

## UGBOROUGH PARISH COUNCIL MEETING

**Wednesday 8th May 2013 at 7.10pm  
Committee Room, Ugborough Village Hall**

**County Councillor Mumford** advised that Locality funding would be reduced in 2013/14. He had reported blocked drains in Bittaford Hill, and would investigate the blocked soakaway opposite Lower Bowcombe and surface water on the road at Ludbrook. He suggested that the Police should undertake more spot checks to reduce speeding through Bittaford.

### UNAPPROVED MINUTES

**Present:** Cllrs Beable (Chairman), Hosking, Hutcheon, Johns, Smallridge & Widdicombe; County Cllr Mumford

**13.052 Apologies for absence** were accepted from Cllrs Abraham, Daniels, Holway & Wakeham

**13.053 Declarations of interest** were noted from Cllrs Hutcheon & Johns: Items 13.062.4 & 13.062.6

**13.054 The Minutes of the Meeting held on the 10<sup>th</sup> April 2013, as previously circulated, were confirmed and signed by the Chairman**

#### **13.055 Finance**

##### **1. Cheques approved for payment:**

<b>Cheque</b>	<b>Description</b>	<b>VAT</b>	<b>Gross</b>
1522	S Woodman – April pay		378.34
1523	S Woodman – Expenses: office £51.00, travel £85.50,	2.33	136.50
1524	Cutting Crew	11.20	67.20
1525	Community First Trading		746.00
1526	R Hosking – Expenses £55.35, Neighbourhood Plan £98.34		153.69
Receipts			
500051	James Brothers – Barton burial		300.00
500052	Co-op funeralcare – Pinhey burial		350.00
500053	Co-op funeralcare – Thomas memorial		275.00
BGC	SHDC - precept		7717.00

##### **2. The Financial Statement was received**

Lloyds Current Account to 19.4.13	11692.13
<i>Less</i> payments & unrepresented cheques	2607.13
<i>Plus</i> uncleared receipts	7717.00
<b>Total</b>	<b>16802.00</b>
<i>Plus:</i> Santander Acc to 31.3.13	10.39
<b>Total</b>	<b>16812.39</b>

##### **Earmarked Reserves**

P.3 grant	930.27
Prize money for parish map	300.00
Playground reserve	2000.00
<b>Total</b>	<b>3230.27</b>

**Total uncommitted funds      £13582.12**

**3. Resolved to approve the 2012/13 Accounts and Audit Commission Annual Governance Statement**

**4. Resolved to grant Ugborough PCC £500 towards repairs to Ugborough church clock**

#### **13.056 Neighbourhood Development Plan**

**Resolved to confirm the revised Terms of Reference**

A funding application for Stage 2 Direct Support had been submitted. A Committee structure would not be adopted and the Plan would continue to be taken forward through the Working Group.

#### **13.057 Bittaford Playground**

1. Footpath diversion – A decision was awaited from the landowners of the proposed footpath diversion
2. Allianz report – Bank slide identified as A rated risk, with 3 month period to rectify. The Clerk would ask Chris Winzer to undertake repairs or, failing that, instruct SHDC Property at a cost of £430-£485
3. The design of the proposed sign was approved, subject to the Chairman's phone number being displayed.

**13.058 Moorhaven Playing field** – A further quote was awaited from Cllr Abraham

**13.059 Local Government Boundary Commission: Electoral Review of South Hams** No response

**13.060 SHDC: Interim Guidance for Renewable Energy Development, Planning Consultation** No response

**13.061 Matters arising from the Annual Parish Meeting** None

#### **13.062 Planning**

##### **Planning Applications**

1. Listed Building Consent for internal works and external alterations at 4 Fore Street, Ugborough Ref 57/0916/13/LB Mr & Mrs M Greaves **No objection**

2. Construction of three stables, tack room and feed store at land at Cheston, Glazebrook, South Brent Ref 01903/13 Ms M Gove **No objection**
3. New residential dwelling with detached double garage at Development Plot Ivydale, Godwell Lane, Ivybridge Ref 27/0863/13/F Mr F Nurse **No objection**
4. Erection of single wind turbine (0.5megawatt) hub height 50m, tip height 79m and associated electrical infrastructure and access improvements at Dunwell Farm, Ugborough Ref 57/0963/13/F Mr C Johns **Object. Potential conflict with the emerging Neighbourhood Plan, adverse effect on the landscape Cllrs Hutcheon & Johns left the meeting during the Resolution**
5. Full planning application for alterations to existing stable facility to include revisions to existing access arrangements, levelling of land, amendments to boundary treatments, provision of all-weather turn out area, provision of access track and revised parking arrangements at Land at SX6915 5823 Land at Cutwell Coombe, Avonwick Ref 57/1005/13/F Mr Perri De Wan **No objection**

**Planning Applications considered at the Meeting held on the 10<sup>th</sup> April 2013 were ratified**

6. Extension to existing industrial unit at Filham Park, Lower Filham Ref 57/0787/13/F JDC Property Fund **Support**

**Planning decisions** Noted

7. Installation of temporary anemometer mast at Dunwell Farm, Ugborough Ref 57/0446/13/F **Conditional permission**

**13.063 Correspondence received**

1. SHDC: Post Parish Training Session, Meeting on Planning Enforcement 17.5.13 – No one would attend
2. DNPA: Dartmoor knowledge & skills questionnaire – Cllr Johns would complete
3. Luscombe Maye 140<sup>th</sup> anniversary celebration: Offer of specimen oak tree – A site for the tree would be requested in the Newsletter
4. DCC: South Hams Connect advisor to provide advice & information using the mobile library visit at Ugborough Square 9.00-9.45pm 14 May - Noted
5. DALC Training: Cllr Beable would attend the Chairmanship course, S Brent 6.30-8.30pm 19 June £25+VAT; Cllr Hosking would attend the Rural Affordable Housing Workshop, Exeter 6.30-8.30pm 11 June £15+VAT
6. DNPA Forum Wednesday 22 May 6.30pm – None. Cllrs Beable or Hosking would attend
7. SHDC: Application to designate a neighbourhood plan area for Ivybridge - Noted
8. Devon Members Forum visit: Fullaford Wind Farm, N Devon – No one would attend
9. Ivybridge & Surrounding Area Parish Cluster Meeting 6.30pm 11.6.13 – Cllr Beable would attend
10. Public exhibition on the wind turbine at Luson Farm, Westlake, Wednesday 29 May 4-8pm Ermington Primary School

**13.064 Reports on Meetings attended**

1. Cllr Hosking attended the DNP Planning Meeting, which reported progress on the Local Development Framework, including consultation on the revised Core Strategy; The website was more user-friendly; Pre-application advice continued to be free; and Bittaford exception sites would depend on housing need.
2. Cllr Smallridge attended a Dementia meeting, and coffee mornings would start in June.
3. Cllr Beable attended the Community Safety Partnership, with a range of 7-8 services being represented, all of which interact.

**13.065 Correspondence available at the Meeting** - Noted

1. junkmail2013
2. Devon Senior Voice, April 2013
3. Western Power Distribution – Power cuts & improving the electricity network
4. Clerks & Councils Direct, May 2013

*Meeting ended 8.55pm*

*Date of next Meeting 12.6.13*

## Appendix 13.055.3

Year ended 31.03.13

<b>RECONCILIATION OF BANK ACCOUNTS</b>			
<b>Bank Deposit Account (Santander)</b>		<b>Cash Book</b>	
Balance per Bank Statement 31.03.13	10.39	b/fwd	9595.53
Add: Interest advised, not received	0.00 +	Receipts	2.80 +
	<u>10.39</u>	Payments	<u>9,587.94 -</u>
		C/fwd	<u>10.39</u>
<b>Bank Current Account (Lloyds Bank Plc)</b>			
Balance per Bank Statement 31.03.13	12,044.68	b/fwd	6,188.15
Less: Outstanding Cheques		Receipts	27,205.06
Cheque 001513	19.38	Payments	<u>22,405.77</u>
Cheque 001514	367.86	C/fwd	<u>10987.44</u>
Cheque 001515	670.00		
Total	<u>1,057.24 -</u>		
Balance per Accounts	<u>10987.44</u>		
<b>Total Cash &amp; Investments</b>	<b>10,997.83</b>		

<b>RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31.03.2013</b>			
<b>Y/E 31.03.12</b>		<b>Current Year to 31.03.13</b>	
	<b>RECEIPTS</b>		
12,500.00	Precept	13,000.00	
1,950.00	Burial Ground Fees	1,125.00	
11.30	Interest on Investments	1.99	
490.00	Agency (P3)	0.00	
0.00	Neighbourhood Plan	1,251.39	
6,814.50	Other Receipts	650.00	
856.30	HM Customs & Excise VAT	1,590.73	
<u>22,622.10</u>		<u>17,619.11</u>	
	<b>PAYMENTS</b>		
<b>£.p</b>			<b>£.p</b>
7,645.42	Clerk's salary & pension	7,765.51	
550.13	Clerk's expenses	522.18	
90.25	Councillor's Expenses	62.24	
141.21	Chair's Expensees	112.35	
91.00	Training	204.00	
454.00	Subscriptions	491.38	
270.00	Audit Fee	270.00	
89.99	Hire of Halls	92.75	
80.00	S.137 Payments	10.00	
552.00	Other Grants	996.80	
1,215.00	Maintenance - General	1,235.88	
1,008.00	Maintenance - Burial Ground	896.00	
500.00	Agency Services (P3)	33.30	
832.94	Insurance	730.44	
0.00	Neighbourhood Development Plan	1,098.99	
4,970.00	Other Expenses	154.22	
1,762.00	Non Revenue Items	6,139.00	
856.30	HM Customs & Excise VAT	1,590.73	
<u>21,108.24</u>		<u>22,405.77</u>	
<b>1,513.86</b>	<b>NET RECEIPTS/(DEFICIT)</b>	<b>(4,786.66)</b>	

**Significant variances in the statement of accounts**

Lines	Description	Year ending		Variance		Explanation if variance over 15% & over £250
		31.03.12	31.03.13	£	%	
1	Balances brought forward	14,270	15,784			
2	Annual Precept	12,500	13,000			
3	Total other receipts (excl precept)	10,122	4,619	-5,503	-54	Yes
4	Staff costs	7,645	7,765	120	2	No
5	Loan interest/capital repayments	0	0	0	0	No
6	Other payments	13,463	14,640	1,177	9	No
7	Balances brought forward	15,784	10,998			
8	Total cash & short term investments	15,784	10,998			
9	Total fixed assets & long term assets	41,511	46,690	5,179	12	No
10	Total borrowings	0	0	0	0	No

**Explanation of variances**

<b>Box No. 3</b>		<b>£</b>
Figure in 2011/12 column		10,122
Figure in 2012/13 column		4,619
Variance		5,503
<b>Reason</b>		<b>Amount (£)</b>
1. Funding for Neighbourhood Plan 2012/13; not in 2011/12		1,251
2. VAT refund, incl £1141 for play equipment, £1591 in 2012/13; £856 in 2011/12		735
3. Grants towards the salt spreader £1312, Conduit repairs £500 & playground renovation £5000 in 2011/12; 2012/13 £600 grant for picnic benches		6,212
4. Burial receipts £1950 in 2011/12; £1125 in 2012/13		825
5. Funding for P3 (footpaths) 2011/12; not in 2012/13		490