cheques	4795.90
Plus uncleared receipts	0.00
Total	1201.70
Plus: Alliance & Leicester Acc to 2.10.09	11264.71
Plus uncleared receipts	4001.97
Total	16468.38

Earmarked Reserves

P.3 grant	973.57
Prize money for parish map	300.00
Parish Plan	1473.93
Total	2747.50

Total uncommitted funds £13720.88

09.124 Resolved to adopt the Housing Needs Survey

09.125 Moorhaven Playing Field – Favourable responses had been received with regard to extending the Parish Council's insurance cover and DCC had confirmed that the impact on highways would be considered less of an issue if the proposal could be demonstrated to benefit the local community and be more sustainable by reducing journey times. It was intended to make one of the two tennis courts multi-use and to create an adventure playground in woods at the corner of the field. A detailed survey of the site, including its geology, was required before it could be established whether planning permission was required and it was:

Resolved to provide up to £500 (excl VAT) towards the commissioning of a site survey. Cllr Abraham confirmed that he would be obtaining two quotations for the survey.

09.126 The Conduit renovation – Quotations were awaited

09.127 Bittaford street cleaning – A complaint had been received that Councillors Bremridge and Daniels had not arranged the site meeting with villagers

09.128 Christmas trees & lights. Resolved to make the following grants towards Christmas lighting: Ugborough PCC £50, Bittaford Methodist Church £25 and Bittaford Community Hall £25. Cllr Holway would arrange for Christmas trees to be supplied to Bittaford Community Hall and Ugborough

09.129 Resolved to approve the Risk Schedule The outstanding internal check of financial records would be conducted in December

09.130 Parish Councillor resignation – Cllr Burrell had resigned due to work commitments and the Clerk had displayed the statutory Councillor Vacancy notice. It was hoped to appoint a new Councillor through co-option and the Clerk would advertise the vacancy through the Newsletter and on the noticeboards.

09.131 Correspondence received

1. DCC: P3 Christmas Workshop, Aveton Gifford 27.11.09 – Cllr Holway and the Clerk would attend
2. Request for a pedestrian crossing at the Bittaford bus stops – The Clerk would ask DCC Highways whether a pelican crossing, zebra crossing, lollipop lady, or wig wags could be installed, and highlight the risk to schoolchildren crossing the road
3. DCC Highways: Traffic island, Bittaford – The bollards were never previously illuminated; the keep left arrows had been enlarged; and the new speed limit signs complied with current guidance.
4. Choice Based Lettings – Priority was awarded to housing applicants with a Devon connection
5. DCC Highways: Road closure, Wrangaton Road, Bittaford 8-22 January 2010
6. SHDC: Introduction of systems thinking into the development control and conservation service/activities. The Project, which would run until December 2009, included outcomes to: improve consistency in decision making; improve communications with Parish Councils; and improve performance and information on enforcement action.
7. BT: Adopt your local red telephone kiosk – Signs had been displayed in local red kiosks offering the local community the opportunity to adopt the kiosk without the telephony, or with a subsidised telephony service
8. DNPA Forum 2.15pm 27.11.09 – The clerk would suggest the following items for the agenda: The effectiveness of the Enforcement service in the light of recent staffing changes; and the provision of golf facilities at Reddacleave Farm.

9. DCC: SW Love Food Hate Waste campaign - Noted
10. South Western Ambulance Service NHS Trust Consultation - Noted
11. SHDC: Devolved services across the South Hams – DATPC to arrange 2 events in January 2010
12. Ivybridge Town Council: Shared working: Investigation of options for parishes in the Ivybridge area - It was confirmed that the Clerk, on behalf of the Council, would assist in the consultation
13. SHDC: Parish Remuneration Panel to meet 24.11.09 - No issues would be raised
14. DAPC Conference: Empowering Communities in Devon, Kenn Centre – No one would attend
15. DCC: Invitation to meet John Hart, new Leader of DCC 6.30pm 7.12.09 Dartmouth
16. Enforcement by action DNPA against golf course at Reddacleave Brakes, Dean Prior – The Clerk would write a letter of support for the golf course to DNPA

09.132 Planning Applications

1. Single storey side extension at Meadowside, Moor Park, Moorhaven Ref 0475/09 Mr & Mrs P Glanville **No objection, in principle, to an extension, but concerns raised that the proposed arrangement would affect the amenity of the adjacent property**
2. Conversion of barn to form new dwelling (Resubmission of 57/1156/09/F) at Hayloft, Haye Farm, Ludbrook, Ivybridge Ref s 57/1853/09/F & 57/1852/09/LB Mr D Smallridge **Support**
3. Demolition of existing porch and steps, construction of studio and entrance loggia above at 2 Rose Villas, Bittaford Ref 0494/09 Mr D Barrington **No objection**
4. Extension to existing vehicle repair garage to form a new MOT testing bay at Full Circle Motors, Ermington Road, Ivybridge (adjacent to Parish) Ref 27/1870/09/F Mr R May **No objection**

Planning Applications considered at the Meeting held on the 8th October 2009 were ratified

5. Householder applications for the erections of outbuildings at 1 & 2 The Old Coach House, Wrangaton, ref 57/1702/09/F & 57/1703/09/F Mr L J Croft **No objection, subject to a 1m wide hedge, using native species, being reinstated along the boundary with the dead end road**
6. Erection of new dwelling in grounds of Virginia Lodge at Plot adjacent to Virginia Lodge, Park Cottages, Ugborough Ref 57/1689/09/F Mr T Holway **No objection, subject to ratification at the 12.11.09 Parish Council Meeting Cllr Holway left the meeting during the Resolution**

Planning Decisions – Noted

7. Single storey dwelling house to replace existing at The Retreat, Shute Lane, Wrangaton Ref 0320/09 **Conditional permission**
8. Amendments to householder application 57/2343/08/F for alterations and extension to form two bedrooms, lounge and kitchen area including detached garage at Meadowside, Bittaford Ref 57/1595/09/F **Conditional permission**

Planning Correspondence

9. Planning Application 0320/09: Single storey dwelling to replace existing at The Retreat, Shute Lane, Wrangaton – DNPA Director of Planning & Sustainable Development, Chris France had responded that the application did meet the delegation scheme criteria.

09.133 Reports on Meetings attended

The Clerk attended the Ivybridge Clerk's Workshop, in which the possibility of shared parish working to provide services such as grass cutting, was discussed

Cllr Holway met the Ugborough Primary School Headteacher, who commented on the successful community use of the school playing field; the Parish Cluster Meeting, which discussed the Princes Foundation site allocation results; the Development Control User Group, which had employed consultants to improve the planning service; the South Devon AONB Annual Forum, which was celebrating its 50th year; and the Ivybridge Civic Evening.

09.134 Correspondence available at the Meeting – Noted

1. South Hams District Council – Agenda & Minutes
2. Senior Council for Devon – Everyone's Tomorrow, Sept 2009
3. Tor Homes – Open Door, Autumn 2009
4. South West Lifelong Learning network, Issue 10
5. DAPC Newsletter Nov/Dec 09
6. Trade publications

Meeting ended 9.55pm

Date of next Meeting 10.12.09