

UGBOROUGH PARISH COUNCIL MEETING

Wednesday 7th October 2015 at 7.30pm

Committee Room, Ugborough Village Hall

Tim Pollard, South Hams District Council Locality Officer explained the Locality Service, which was still evolving. The aim was to combine a number of roles to provide a more efficient service and reduce the workload of the specialist teams of planners, environmental health and legal services. It provided a link between the public and internal workings of the council. Frontline officers were tasked to: check, report, document, enforce & educate, including fly tipping, abandoned vehicles and dog control orders. They could be contacted at customer.services@southhams.gov.uk

Questions from the Public A complaint was received about speeding on the A3121 through Ludbrook, and the Clerk would request at 40mph speed limit

County Cllr Hosking Authorities in Devon & Somerset had submitted an expression of intent to devolve, although education may be excluded from any arrangement. The central support grant was likely to be replaced by business rates.

District Cllr Holway reported: the affordable house requirement would be reinstated for developments of 2-10 dwellings; a discretionary business rate relief had been introduced; S106 funding would be made available for new and improved open space, sport & recreation facilities; the Home Choice partnership would continue in Devon; 2016 TAP arrangements; Government arrangements were awaited to resettle immigrants; and the Big Greenspace Challenge was making £5000 available for community greenspace projects.

DRAFT MINUTES

Present: Cllrs Beable (Chair), Fairclough-Kay, Fletcher, Hart, Hutcheon, Holway, Hosking, Johns & Smallridge; Ian Smith & Mark Walker

15.105 Apologies for absence were accepted from Cllr Nelson

15.106 Declarations of interest were noted from Cllr Fletcher: Item 15.109.5 (Pecuniary) & Cllr Hosking: Item 15.109.2 (Personal)

15.107 The Minutes of the Meeting held on the 2nd September 2015, as previously circulated, were confirmed and signed by the Chairman

15.108 Neighbourhood Development Plan

1. Mark Walker had proposed a Neighbourhood Development Plan for Bittaford, Cheston, Moorhaven & Wrangaton. He was advised to establish local support and consult the DNPA. Any Plan would run alongside the Ugborough Neighbourhood Development Plan and would be under the umbrella of the Parish Council.

2. Ugborough Neighbourhood Development Plan

- Findings of the local affordable housing needs survey had been incorporated in the Plan
- Consultation with Ivybridge Neighbourhood Development Plan (NDP) would be kept under review
- Development of themes and wider plan writing was on-going, including the area character appraisal
- The Community Spirit Team would be facilitating a workshop on the 17 October to further advance the plan and finalise the policies. The charge for their services would be £1200.
- It had been decided not to appoint a consultant for a desk top planning exercise to prove deliverability of the Plan
- The joint Neighbourhood Development Plans group met on 3rd October, which discussed: a strategic approach, including travel to work; self & custom build housing; rural exception sites for starter homes; 'place making', keeping the local character & vernacular; affordable housing requirement on sites; co-operation between Neighbourhood Plans; and business survey. A further meeting was planned for December.
- The draft Ugborough plan was due to go out for consultation in early 2016. The revised project plan and completion in June 2016 was currently considered to be achievable.

15.109 Planning

Planning Applications

1. Work to trees in a Conservation Area at Rowan Cottage, Ugborough Ref AW/57/2022/15/TCA **Support**
2. Erection of tractor and feed store at Lower Bowcombe Farm, Ugborough Ref 57/2159/15/F

Mr & Mrs P Martin **No objection**

3. Outline application with some reserved matters for residential development of 10no. dwellings with associated access and other works at Development site at Ivydale, Godwell Lane, Ivybridge Ref 27_57/2139/15/O Mr F Nurse **No objection. Concern raised that land may be required for an eastern access onto the A38**

4. Ground floor extension to provide guest bedroom and verandah at Brookwood House, Moorhaven Ref 0492/15 Mr R Hughes **Support**

Planning Decisions Noted

5. TPO Tree within front garden adjacent to front boundary wall of Vine Cottage, 21 Lutterburn Street, Ugborough **Confirmed**
6. Provision of an agricultural livestock building at East Cannamore, Avonwick Ref 57/1680/15/F **Conditional permission**
7. Householder application for single storey extension to dwelling (resubmission of consent 57/1017/15/F) at Erme View, Donkey Lane, Ivybridge Ref 57/1743/15/F **Conditional permission**
8. Prior approval of proposed change of use of agricultural building to dwelling house (C3) under Part Q(a) at Ludbrook Barn, Ludbrook Ref 57/1702/15/AGDPA **Prior Approval Given**
9. Provision of stable block at Land at SX 691 583 Cutwellcombe, Avonwick Ref 57/1628/15/F **Conditional permission**

15.110 Finance**1. Cheques approved for payment:**

Cheque	Description	VAT	Gross
1738	S Woodman – Sept pay		453.94
1739	S Woodman – Expenses: office £31.48, travel £112.05		143.53
1740	HMRC - PAYE		54.40
1741	Cutting Crew	32.40	194.40
1742	L Nelson – Expenses £70.20, planting £28.90	4.82	99.10
1743	G Beable - Expenses		43.20
1744	T Holway - Expenses		76.50
Receipts			
BGC	SHDC – 2 nd Precept		7500.00
500026	Green Funeral Co (Brown burial)		330.00
BGC	Santander - Interest		2.20

The Financial Statement was received

2. Financial Statement		Earmarked Reserves	
Lloyds Current Account to 17.9.15	13805.81	P.3 grant	514.07
<i>Less</i> payments & unrepresented cheques	1733.93	Prize money for parish map	300.00
<i>Plus</i> uncleared receipts	7500.00	Playground	3000.00
Total	19571.88	TAP: e-seniors	550.00
<i>Plus</i> : Santander Acc	10012.59	Going the Extra Mile	750.00
Total	29584.47	Capital projects	3000.00
Total uncommitted funds £21470.40		Total	8114.07

4. Cllr Fletcher verified the bank statements and reconciliations.
5. Santander Bank signatories would be amended to include Cllrs Fletcher & Hutcheon
5. To transfer funds to Santander Bank – deferred to the November meeting
6. Peninsula Pensions: Internal dispute resolution procedure – Cllr Fletcher was appointed Stage 1 appeal officer for the employer

15.111 Correspondence received

- DCC: Proposed Diversion Order Public Footpath 28 **Support**
- DCC: Urban highway grass cutting – No response
- Devon Wheels 2Work Motorcycles: Transport solutions for Devon – Details to be included in the Newsletter
- SHDC Cllr Ward: £150 available to Ugborough Parish to raise dementia awareness – Request the funds, to be held in reserves until a display at Ugborough Sustainable Saturdays could be arranged
- Devon Highways Parish & Town Council Conference, Ashill 14 October 9.30-15.30 – Cllr Beable would attend, unless Cllr Hosking could arrange a closer conference
- NALC: Transparency Fund – No application
- BRE National Solar Centre: Rural Community Energy Fund – details to be passed to the Neighbourhood Development Plan Working Group and village halls
- DNPA: Communities Fund 2015/16 – an application would be submitted for improvements to Bittaford playground
- S106 funding for Parish Open Space, Sport & Recreation Plan – details would be passed to the Neighbourhood Development Plan Working Group

15.112 TAP schemes

- Community Road Warden – Cllrs Beable, Holway, Hosking & Johns would identify highway works to report at the November meeting
- Tool Pool – Resolved to purchase a lockable metal storage cupboard, to be located in the cemetery shed**

15.113 War memorial – Cllr Hutcheon would arrange the cleaning

15.114 Reports on Meetings attended

1. Clerk – IDALC Clerk’s Workshop, which identified difficulties in claiming TAP funds
2. Clerk – SLCC Meeting. Parliament could be influenced by: lobbying the MP; e-petition; or contacting the Select Committee or the All Party Parliamentary Group. The Clerk would contact the Communities & Local Government Select Committee in relation to the Permitted Development rights for the change of use of agricultural buildings to residential.
3. Cllrs Holway & Hosking attended the Flood Resilience Event, and notes had been circulated
4. Cllr Beable & Hosking attended the DNP meeting on Airband broadband transmission on Dartmoor
5. Cllr Beable had met John Widdicombe at the burial ground, and he would be asked to remove the remaining spoil from the heap
6. Cllrs Beable & Holway had completed Ch.8 Training
7. Cllr Smallridge had attended the Ugborough Village Hall Committee Meeting, which had requested details of the defibrillator fitting arrangements

15.115 Correspondence available at the Meeting Noted

1. Clerks & Councils Direct, Sept 2015
2. The Clerk, Sept 2015

Meeting ended 10.08pm

Date of next Meeting 4.11.15