

UGBOROUGH PARISH COUNCIL MEETING

Wednesday 8th June 2011 at 7.00pm

Committee Room, Ugborough Village Hall

Discussion with Stephen Belli, Director of Planning, Dartmoor National Park Authority on the Dartmoor National Park Planning Service. Stephen Belli identified his priorities as:

- Responding to the Government spending review, with savings of about £1m over the next 3-4 years, representing 1/3 of the budget
- A review of the planning service to meet the budget reduction, with a loss of 35 staff.
- A review of interaction with Parish Councils, including making the most of the DNPA website
- Helping Parish Councils understand how the DNPA makes decisions
- Review the enforcement service and how Parish Councils can help the service
- Seeking affordable housing wherever possible
- Publication of the Design Guide
- Pushing forward the Development Plan, with public consultation beginning in July
- Effective community engagement through the 'Localism Agenda'.

Over the last 5 years, 109 planning applications had been received in the Parish, with 86 being approved, 7 withdrawn, 15 refused and 1 not requiring planning permission. All consultations were being displayed online. Stephen Belli answered questions in relation to the planning refusal of the proposed dwelling off Shute Lane, Wrangaton (Ref 0553/10)

Questions from the Public The PCC was considering hosting the Post Office in the church, and Cllr Holway had suggested that Bittaford Methodist Church may also wish to host the service.

The Police Report recorded 1 crime in April, relating to burglary from a portacabin. In addition, incident logs related to anti social behaviour in the Moorhaven and Wrangaton area, and the loss of sheep.

Entries to the Community Awards Scheme 2011 were invited, and the Clerk would nominate Sue Johns.

District Cllr Holway advised of the consultation on the level of water bills, and the proposed £40million annual subsidy was considered a step in the right direction. He would provide details on nominations for torch bearers for the Olympics, which the Clerk would forward to the school.

District Cllr Ward requested feedback on recreation facilities in the Parish. Recreation facilities for older children were needed in Bittaford, and no public transport was available for Ugborough children to access Ivybridge facilities.

Cllr Abraham left the Meeting

County Cllr Mumford had submitted a report announcing that Devon and Somerset had won their funding bid for rural broadband.

UNAPPROVED MINUTES

Present: Cllrs D Wakeham (Vice Chairman), Daniels, Holway, Hutcheon, Johns, Lloyd, D Wakeham & Widdicombe; District Cllr Ward; 2 members of public

11.052 Apologies for absence were accepted from Cllrs Abraham, Beable & Hosking; County Cllr Mumford

11.053 Declarations of interest in items on the Agenda were accepted from Cllr Daniels: Item 11.056.3 Prejudicial (adjoining owner)

11.054 The Minutes of the Meetings held on the 12th May 2011, as previously circulated, were confirmed and signed by the Vice Chairman

11.055 Finance

1. Cheques approved for payment:

Cheque	Description	VAT	Gross
1359	S Woodman – Expenses: office £50.55, travel £60.53	2.85	111.08
1360	S Woodman – May pay		212.68
1361	Ugborough Village Hall – Hall hire		34.37
1362	Nick Kendell		50.00
1363	Cutting Crew	22.40	134.40
1364	SHDC – Playground inspection & maintenance	20.00	120.00

1365	Dartmoor National Park – Moorhaven planning application fee (to replace expired cheque 1323)		167.50
1366	Devon County Council Pension Fund		337.11
1367	Dartsoft	12.00	72.00
Receipt	Description	VAT	Gross
BGC	DCC – Grant (conduit)		500.00
BGC	Transfer from Santander to Lloyds TSB Accounts		1000.00

2. The Financial Statement was received

Lloyds Current Account to 21.4.11	227.11
<i>Less</i> payments & unrepresented cheques	6288.16
<i>Plus</i> uncleared receipts	6600.00
Total	538.95
<i>Plus:</i> Santander Acc to 18.4.11	12086.39
<i>Plus</i> uncleared receipts	0.00
<i>Less</i> uncleared payments	2500.00
Total	10163.95

Earmarked Reserves

P.3 grant	973.57
Prize money for parish map	300.00
Total	1273.57

Total uncommitted funds £8890.38

3. Resolved to approve the 2010/11 Accounts and Audit Commission Annual Governance Statement, as detailed in Appendix 11.055

11.056 Planning Applications

- Change of use of land to provide all weather sand school, erection of barn and creation of hard standing and storage area at Field north west of Toby Cross, Ugborough Ref 57/1308/F Mr T Hewitt **No objection**
- Erection of detached double garage next to Lakeview Cottage at Lakeview Cottage, Moorhaven Ref 0234/11 Mr J Mathys **No objection, subject to conditions that the garage should only be used in connection with the residence of Lakeview Cottage, and that it shall not be used for residential purposes**

Planning Applications considered at the Meeting held on the 12th May 2011 were ratified

- Replacement of existing stables and lean to with a general purpose barn for dry storage, machinery and livestock pens at field Adjacent to 3 Leigh Close, Bittaford Ref 0216/11 Mrs S Roberts **No objection**
- Secure agricultural machine store at Ludbrook House, Ludbrook Ref 57/1081/11/F Mr D Smallridge **No objection. Would prefer single farmstead**
- Erection of agricultural livestock building at Field at SX 661 547, Ludbrook Ref 57/1082/11/F Mr D Smallridge **No objection. Would prefer single farmstead**
- Agricultural stock buildings with store shed at Field at SX 661 547, Ludbrook Ref 57/1079/11/F Mr D Smallridge **No objection. Would prefer single farmstead**
- New access to machine and storage shed and residential building at Ludbrook House, Ludbrook Ref 57/1080/11/F Mr D Smallridge **No objection. Would prefer single farmstead**
- Householder application for garage and office extension at Ludbrook House, Ludbrook Ref 57/1083/11/F Mr D Smallridge **No objection. Would prefer single farmstead**

Planning decisions

- Renewal of extant permission ref 0993/07 for erection of storage building at Redlake Trading Estate, Cantrell Works, Bittaford Ref 0107/11 **Conditional permission**

The Clerk had received advice from SHDC on accessing planning decisions from their website, and Cllr Holway would request a more convenient sort facility.

11.057 Correspondence received

- DCC Parish Paths Partnership 2011-12 – No P3 grant would be provided
- DNPA: Parish Council Planning Workshop, Thursday 14 July (evening) & news updates. Cllrs Holway, D Wakeham, Daniels & Widdicombe may attend the workshop
- DCC: Part-night lighting had been introduced
- SHDC: Street naming 6-12 The Old Coach House, Wrangaton - noted
- Sustainable Communities Act: response to suggested amendments to concessionary bus travel. The DfT had no plans to introduce a statutory bus travel concession for young people, although local authorities and bus operators could provide local discretionary travel concessions.
- Communities & Local Government: Consultation on planning for traveller sites – No response
- Resolved to vote for Cllr Abraham as DNPA Parish Member**
- Resolved to vote for Mr Glyn Richards to the DALC County Committee**
- NALC Consultation: Relaxation of planning rules for change of use from commercial to residential – support the proposal, subject to the normal planning process.
- SHDC: Super Cluster meeting, 7pm 13 July at the Watermark Centre. Cllr Holway would attend.

11. DNPA: Development Management & Delivery Development Plan Document – Community Consultation . Events near Ugborough were being held from 3-7pm at: Cleder Place, Ashburton 5 July; Old School Centre Car Park, South Brent 18 July; and Globe Inn Car Park 19 July.

12. CCD Members Forum, Blackdown Hills – No one would attend

11.058 Reports on Meetings attended Cllrs Beable and Holway attended the SHDC workshop on Statements of Community Involvement, and commented that it would be good if the proposals work. Cllr Holway attended the DNPA Forum, which aimed for increased openness and communication

11.059 Correspondence available at the Meeting – Noted

1. DALC Newsletter May/June 11
2. Clerks & Councils Direct, May 2011
3. The Clerk Magazine, May 2011

Meeting ended 9.35pm

Date of next Meeting 13.7.11

Ugborough Parish Council Accounts 2010/11

Appendix 11.055

Reconciliation of Bank Accounts

Bank Deposit Account (Alliance & Leicester/Santander)		Cash Book	
Balance per Bank Statement 31.03.11	13,084.23	b/fwd	13,271.29
Less: Payment not on Bank Statement	0.00	Receipts	4,012.94 +
		Payments	4,200.00 -
	<u>13,084.23</u>	C/fwd	<u>13,084.23</u>
Bank Current Account (Lloyds Bank Plc)			
Balance per Bank Statement 31.03.11	1,680.63	b/fwd	476.91
Less: Outstanding Cheques		Receipts	21,095.32 +
Cheque 001323 167.50		Payments	20,386.64 -
Cheque 001345 327.54			
Total	<u>-495.04</u>	C/fwd	<u>1,185.59</u>
Balance per Accounts	<u>1185.59</u>		
Total Cash & Investments	<u>14,269.82</u>		

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31.03.2011

<u>Y/E 31.03.10</u>		<u>Current Year</u> to <u>31.03.11</u>
	<u>RECEIPTS</u>	
11500.00	Precept	12,000.00
1250.00	Burial Ground Fees	1,825.00
409.70	Interest on Investments	12.94
0.00	Agency (P3)	0.00
1507.50	Other Receipts	2,102.50
258.13	HM Customs & Excise VAT	967.82
<u>14925.33</u>		<u>16,908.26</u>
	<u>PAYMENTS</u>	
£.p		£.p
6348.14	Clerk's salary & pension	6,969.85
1022.75	Clerk's expenses	437.53
185.90	Councillor's Expenses	100.39
142.57	Chair's Expensees	111.53
248.00	Training	15.00
419.00	Subscriptions	438.00
386.00	Audit Fee	270.00
142.62	Hire of Halls	103.50
370.00	S.137 Payments	230.00
719.50	Other Grants	660.86
2198.20	Maintenance - General	2,050.00
1188.30	Maintenance - Burial Ground	952.00
1023.80	Agency Services (P3)	0.00
677.32	Insurance	809.00
196.88	Other Expenses	2,547.50
367.44	Non Revenue Items	0.00
258.21	HM Customs & Excise VAT	691.48
<u>15894.63</u>		<u>16,386.64</u>
<u>-969.30</u>	NET RECEIPTS/(DEFICIT)	<u>521.62</u>

Annual Audit for the Year ending 31.03.2011

Significant Variances in the Statement of Accounts

Lines	Description	Year ending		Variance £	Variance %	Explanation if variance over 15%
		31.03.10 £	31.03.11 £			
3	Total other receipts (excl precept)	1441	4908	3467	241	Burial receipts up £425, VAT recovered up from Nil to £968, grants received £2,100, Nil last year.
4	Staff costs	7042	7407	365	5	
5	Loan interest/capital repayments	0	0	0	0	
6	Other payments	8176	8979	803	10	
9	Total fixed assets & long term assets	29404	39140	9736	33	War Memorial revised Nil to £5,000, Conduit revised £5,355 to £10,000
10	Total borrowings	0	0	0	0	

