

UGBOROUGH PARISH COUNCIL MEETING

Wednesday 2nd September 2015 at 7.30pm

Committee Room, Ugborough Village Hall

DNPA Member Cathie Pannell introduced herself as the Parish representative, acting as a conduit between the Park and parishes. She would establish if any parishes in the DNP were preparing Neighbourhood Development Plans.

County Cllr Hosking would follow up a complaint that Kingsbridge Show signs had been damaged by contractors trimming roadside verges

District Cllr Holway reported on: the Licensing policy consultation; amendments to the TAP process; reversion to the original affordable housing requirements on development sites; and the continued participation of Parish Councils at SHDC planning meetings. Those seeking affordable housing must register on www.devonhomechoice.com, and those seeking help to buy must use www.helptobuy.org.uk.

UNAPPROVED MINUTES

Present: Cllrs Beable (Chair), Cooper, Fairclough-Kay, Fletcher, Hart, Holway, Hosking, Johns, Nelson & Smallridge; DNP Cathie Pannell

15.095 Apologies for absence were accepted from Cllr Hutcheon and Ian Smith

15.096 Declarations of interest were noted from Cllr Hart: Item 15.099.3 (Pecuniary)

15.097 The Minutes of the Meeting held on the 5th August 2015, as previously circulated, were confirmed and signed by the Chairman

15.098 Neighbourhood Development Plan

- Information was still being distilled from the local affordable housing needs survey.
- Engagement with the Ivybridge Neighbourhood Development Plan (NDP) consultation.
- A meeting between working group members and Phil Baker (SHDC Planning) was fruitful in shaping the direction and structure of the Ugborough plan writing process.
- Extra funding from Locality was being sought to pay for a consultant.
- The revised project plan and completion in the Spring of 2016 was still achievable, with the draft Ugborough plan consultation in early 2016.
- In September, policy writing and overall plan writing would continue, with the outcome of the local affordable housing needs service being factored in. A consultant would be recruited to undertake the 'deliverability' exercise.

Resolved to reappoint Vici Hemming to provide administrative support

An enquiry had been received about the possibility of a Neighbourhood Plan for Bittaford & Wrangaton, which would be discussed at the October Parish Council Meeting.

15.099 Planning

Planning Applications

1. Provision of an agricultural livestock building at East Cannamore, Avonwick Ref 57/1680/15/F Mr O Cole
Support
2. Add lean-to extension to existing Straw Barn at Elizabeth Svendsen Trust, Godwell Lane, Ivybridge Ref 57/1798/15/F The Donkey Sanctuary **Support**
3. Household application for single storey extension to dwelling (resubmission of consent 57/1017/15/F) at Erme View, Donkey Lane, Ugborough Ref 57/1743/15/F Mr & Mrs D Bedington **Neutral**
Cllr Hart declared a Pecuniary Interest and left the room during the item

Planning Applications considered at the Meeting held on the 5th August 2015 were ratified

4. Provision of stable block at Land at SX691 583 Cutwellcombe, Avonwick Ref 57/1628/15/F R Morton, S Woodhead & R Wotton **Neutral. Prefer more traditional design.** The Clerk would report possible unauthorised development on an adjacent site.

Planning Decisions Noted

5. Extension to existing stable building at Moorleigh, Moorhaven Ref 0339/15 **Conditional permission**
6. Realignment of 2no. existing containers with provision of toilet and kitchen facilities and cladding of club facilities and additional parking at Manstow Football Park, Filham Park, Filham Ref 54/1417/15/F **Conditional permission**
7. Retrospective application for conversion of bunk barn (revisions to planning approval 57/0292/15/F) Ref 57/1572/15/F at Whitmore Barn, Whitmore Lane, Modbury **Conditional permission**

Planning Correspondence

8. SHDC: No legal requirement for Planning Authorities to consult Parish Councils on the new prior notification applications (Part 3W General Permitted Development Order 2015), including Class Q: Agricultural buildings to

dwellinghouses. The Clerk would respond that, notwithstanding the Regulations, Parish Councils should be consulted, and Gary Streeter MP would be advised of concerns in relation to the prior notification applications.

15.100 Finance

1. Cheques approved for payment:

Cheque	Description	VAT	Gross
1732	S Woodman – August pay		627.14
1733	S Woodman – Expenses: office £33.08, travel £58.50, Tool Pool £364.07	60.95	455.65
1734	Cutting Crew	32.40	194.40
1735	G & J Fletcher – Neighbourhood Plan £30, maintenance £193.42	32.24	223.42
1736	Ugborough Village Hall – Hall hire		28.00
1737	DCC Pension Fund		446.46
Receipts			
BGC	SHDC – Neighbourhood Development Plan		3164.50

2. Financial Statement was approved

Earmarked Reserves

Lloyds Current Account to 17.8.15	11617.52	P.3 grant	514.07
Less payments & unrepresented cheques	1975.07	Prize money for parish map	300.00
Plus uncleared receipts	3164.50	Playground	3000.00
Total	12806.95	TAP: e-seniors	550.00
Plus: Santander Acc	10010.39	Going the Extra Mile	750.00
Total	22817.34	Capital projects	3000.00
Total uncommitted funds £14703.27		Total	8114.07

15.101 Correspondence received

- DALC: Community events insurance – the Parish Council’s Public Liability insurance cover could be used for community events provided the Parish Council was fully aware of arrangements for the event, with regular reports from the organisers, and a risk assessment was carried out to satisfy the insurers. It would not be necessary for the finance to go through the Parish Council, but it must satisfy itself that the event was run on good financial grounds and make it clear that it was not underwriting the event financially. To meet these requirements, a Parish Councillor would be nominated to the event organisation.
- SHDC: Alcohol & Entertainments Licensing policy, consultation to 6.11.15
<http://southhams.gov.uk/article/10322/Licensing-Policy-Public-Consultation> - to be included in the Newsletter
- SLCC Training: Parliamentary Outreach, Cullompton 1.10.15 Free – the Clerk would attend
- DALC Training Exeter – No one would attend
- L Ward: Dementia Awareness – Support dementia work by CVS & Modbury Caring. Suggest a stand at the Ermington and Ugborough Sustainable Saturdays.
- DCC Highways: Community self help and community support - to be included in the Newsletter
- Fire & Rescue Service: Working together with the Fire Service - to be included in the Newsletter. Modbury Caring may identify vulnerable groups
- DNPA: Invitation to ‘Connecting Dartmoor & Exmoor’ Evening Event for Local Councils 16 September – Cllrs Beable & Hosking would attend
- Devon Minerals Plan Consultation – Representations by 16.11.15, <https://new.devon.gov.uk/haveyoursay/> - to be included in the Newsletter
- DCC: ‘Say No! to Junk Mail’ leaflet & letterbox stickers – to be ordered for Ugborough & Bittaford village halls

15.102 TAP funding

1. TAP claims 2014/15: Ermington Parish Council had already received payment in relation to its Tool Pool invoice, and Ugborough Parish Council would submit an interim claim once Councillors’ expense forms had been received. The 2015/16 TAP process would not require Parish Councils to submit joint applications; repeat bids would not be considered; and applications would be determined by County & District Councillors only. The deadline for applications was the 18 December, and the Ivybridge Cluster Area was allocated £29,275.40

2. Resolved to buy three G5 defibrillators and external cabinets for Ugborough, Modbury & Holbeton from the South Western Ambulance Service NHS Foundation Trust under a 4 year lease scheme at a cost of £1800 (excl VAT) each

3. Tool Pool – Storage of tools and Emergency Planning would be discussed at the October Meeting

15.103 Reports on Meetings attended Cllrs Beable & Holway met Community Lengthsman John Widdicombe to discuss clearance of the spoil heap and gatepost repairs at the cemetery, and tree cutting at Bittaford playpark.

15.104 Correspondence available at the Meeting None

Meeting ended 9.25pm

Date of next Meeting 7.10.15