

UGBOROUGH PARISH COUNCIL MEETING

Wednesday 14th December 2011 at 7.30pm

Committee Room, Ugborough Village Hall

Police Report PCSO Shaun Barker would join Jacqui Hopper to provide temporary cover until the vacancy was filled. A venue for a fortnightly Police Surgery in the Parish was requested, possibly co-ordinated with the outreach post office. Six crimes of note were reported in November, including criminal damage to vehicle and burglary of a dwelling. Advice on security over Christmas was given, with a reminder of the 101 non-emergency phone number.

Report from District Cllrs Holway & Ward The outline planning application for Sherford has been approved, which will include four community hubs, a country park and 20% affordable housing, but reduced health facilities.

Details were provided on the Business Voice, Devon Emergency Management, Villages in Action and support services for the elderly.

UNAPPROVED MINUTES

Present: Cllrs Beable (Chairman), Daniels, Holway, Hosking, Hutcheon, Johns, D Wakeham, & Widdicombe; District Cllr Ward

11.112 Apologies for absence were accepted from Cllrs Abraham, Lloyd & L Wakeham; DCC Cllr Mumford

11.113 Declarations of interest in items on the Agenda were received from Cllr Daniels: Item 11.116.1 Personal (residence); Cllr Hosking: Item 11.120.1 Prejudicial (employment) & Cllr Beable: Item 11.120.6 Prejudicial (owner & applicant)

11.114 The Minutes of the Meetings held on the 9th November 2011, as previously circulated, were confirmed and signed by the Chairman

11.115 Finance

1. Cheques approved for payment:

Cheque	Description	VAT	Gross
1400	S Woodman – November pay		212.68
1401	S Woodman – Expenses: office £47.28, travel £95.85	0.83	143.13
1402	Cutting Crew	22.40	134.40
1403	Ugborough Village Hall		23.12
1404	Devon County Council – Salt spreader	262.40	1574.40
1405	J Abraham – Expenses (purchase of gate)	90.00	540.00
1406	DCC Pension Fund		337.11
1407	Information Commissioner		35.00
Receipt	Description	VAT	Gross
500012	Mr Camp - Roperidge		2.50
500013	Walter C Parson – Burial Monica Baker		350.00

2. The Financial Statement was received

Lloyds Current Account to 24.11.11	812.93
<i>Less</i> payments & unrepresented cheques	3214.24
<i>Plus</i> uncleared receipts	352.50
Total	-2048.81
<i>Plus:</i> Santander Acc to 1.11.11	13091.86
<i>Plus</i> uncleared receipts	0.00
<i>Less</i> uncleared payments	0.00
Total	11043.05

Earmarked Reserves

P.3 grant	973.57
Prize money for parish map	300.00
Total	1273.57

Total uncommitted funds £9769.48

Finance correspondence

3. Resolved to grant up to £150 for street planting in Bittaford and up to £50 in Ugborough

4. Resolved to grant the Parish Newsletter £200 Chq 1408

5. Resolved to grant Victim Support £30 Chq 1409

6. Resolved to transfer £2500 from Santander Acc to the Lloyds TSB Acc

11.116 Recreation Facilities

1. Moorhaven Playing Field – Two quotations had been received, with a further quotation requested, and it was noted that safety fencing was no longer required during the works. The Clerk would apply for grant funding.

2. Ugborough & Bittaford play areas

Resolved that:

- **The Parish Council would not acquire the Donkey Lane, Ugborough Playground from SHDC**
- **SHDC would be instructed to proceed with the improvements at Donkey Lane Playground, as specified in the Sutcliffe Play quotation, and subject to one of the swing pod seats being replaced with a flat seat.** The Clerk would ask that the slide be retained, possibly for use at the school.
- **The Clerk would claim the £5000 funding for Bittaford playground from SHDC, which would be placed in the Recreation Reserve**
- **The Playground Working Group be given delegated authority to negotiate improved facilities at Bittaford playground up to £5000.** It was noted that orders to Sutcliffe Play should be submitted by mid January to avoid the next price increase
- **The Parish Council would provide picnic benches at both playgrounds, possibly using £600 SHDC Locality Funding. The Clerk would obtain quotations for the picnic benches.**

An item on the proposed footpath diversion would be placed on the next agenda.

3. Resolved to become a member of the Devon Playing Field Association at a cost of £15 to March 2012

Chq 1410

11.117 Neighbourhood Planning

1. A Neighbourhood Plan covering the Ugborough area (LAX polling district) was proposed, with the Parish Council (the 'Qualifying Body') requesting a Neighbourhood Development Plan or Order, and SHDC providing a liaison officer to provide assistance. The provision of 25% social housing should meet the communities' needs, with the possibility of a Housing Association joining the Community Land Trust.

An introductory letter from the Parish Council would be sent out with the Parish Newsletter, with an invitation to meet Parish Councillors and a representative from Tall Oak Homes at a series of Consultation/Design Surgeries over the course of a week, at which views and observations would be sought to include in the Plan. On completion of the consultation, a public meeting would be held and a ballot.

Tall Oak Homes would expect the new village hall to be taken over by the existing community, and the Clerk would arrange for representatives from the Parish Council and Tall Oak Homes to attend the next Ugborough Village Hall Committee Meeting to clarify the situation and investigate the possibilities.

2. Communities & Local Government: Draft Neighbourhood Planning Regulation consultation – Cllr Hosking would respond

11.118 Diamond Jubilee commemoration & celebrations – A request to Dr Hurrell, the landowner of Ugborough Beacon for a beacon on his land had received no response to date. The Clerk would contact the Ugborough Fair Committee, the school and other local organisations to determine what celebrations had been arranged, and would offer the possibility of funding. The school would be consulted on the provision of commemorative mugs or other memorabilia to primary and pre-school children in the Parish.

11.119 Roperidge Charity – Cllrs Beable & D Wakeham would arrange the distribution of funds

11.120 Planning Applications

Cllr Holway abstained from any Resolutions

1. Retrospective application for siting of mobile home for residential use and change of use from agricultural land to equine use at Haydens Farm, Yellowberries Lane, Wrangaton Ref 57/2916/11/F Mr Rowe **Object to the mobile home, as inappropriate development in a rural area which could form a precedent; No objection to change of use** *Cllr Hosking left the meeting during the Resolution*

2. Construction of white PVCu conservatory to side of property at 5 The Mews, Moorhaven Ref 0519/11 Mr & Mrs M Oakshott **No objection, although a traditional design and materials would be preferred**

3. Householder application for alterations to existing house and construction of 2 new entrance porches, single storey link building and single storey garden room at Haye Farm, Ludbrook Ref 57/2801/11/F Mr & Mrs R Parsons **Support**

4. Householder application for single storey rear extension at Wayside, Avonwick Ref 57/2802/11/F Mr N Doggert **No objection**

5. Resubmission of planning application 57/1439/11/F (to replace existing porch, replace existing garden shed with new garden room/home office, and creation of new pedestrian access onto Fore Street at 2 Park Cottages, Ugborough Ref 57/3030/11/F Mr M Harris **No objection, subject to a condition requiring that the garden room/ home office be used only as ancillary to the main dwelling**

Planning decisions - Noted

6. Erection of single garage and log store at The Retreat, Shute Lane, Wrangaton Ref 0497/11 **Conditional permission**

7. One new mid pole sign to replace two existing signs at Carew Service Station, A38, South Brent Ref 0472/11 **Conditional permission**

8. Householder application for erection of replacement porch at Ugborough House, Parsonage Lane, Ugborough Ref 57/2433/11/F **Conditional permission**

9. Listed Building consent for alterations to existing house and construction of 2 new entrance porches, single storey link building and single storey garden room at Haye Farm, Ludbrook Ref 57/2466/11/LB **Conditional permission**

10. Retrospective planning application for the change of use of an agricultural machinery storage building to workshop and extension to the building by 1.8m at Wood Farm, Ugborough Ref 57/2477/11/F **Conditional permission**

Planning correspondence

11. Land at SX648555, Filham: Alleged unauthorised (septic tank &) timber fence – Unauthorised timber panels to be removed, post & rail fencing to be retained with hedgerow planting

12. DNPA: Dartmoor National Park Design Guide – *available for reference*

13. Certificate of Lawfulness Application for existing use of area of land as storage associated with fencing and turfing business at Land at Lower Eden, Yellowberries Lane, South Brent – The Clerk would investigate Parish Council records for evidence of usage.

14. Substantial earthworks had been identified at Magnolia Barn, Quarry Farm, Ludbrook, which were in excess of the planning permission, and the Clerk would request enforcement action.

11.121 Correspondence received

1. Devon & Cornwall Community Watch Association Community Awards Scheme 2011– Sue Johns finalist

2. SHDC: Draft Statement of Community Involvement – No response

3. The Prince of Wales Award 2012: £1000 prize for sustainable community initiative – No submission

4. Devon Libraries: Wrangaton stop would be removed, as no-one used the service during 2011.

5. Temporary road closures: A3121 from Haredon Cross to Lower Ludbrook Cottages 7.30-19.00, 9 January to 24 February; and Wrangaton Road, Bittaford 20m either side of railway bridge 9.30-15.30 3 February.

6. Ugborough Youth Group: Redecoration guidelines for Ugborough bus shelter – External walls should be redecorated using the existing colour; internal walls may include suitable artwork.

11.122 Reports on Meetings attended Cllr Holway and the Clerk had attended the P3 Workshop: Cllrs Abraham & Holway had attended the DNPA Forum

11.123 Correspondence available at the Meeting – Noted

1. Dartmoor Hill Farm Project

2. South Hams Connect, Winter 2011

3. DALC Newsletter Nov/Dec 2011

4. South Hams Society Bulletin Oct 2011

5. Village Green, Winter 2011

6. DCC: Travelling in Winter 2011/2012

Meeting ended 10.15pm

Date of next Meeting 11.1.12