

UGBOROUGH PARISH COUNCIL MEETING
Wednesday 2nd December 2015 at 7.00pm
Committee Room, Ugborough Village Hall

Questions from the Public Overhanging vegetation below Beacon View had not been cleared, which the Clerk would follow up; the Clerk would report a pothole on the ridge road and provide Councillors with the DCC online reporting link; fly-grazing had been noted in below the playground in Bittaford.

District Cllr Holway reported that SHDC was working with adjoining authorities to meet its commitments, including housing need, and would be considering devolution proposals; budget setting had started and would be determined on the 11 February; a new planning IT system was being introduced; the deadline for TAP applications was the 18 December; £1300 locality funding was available in the Parish, and an application was invited from the Drama Group; and the traveller site at Roborough would proceed, which may have implications for the travellers at Hillhead.

County Cllr Hosking reported that confirmation was needed of the missing junction sign at the eastern approach to Ugborough; Locality and Invest in Devon funding was available, amounting to £2000 per Parish, and a grant towards repairs to the side path at Ugborough Village Hall was suggested.

DRAFT MINUTES

Present: Cllrs Beable (Chair), Cooper, Fletcher, Hutcheon, Holway, Hosking, Nelson & Smallridge; Ian Smith

15.128 Apologies for absence were accepted from Cllrs Hart, Johns & Fairclough-Kay

15.129 To note declarations of interest and consider granting dispensation requests None

15.130 The Minutes of the Meeting held on the 4th November 2015, as previously circulated, were confirmed and signed by the Chairman

15.131 Neighbourhood Development Plan Progress report

The Working Group had developed the themes and wider plan writing, with the revised draft plan (including the consultation statement, basic conditions statement & list of appendices), being submitted on the 7 December for a 'health check' by consultants Community Spirit Partnership.

Feedback was due by 14th December, which would be considered by the working group at a meeting on 14 December. The Working Group would finalise the draft and all the associated documents, to submit to Ugborough Parish Council on 22nd December for consideration at the January 2016 Parish Council meeting. It was intended to issue the draft Ugborough plan for consultation in early 2016, with a referendum in June 2016.

Community Spirit Partnership would charge 2-4 days to review the Plan at a daily charge of £350.

15.132 Planning

Planning Applications

1. Change of use of land to residential and erection of detached garage at The Linhay, Haye Farm, Ludbrook Ref 57/2517/15/F Proven Ltd **Support, subject to conditions requiring a slate clad roof and restricting use to domestic garage**
2. Householder application for demolition of existing outbuilding and construction of ancillary two storey extension to existing house. Construction of rear patio. Conversion of loft space with rear dormer and increase in ridge height (resubmission of householder consent 57/1166/15/F) at Brackenhill, Ugborough Ref 57/2470/15/F Mr & Mrs Pickstone **Support**
3. Works to trees subject to TPO at Moorhaven, Bittaford Ref 15/0055 **No objection**

Planning Applications considered at the Meeting held on the 4th November 2015 were ratified

4. Erection of refreshment hut at Land at SX 684 578 Station Cross, Wrangaton Ref 57/2408/15/F Mr D Bowden **Object. Inappropriate location; traffic hazard; query site location**
5. Certificate of lawfulness in respect of the siting of mobile home at Cheston Cottage, Wrangaton Ref 0550/15 Mr & Mrs J Barclay **Object. Location too far from the main dwelling; should not be used as separate dwelling**
6. New pitched roof to garage at 2 Lanteglos Close, Bittaford Ref 0560/15 Mr W Headon **Support**

Planning Decisions Noted

7. Notification to undertake works at Rowan Cottage, Ugborough Ref 57/2022/15/TCA **Confirmed**
8. Householder application to widen existing vehicular access at Binwell Cottage, Filham Ref 57/2204/15/F **Conditional permission**

9. Erection of tractor & feed store at Lower Bowcombe Farm, Ugborough Ref 57/2159/15/F **Conditional permission**

10. Certificate of lawfulness for proposed use of building as B1 business, B2 general industrial and B8 storage and distribution at Unit 1 Wrangaton Business Park, Wrangaton **Certified**

11. Ground floor extension to provide guest bedroom & verandah at Brookwood House, Moorhaven Ref 0492/15 **Conditional permission**

12. Retrospective application for change of use from agricultural to light industrial at Cutwellcombe Farm, Avonwick Ref 57/1506/15/CU **Withdrawn**

Planning Correspondence

13. Brandon Lewis MP, Minister of State for Housing & Planning: Consultation on Prior Notification applications. The need for Prior Approval for permitted development rights provided a safeguard, as it enabled planning authorities to consider design, location and suitability of the agricultural building for conversion, although sustainability of location was not a consideration as it was recognised many agricultural buildings were not in village settlements. A review would be undertaken on how the permitted development rights in rural areas could be improved, and Ugborough Parish Council would be given the opportunity to express its views in the Call for Evidence.

15.132 Finance

1. Cheques approved for payment:

Cheque	Description	VAT	Gross
1761	S Woodman – Nov pay		453.94
1762	S Woodman – Expenses: office £66.92, travel & subsistence £74.93, Lengthsman equipment (Tool Pool) £61.96, Wordpress (Domain mapping) £11	14.07	214.81
1763	Information Commissioner - Data protection		35.00
1764	Cutting Crew	27.50	164.40
1765	Devon Wildlife Management – Bittaford playground		135.00
1766	Ugborough Village Hall		28.00
1767	Devon CC- eseniors (TAP)	20.00	204.00
Receipts			
500029	Modbury PC – Dementia Awareness (TAP)		150.00
BGC	SHDC – Defibrillators (TAP)		6000.00
BGC	Santander - Interest		4.25

2. The Financial Statement was accepted

Earmarked Reserves

Lloyds Current Account to 17.11.15	12027.54	P.3 grant	514.07
Less payments & unrepresented cheques	1826.75	Prize money for parish map	300.00
Plus uncleared receipts	0.00	Playground	3000.00
Total	10200.79	TAP: Community education	366.00
Plus: Santander Acc	15020.95	Going the Extra Mile	750.00
Total	25221.74	Dementia Awareness	150.00
		Capital projects	3000.00
		Total	8,080.07

Total uncommitted funds £ 17,141.67

3. Resolved to create a Dementia Awareness Reserve, and to convert the eseniors Reserve to Community Education

4. Resolved to increase Burial ground fees as detailed in Appendix 15.132.3

5. Resolved to grant the Clerk a heating & lighting allowance of £4 per week

6. Resolved to transfer £5000 to Santander Bank (chq 1768)

7. 2016/17 Budget Suggestions included a street light at Skew Bridge, Bittaford (£1000) and Community Lengthsman (£1000)

15.133 Correspondence received

1. SHDC: Community Governance Review. It was proposed to transfer the area East of Ivybridge from Ugborough Parish to Ivybridge Parish. The consultation would run to 24.2.16, and details would be included in the Newsletter.

15.134 TAP schemes

1. **Community Lengthsman** – A meeting had been held with Nick Colton, DCC Highways, who would provide a schedule of the work to be undertaken. To provide a central crossing in Wrangaton would cost £9000 and £12000 in Bittaford. Cllr Hosking was investigating the extension of the 30mph speed limit beyond Skew Bridge, and advised that it was intended to combine Traffic Regulation Orders to reduce costs. Clarification was requested on the use of farm vehicles, with red diesel, to clear debris from roads.

Resolved to purchase magnetic vehicle strips, vehicle flashing light and gulley pot cover lifter

2. TAP submission 2016: Resolved to submit a £9000 application for mobile traffic calming lights, in conjunction with Ermington, Cornwood and Yealmpton Parish Councils

15.135 Ugborough Fair insurance – Deferred to the January 2016 Meeting

15.136 Reports on Meetings attended

1. Clerk: Budgets & Precepts. Negotiations were progressing for Parish Councils to receive 1% business rates; it was proposed to charge business rates on public toilets; the precept demand deadline was the 31 March; and it was suggested that surplus funds at the end of the financial year be placed in a General Contingency Reserve
2. Cllr Nelson attended the DNP Forum. The Government's model for National Park funding was for a small core grant, supplemented by income from fees, charges, sales and donations, which the DNP was exploring with other National Park authorities. Pre application advice was available by email, and 88% of applications were determined within 8 weeks, with 89% being approved.
3. Cllrs Beable & Holway attended the Community Resilience Forum. The need for more Special Constables was identified; insurance to cover all volunteers cost £35pa; a ten figure map reference was needed for all bridges and strategic points, with laminated information sheets at strategic sites; a link was requested from the Parish Council website to dcisprepared.org.uk; and funding was available for Emergency Plan preparation.

15.137 Correspondence available at the Meeting None

Meeting ended 8.40pm

Date of next Meeting 6.1.16

Appendix 15.132.3

Burial Ground fees from December 2015

Deed of Grant: Single	£170
Double	£225
Cremation (1/2 plot – single or double)	£115
Burial	£170
Cremation	£90
Headstone: Upright (not to exceed 2'6" including base)	£115
Cremation (not to exceed 18" x 18")	£115
Flat	£60

Double charge for non-parishioners.

A Parishioner is defined as a current parishioner, or having lived more than half his/her life in the Parish, or at least 11 of the last 20 years in the Parish.