

UGBOROUGH PARISH COUNCIL MEETING

Wednesday 3rd June 2015 at 7.30pm
Committee Room, Ugborough Village Hall

DNPA Member John Nutley reported that he would be standing down as the Parish Member, but he had enjoyed the past 4 years and thanked the Parish Council for their support. He would follow up the funding for the Parish Heritage Appraisal. He provided details of the DNPA Parish Member ballot, which the Parish Council had not received

District Cllr Holway reported that he was on the Planning Committee and was appointed vice chair of the Licensing Committee. Locality funding of £1300 was available for the Parish, and applications were invited through the Parish Council for grants over £100. T18 continued.

County Cllr Hosking had submitted a report that the Transport Consultation had resulted in fewer cuts than anticipated, although it was proposed that the 91 bus service would be reduced to a Friday, with supplementary funding for the community car service being investigated. Cllr Hosking requested feedback from anyone experiencing difficulties as a result of the reduction in service, and the Clerk would suggest in the Newsletter a voluntary lift arrangement from Ugborough to Bittaford, where there was a greater range of bus services.

DRAFT MINUTES

Present: Cllrs Beable (Chair), Holway, Hutcheon, Johns, Nelson, & Smallridge; DNP Member Nutley, 2 public

15.061 Apologies for absence were accepted from Cllrs Fletcher & Hosking, Ian Smith (Neighbourhood Plan)

15.062 To note declarations of interest and consider granting dispensation requests None

15.063 The Minutes of the Meetings held on the 13th May 2015, as previously circulated, were confirmed and signed by the Chairman

15.064 Resolved to co-opt Matt Fairclough-Kay and Clive Hart as Parish Councillors. The remaining vacancy, for the Ugborough West Parish Councillor, would be filled at the July meeting

15.065 Neighbourhood Development Plan

A meeting would be held on 5 June with Phil Baker (SHDC Planning) to discuss

- Clarification on the number of homes within the Ugborough NDP area
- The conservation area character appraisal and the associated management plan
- Site assessment and possible additional consultancy funding
- Environment and biodiversity requirements
- Any additional evidence and work required to inform and support the development of the plan

Following the discussion, the project plan would be discussed and significantly revised, which would extend the project timetable.

Responses to the Interim Progress Report were still being received, processed and factored into the policy writing. The deadline for responses to the local affordable housing needs survey, including the Ugborough parish specific questions, had now passed.

Links had been formed with adjacent Neighbourhood Development Plan groups, and a combined NDP groups meeting may be held in June. Discussions with a prospective developer of a site within the NDP area had been deferred pending SHDC Planning's response to the pre-application.

5.066 Planning

Planning Applications

1. Householder application for demolition of outbuilding and erection of two storey extension and alterations at Brackenhill, Ugborough Ref 57/1166/15/F **No objection**

Planning Applications considered at the Meeting held on the 13th May 2015 were ratified

2. Householder application for proposed extension to dwelling to include enlargement of approved extension (57/3039/13/F) at Erme View, Donkey Lane, Ugborough Ref 57/1017/15/F **No objection**

Planning Decisions Noted

3. Retrospective application for works/rebuild and conversion to bunk barn at Whitmore Barn, Whitmore Lane, Modbury Ref 57/0292/15/F **Conditional permission**
4. Agricultural determination for prior notification for proposed farm building for storing grain and agricultural machinery at SX696 546 Fowlescombe Farm, Ugborough Ref 57/0707/15/AG **Prior approval not required**
5. Householder application for demolition of existing single storey garden block shed and replacement with single storey home office at Crossways Cottage, Filham **Conditional permission**
6. Reserved matters application pursuant to 57/2649/13/O for the erection of a single dwelling at Land at SX575 556 Donkey Lane, Ugborough **Detailed Plans Approved**

7. Single storey extension to rear, new roof over conservatory and new window in first floor bedroom at 2 Leigh Close, Bittaford Ref 0147/15 **Conditional Permission**

8. Single storey extensions and alterations at Edge Hill, Bittaford Ref 0156/15 **Conditional permission**

15.067 Finance

1. Cheques approved for payment:

Cheque	Description	VAT	Gross
1709	S Woodman – May pay		410.54
1710	S Woodman – Expenses: office £42, travel £74.25	2.83	116.25
1711	Ugborough Village Hall – hire: UPC £18.13; UNDP £27.75		45.88
1712	DCC Pension Fund		446.46
1713	Cutting Crew – grass cuts cemetery & Bittaford playground	32.40	194.40
1714	Community First Trading – insurance (3 year term)		579.82
Receipts			
500073	Martin & Sons (Short memorial)		220.00

2. The Financial Statement was approved

Earmarked Reserves

Lloyds Current Account to 17.4.15	29764.55	P.3 grant	514.07
Less payments & unrepresented cheques	5589.02	Prize money for parish map	300.00
Plus uncleared receipts	220.00	Playground	3000.00
Total	24395.53	TAP: e-seniors	550.00
Plus: Santander Acc	10.39	Going the Extra Mile	750.00
Total	24405.92	Capital projects	3000.00
Total uncommitted funds	£16291.85	Total	8114.07

Financial correspondence

3. Resolved to fund materials to repaint the bus shelter & phone box, and re-stain bench. The Clerk would first ask BT to repaint the phone box. Arrangements would be made to clear the weeds in the Square, and the issue would be considered in the Neighbourhood Development Plan

4. Resolved to grant Ugborough Parish Newsletter £250 (Chq 1715)

15.068 Correspondence received

- DCC: P3 Grant 2015/16 – No funding
- Complete Weed Control (Somerset & Devon) – the Clerk would request confirmation from DCC that the weed control service had ceased, and details of the areas previously controlled
- Local Government Boundary Commission: Draft recommendations on the new electoral arrangements for Devon County Council – No response
- DALC Training Courses – Matt Fairclough-Kay would confirm attendance of the ‘Being an effective Councillor’ course in Ivybridge
- DNPA: Planning training – None requested
- DNPA: Ballot of Parish Members – Catherine M Pannell would be selected

15.069 TAP funding

- e-seniors – As no response had been received from Ermington PC, the Clerk would arrange a further course in September, to which Ermington residents would be invited
- Defibrillator – Details would be requested from the SW Ambulance Trust & British Heart Foundation. Cllrs Hutcheon & Smallridge would source defibrillators.

15.070 Reports on Meetings attended Cllr Beable attended the exhibition on the history of the Church, which was well presented

15.071 Correspondence available at the Meeting Noted

- SLCC: The Clerk, May 2015
- Clerks & Councils Direct, May 2015

Meeting ended 9.15pm

Date of next Meeting 15 July 2015