

UGBOROUGH PARISH COUNCIL MEETING

Wednesday 8th January 2014 at 7.30pm
Committee Room, Ugborough Village Hall

Questions from the Public

1. The applicant of 57/2943/13/VAR explained her proposals
2. Flooding at Lutterburn over Christmas was discussed. DCC did not respond to requests for help clearing drains; there was inadequate lighting, as the street lights switched off after 12.30pm; and flood warning signs were needed. The District and County Councillors would follow up the complaints, and the Clerk would provide details to Emergency Planning Officer Peter Dale and request flood warning signs. A co-ordinated community approach to flooding was needed and a pre-meeting, at 7pm before the February Parish Council Meeting, would be held to identify areas of concern and offers of help.

The buddle hole on Ivybridge Hill was completely blocked, and rubble was being washed into the village. Rubble was also being washed down from Whitmore Lane, causing a potential hazard to bikers on the A3121.

County Cllr Mumford reported on the financial challenges facing DCC.

District Cllr Ward advised that the Chief Executive was retiring and would be replaced by current corporate directors Alan Robinson and Tracey Winsor; Central Government funding for 2014/15 would be £3696k, which was £50k more than expected; SHDC proposed to support and resource (where possible) projects to provide for young people's housing needs; South Hams was in the top 3 for recycling in Devon, with 54% of waste being recycled, composted or reused; and the cost neutral local Council Tax Reduction Scheme would be implemented for 2014/15, with a hardship fund.

District Cllr Holway emphasised the need to submit TAP applications

DRAFT MINUTES

Present: Cllrs Beable (Chair), Daniels, Fletcher, Holway, Hosking, Smallridge & Widdicombe; SHDC Cllr Ward & DCC Mumford; 2 members of public

14.001 Apologies for absence were received from Cllrs Hutcheon & Johns

14.002 Declarations of interest and consider granting dispensation requests were noted from Cllr Daniels: Item 14.004.6 (Pecuniary)

14.003 The Minutes of the Meeting held on the 11th December 2013, as previously circulated, were confirmed and signed by the Chairman

14.004 Planning

Planning Applications

Cllr Holway abstained from any Resolutions

1. Dining room extension at Wildacres, Bittaford Ref 0673/13 Mr S Crang **No objection**
2. Outline Application (with all matters reserved except appearance and landscaping) for redevelopment of former Woodpecker Inn site to provide 20 low cost live/work units, office hub and associated parking at Development site at SX6935 5891, former Woodpecker site, South Brent Ref 57/3054/13/O Laurie de Mel Properties **Object. Unsuitable site for housing. Illustrative drawings are not in keeping with the character of the area**
3. Removal of condition 4 of planning approval 57/01420/01/F to allow studio building to be used as independent dwelling at Burnside, Avonwick Ref 57/2943/13/VAR Mr R Wickham **Object. Inadequate access and parking on site. Would reconsider if vehicular access to Burnside and parking was provided.**
4. Householder application for proposed extension and alterations at Erme View, Donkey Lane, Ugborough Ref 57/3039/13/F Mr & Mrs D Bedington **Support**

Planning Applications considered at the Meeting held on the 11th December 2013 were ratified

5. Householder application for rear extension and front porch (resubmission of application 57/1320/13/F) Ref 57/2886/13/F Mr & Mrs J Hobart **No objection**

Planning Decisions - Noted

6. Erection of barn for mixed horse ad agriculture use (13m x 8m) at 1 Leigh Close, Bittaford ref 0591/13 **Conditional permission**

14.005 Finance**1. Cheques approved for payment:**

Cheque	Description	VAT	Gross
1590	S Woodman – Dec pay		386.22
1591	S Woodman – Expenses: office £25, travel £58.50, stationery £13.35	2.22	96.85
1592	Cutting Crew	11.20	67.20
1593	SLCC (Subscription)		94.00
1594	HMRC (PAYE)		259.00
1595	G Beable – Chair’s expenses		143.60

2. The Financial Statement was received

Lloyds Current Account to 22.11.13	17344.44
<i>Less</i> payments & unrepresented cheques	3787.68
<i>Plus</i> uncleared receipts	845.80
Total	14402.56
<i>Plus</i> : Santander Acc to 31.3.13	10.39
Total	14412.95

Earmarked Reserves

P.3 grant	930.27
Prize money for parish map	300.00
Playground reserve	2000.00
Total	3230.27

Total uncommitted funds £11182.68

Cllrs Beable & Holway had purchased replacement Christmas lights at a cost of about £70, and would provide an invoice for reimbursement.

Cllr Daniels had carried out an internal audit on the accounts, which raised a few minor items, and she thanked the Clerk for her work.

3. Resolved to approve the 2014/15 Budget, as given in Appendix 14.005.3 and to request a Precept of £14000 for 2014/15

14.005 Neighbourhood Development Plan – The Focus Groups were progressing towards identifying options for the next public consultation. A joint meeting of Focus Groups, with Jo Widecombe, would be held on the 15th January, when it was hoped to form a Policy Group.

14.006 Bittaford Playground – Resolved to appoint Under Pressure to pressure wash the play surfaces at a cost of £150 (no VAT)

14.008 Correspondence received

1. Police & Crime Commissioner for Devon & Cornwall: Small Grant application for Wrangaton Pedestrian Refuge unsuccessful
2. DCC: Review of accommodation strategy for older people in Devon: Consultation event Monday 27 January Watermark, Ivybridge from 3pm – Cllr Smallridge would attend
3. DCC: Parish Lengthsman visit deferred following the bad weather
4. TAP applications – the Parish Council would support applications from: Ivybridge Town Council – Creative Connections (Ivybridge); Erme Parishes – Get Into Reading; and the proposal for an extra two days Parish Lengthsman per year. In the event that surplus TAP funds are available, a defibrillator would be supported.

14.009 Reports on Meetings attended None**14.010 Correspondence available at the Meeting** None

Meeting ended 9.30pm

Date of next Meeting 12.2.14

Appendix 14.005.3

PREDICTED COSTS FOR THE YEAR ENDED 31.03.2015

INFORMATION FOR THE PURPOSE OF ESTIMATING PRECEPT FOR THE YEAR ENDING 31.03.2015

	Y/E 31.03.13	Y/E 31.03.14			Y/E 31.03.15	
	Actual	Budget	9 Mths Act.	F/Y F'cast	Predicted	Budget
EXPENDITURE						
Clerks Salary & Pens.	7766	8,250	6,022	8,029	8250	8250
Office expenses	522	443	323	431	443	443
Cllrs Expenses	62	75	55	73	75	75
Chair's Expenses	112	74	54	200	200	200
Training	204	75	55	73	75	75
Subscriptions	491	545	432	545	560	560
Audit	270	277	235	235	241	241
Hire of Halls	93	95	69	92	95	95
Grants: S.137	10	0	0	0	0	0
Grants: Other	997	800	1,316	1,755	1803	1803
Maintenance Gen	1236	1,500	925	1,233	1267	1267
Burial Ground Maint.	896	1,500	897	1,196	1229	1229
Agency Inc. P3	33	0	0	0	0	0
Insurance	730	860	746	746	767	767
Printing & website	0	99	72	96	99	99
Election expenses	0	155	0	0	155	155
Neighbourhood Devt	1099	1,000	790	1,053	1082	1082
Bittaford playpark Reserve	0	0	2,000	2,000	1000	1000
Other Expenses	154	1,000	0	0	200	200
Non Revenue Expenses	6139	0	0	0	0	0
	<u>20814</u>	<u>16,748</u>	<u>13,991</u>	<u>17,757</u>	<u>17541</u>	<u>17541</u>
INCOME						
Precept	12,500	13,500	13,500	13,500	14000	14000
Council Tax Support Grant			967	967	836	836
Burial	1,950	2,084	1,525	2,033	2089	2089
Interest	11	0	0	0	0	0
Agency Inc. P3	490	0	0	0	0	0
Neighbourhood Plan	0	0	846	1,053	1082	1082
Other Receipts	6,815	0	0	0	0	0
Non Revenue Receipts	856	0	0	0	0	0
	<u>22,622</u>	<u>15,584</u>	<u>16,838</u>	<u>17,553</u>	<u>1807</u>	<u>1807</u>
Surplus/shortfall	1,808	-1,164	2,847	-204	466	
Council Tax		19.61			19.69	

NOTES**Payments:**

1. Predicted expenditure is likely to increase by about 2.75%
2. Bittaford Playpark reserve required for future repairs & maintenance
3. Printing & website payments Y/E 31.3.13 included in office expenses
4. Grants 2013/14 include £400 for Sustainable Saturdays and £500 for the church clock

Receipts:

1. Burial receipts remain difficult to predict.
2. Council Tax Support Grant will decline year on year

Reserves

1. Ugborough Parish Council held uncommitted funds of £14,114 at 31.12.13, which are expected to diminish by £3051 by the end of March 2014
2. Total uncommitted funds should be between 3 and 12 months net expenditure. Best practice is 6 months net expenditure.

Council Tax based on Band D Equivalent: 688.26 properties 2013/14; 710.96 properties estimated 2014/15