

UGBOROUGH PARISH COUNCIL MEETING

Wednesday 15th July 2015 at 7.30pm
Committee Room, Ugborough Village Hall

DNPA Ranger Ella Briens reported on her role and Dartmoor National Park initiatives.

Questions from the Public

- Public liability insurance cover for the Ugborough Fair amounted to £600, and it was suggested that the cover may already be provided through the village hall or Parish Council. The Clerk would investigate the possibility of using the Parish Council public liability insurance
- The travellers at Hillhead had an adverse effect on local tourist businesses. Cllr Hosking advised that enforcement would take at least 12 months.

County Cllr Hosking reported that, following the transport review, it was proposed that the 91 bus may operate on Fridays only. The First contract was being taken over by Stagecoach.

Phase 1 of the BT Broadband contract, with the aim of 90% coverage, would continue. DCC had decided to award Phase 2 to Airband and was talking to other providers

Chapter 8 Training had been arranged for Cllrs Beable & Holway. Cllr Hosking would check that Matt & John Widdecombe would be offered training. Lutterburn drainage was being investigated.

The 2014 Ofsted had assessed DCC as 'Unsatisfactory', mostly in relation to children in care. This had improved to 'Needing Improvement' in 2015, and DCC's goal was 'Good'.

A proposal to extend the 30mph speed restriction in Bittaford to Skew Bridge would be possible, subject to funding of £3-4,000, which may be provided privately.

District Cllr Holway. The Development Management Committee would be considering the trial in which Parish & Town Councillors were permitted to speak at Committee Meetings, and the Clerk would confirm Parish Council support; SHDC reception would be open from 9am weekdays; The Leisure services contract would be going out to tender; and £3.5m had been awarded to promote industry and employment through Devon Renaissance. Details would be included in the Newsletter.

Denise Cooper presented her application to become a Parish Councillor

DRAFT MINUTES

Present: Cllrs Beable (Chair), Fairclough-Kay, Fletcher, Hart, Holway, Hosking, Hutcheon & Smallridge; DNP Ranger Ella Briens, UNDP Ian Smith, 1 public

15.072 Apologies for absence were accepted from Cllr Johns

15.073 Declarations of interest were received from Cllr Fletcher: Item 15.077.2 (Pecuniary) & Cllr Hosking: Item 15.077.4 (Personal)

15.074 The Minutes of the Meetings held on the 3rd June 2015, as previously circulated, were confirmed and signed by the Chairman

15.075 Matt Fairclough-Kay and Clive Hart were co-opted as Parish Councillor and signed the Declaration of Acceptance of Office

15.076 Neighbourhood Development Plan Completion would be delayed until Spring 2016, mainly due to the absence of affordable housing needs data and the identification of development sites. A successful workshop was held on the 1 July, based on the NDP themes, and Phil Baker (SHDC) would be meeting on the 20 July to clarify issues. A Conservation Area Character Assessment and associated Management Plan were being pursued.

A consultation was being undertaken on the Ivybridge Neighbourhood Development Plan, with a display at the Watermark and at www.ivybridge.gov.uk/local-information/neighbourhood-plan. Ian Smith had attended the Joint Neighbourhood Planning Meeting at Modbury, which identified the lack of housing needs data from SHDC, and the dominance of housing issues in plan preparation. A toolkit would have been helpful.

Cllr Hart advised that, if affordable housing needs were identified, then sites must be provided or the plan may be challenged. A consultant may be employed to identify potential development sites.

15.077 Planning

Planning Applications

1. Householder application for erection of garden sheds at Hill House, Ugborough Ref 57/1253/15/F

Mr & Mrs Brampton **Already approved**

2. Works to trees in a Conservation Area at 21 Lutterburn Street, Ugborough Ref AW/57/1310/15/TCA **Already approved**

3. Realignment of 2no. existing containers with provision of toilet and kitchen facilities and cladding of club facilities and additional parking at Manstow Football Ground, Filham Park, Filham Ref 57/1417/15/F Manstow Football Club **Support**

4. Change of use from residential equestrian to educational charity for people with learning difficulties and staff to live on site for animal care at Cannamore House, Avonwick Ref 57/1346/15/CU Breakthrough Transformation Trust **Support**

Planning Decisions Noted

5. Outline application (all matters reserved) for demolition of garage and erection of single split level dwelling house at 7 Filham Cottages, Filham Ref 57/0788/15/O **Conditional permission**

6. Householder application for proposed extension to dwelling to include enlargement of approved extension (57/3039/13/F at Erme View, Donkey Lane, Ugborough Ref 57/1017/15/F **Conditional permission**

7. Householder application for demolition of outbuilding and erection of two storey extension and alterations at Brackenhill, Ugborough Ref 57/1166/15/F **Conditional permission**

Planning Correspondence

8. Site Meeting at Land at SX 6483 5632 (Planning application 57/2472/14/O) 9.30am 20 July – Cllrs Hosking & Beable would attend

15.078 Finance

1. Cheques approved for payment:

Cheque	Description	VAT	Gross
1716	S Woodman – June pay		410.54
1717	S Woodman – Expenses: office £49.96, travel £44.55	2.00	94.51
1718	SHDC – Bittaford play area	20.00	120.00
1719	HMRC (PAYE)		314.00
1720	Cutting Crew	32.40	194.40
1721	Grant Thornton - audit	20.00	120.00
1722	Parish Online – Neighbourhood Plan	5.60	33.60
1723	SHDC – Neighbourhood Plan	42.07	609.43
Receipts			
500074	Hallets (U'Ren internment)		165.00
500075	Heart & Soul Funerals – Barker burial		385.00

2. The Financial Statement was approved

Earmarked Reserves

Lloyds Current Account to 15.6.15	25643.14	P.3 grant	514.07
Less payments & unrepresented cheques	3229.29	Prize money for parish map	300.00
Plus uncleared receipts	385.00	Playground	3000.00
Total	22798.85	TAP: e-seniors	550.00
Plus: Santander Acc	10.39	Going the Extra Mile	750.00
Total	22809.24	Capital projects	3000.00
Total uncommitted funds £14695.17		Total	8114.07

Financial correspondence

3. External Auditor – Annual return was in accordance with proper practices and no matters of concern had been identified

4. Cllr Fletcher verified the bank statements and reconciliations.

5. **Resolved to purchase the domain name ugboroughparishcouncil.org at a cost of £15pa**

6. Grant request: Modbury Caring – more details of local usage would be requested

7. Funding request: Ugborough Square planting – receipts to be provided

15.079 Correspondence received

1. SHDC: Town & Parish Council event, Monday 27 July 9.15am-1.45pm. Cllrs Beable & Holway would attend

2. DALC: Details of new councillor courses would be forwarded to the new councillors, to confirm attendance

3. DNPA appointments: Peter Harper was re-elected Chairman & Maurice Retallick Deputy Chairman. Parish Member nominations were Cllr Catherine Pannell & Cllr Maurice Retallick

15.080 Resolved to co-opt Denise Cooper as Parish Councillor for Ugborough West

15.081 TAP funding

1. e-seniors – A further course was planned for October/November. Details of the number of sessions and charges were being negotiated

2. Defibrillator – Cllrs Beable, Holway, Hutcheon & Smallridge would provide details of alternative suppliers at the August Meeting

3. Tool Pool – A response was awaited from Ermington Parish Council on its purchase of signs. Two sets of high Vis Class 3 jackets, leggings & gloves would be purchased. Councillors were able to provide hard hats and boots with safety toe caps.

15.082 Reports on Meetings attended Cllr Holway attended the AONB meeting

15.083 Correspondence available at the Meeting Noted

1. SLCC: The Clerk, July 2015
2. Clerks & Councils Direct, July 2015

Meeting ended 9.55pm

Date of next Meeting 5.8.15