

## UGBOROUGH PARISH COUNCIL MEETING

Wednesday 9<sup>th</sup> May 2012 at 7.20pm

Committee Room, Ugborough Village Hall

**Questions from the Public** A member of the public explained Planning Application 57/0869/12/F: Retrospective planning application for use of former agricultural building to stabling for horses for recreational purposes and change of use of land from agricultural to land used for keeping of horses for recreational purposes at Wood Farm, Ugborough

**District Cllr Holway** The application for a new Premises Licence at Shell Carew, A38 South Brent was not proceeding. Locality funding of £600 would be available for the Parish in 2012/13, plus £500 for Villages in Action activities. In addition, the South Hams Town And Parish Fund would be available for collaborative work between clusters of Towns/Parishes to tackle local community issues.

### UNAPPROVED MINUTES

**Present:** Cllrs Beable (Chairman), Daniels, Hosking, Hutcheon, Johns, L Wakeham & Widdicombe;  
1 member of public

**12.049 Apologies for absence** were accepted from Cllrs Abraham & D Wakeham: County Cllr Mumford

**12.050 Declarations of interest in items on the Agenda** were received from Cllr Daniels: Item 12.053.1 Personal (residence); Cllr L Wakeham: Item 12.056.4 Prejudicial (adjoining owner)

**12.051 The Minutes of the Meeting held on the 11<sup>th</sup> April 2012, as previously circulated, were confirmed and signed by the Chairman**

#### 12.052 Finance

##### 1. Cheques approved for payment:

Cheque	Description	VAT	Gross
1436	S Woodman – April pay		290.16
1437	S Woodman – Expenses: office £35.14, travel/refreshments £70.65, HMRC (PAYE) £183.17	0.25	288.96
1438	Cutting Crew – grass cutting	22.40	134.40
1439	G Beable - expenses		102.35
1440	SLCC Enterprises Ltd – Clerk’s training	19.00	114.00
Receipt	Description	VAT	Gross
BGC	SHDC – 1 <sup>st</sup> precept installment		6500.00
BGC	NALC – Clerk’s training bursary		47.50

##### 2. The Financial Statement was received

Lloyds Current Account to 17.4.12	4924.41
Less payments & unrepresented cheques	1343.72
Plus uncleared receipts	6547.50
<b>Total</b>	<b>10128.19</b>
Plus: Santander Acc to 30.1.12	9593.94
Less uncleared payments	0.00
<b>Total</b>	<b>19722.13</b>

##### Earmarked Reserves

P.3 grant	963.57
Prize money for parish map	300.00
<b>Total</b>	<b>1263.57</b>

**Total uncommitted funds      £18458.56**

**3. Resolved to approve the 2011/12 Accounts and Audit Commission Annual Governance Statement, as detailed in Appendix 12.052.3** The Clerk would identify in the Statement of Significant Variances, that Staff Costs(4) for 2011/12 excluded office expenses, which were now included in Other Payments (6)

**4. Resolved to confirm the Community First renewal agreement and premium payment of £730.44 and to accept the 3 year Long Term Agreement (Chq 1441)**

**5. Resolved not to transfer funds from Lloyds TSB to Santander account**

#### 12.053 Play provision

**1. Moorhaven playing field** – The next funding round would open on the 14 May, and Moorhaven Management had agreed to be joint applicants, provided it did not inherit further maintenance liabilities if the grant was successful. Councillors confirmed that Moorhaven Management would not be expected to undertake any additional maintenance than currently specified.

**2. Bittaford Playground footpath diversion** – The Clerk had made contact with the third owner of the land over which the footpath would be diverted. She had requested that the footpath also be diverted along the edge of her land, and DNPA Andrew Watson had supported a revised route alongside the river, which would avoid the play area entirely. The Clerk would request details of the proposed revised route and consult the landowners.

**3. Picnic benches installation arrangements** – Cllr Daniels would provide a quotation for erecting the bench in the Bittaford playground, and Cllrs Johns & Hutcheon would erect the bench in the Ugborough playground.

**12.054 Neighbourhood Development Plan** – Workshops/surgeries had been arranged at Ugborough Village Hall for: Friday 15 June 17.30-21.30; Saturday 16 June 10.00-14.30; & Saturday 23 June 10.00-14.30. Tall Oak Homes would provide ideas and take comments, with presentations provided by SHDC Forward Planning and the Land Society self build group, and a Parish Council representative would record responses.

Tall Oak Homes would provide a flyer to include in the June Newsletter advertising the workshops/surgeries, giving broad proposals and inviting ideas. The Clerk, through the Newsletter, would invite all owners of potential development land to join the workshops/surgeries and emphasise that all facilities in Ugborough would be reviewed. *Cllr Holway declared a Prejudicial Interest (site owner)*

The Neighbourhood Development Plan registration for the LAX electoral division required an OS plan, and it was **Resolved to register for one year with Parish Online (including Public Sector Mapping Agreement License) at a cost of £48**

Funding for the mapping and hall hire had been requested from the £20,000 funds held by SHDC, but would only be forthcoming if the Parish Council demonstrated impartiality between development proposals. The CPRE offer of advice and guidance would be taken up.

**12.055 The General Power of Competence** – **Resolved to confirm the £40 fee for the Clerk and Chairman to attend the training session, and to request that the Clerk complete Section 7 CiLCA at a cost of £20, with a view to adopting the ‘General Power of Competence’**

#### **12.056 Planning Applications**

*Cllr Holway abstained from all Resolutions*

1. Retrospective planning application for use of former agricultural building to stabling for horses for recreational purposes and change of use of land from agricultural to land used for keeping of horses for recreational purposes at Wood Farm, Ugborough Ref 57/0869/12/F Ms D Blunt **No objection, subject to there being no contravention of the S106 Agreement. It was the Parish Council’s opinion that the 6m storage area nearest to Bowcombe Wood Barn would be sufficient for dry storage and machinery**

2. Pre Application Enquiry: 5ha of employment land including a health care centre & neighbourhood centre together with 130 residential units, landscaping & associated works at Land at Rutt Lane, adj North Filham **No objection to the proposals, provided they do not prejudice the future extension of the railway station facilities. Provision is needed for traffic onto the existing or a new junction onto the A38, to ensure that Bittaford and Wrangaton do not suffer from additional traffic flows**

3. Improvements to storage linhay at Laydown Barns, Ugborough Ref 57/0946/12/F Mr & Mrs Lee **Support**  
*Cllr L Wakeham declared a Prejudicial Interest and left the Meeting during the Resolution*

4. Listed Building Consent for repairs to property to return it to a habitable standard at Whitehouse Farm Cottage, Ugborough Ref 57/1028/12/LB Mr A Rogers **Support**

**Planning Applications considered at the Meeting held on the 11<sup>th</sup> April were ratified**

5. Replacement stables, haybarn and tackroom building at North Parsons Park, 22 Fore Street, Ugborough Ref 57/0730/12/F Mr & Mrs FR Douglas **No objection**

6. Subterranean extension to dwellinghouse at Lakeview Cottage, Moorhaven **Concern that this is yet another incidence of the applicant flouting planning law. Request DNPA look into the application of any sanctions.**

7. Listed Building Consent for amendments (altered window and door openings and altered internal layout) to 57/1852/09/LB for barn conversion at Hayloft, Haye Farm, Ludbrook Ref 57/0703/12/LB **No objection to the rooflights and internal layout. Object to the amended openings.**

**Planning Decisions** – Noted

8. Minor alterations and refurbishment of existing house and outbuildings at Wrangaton House, Wrangaton Ref 0110/12 **Grant of Listed Building Consent**

9. Construction of a manege at Cantrell Stables, Bittaford Ref 0142/12 **Refuse**

#### **12.057 Correspondence received**

1. DNPA Forum, 6.30pm 23 May – No items for the agenda and no attendance

2. Road closures: Hillhead Cross to the Square, Ugborough 3-4 July; Outside 16 Fore St, Ugborough 16-19 May; & The Square, Ugborough 3 June - Noted

3. Village SOS Roadshow, Exeter 19 June – Cllr Hosking would confirm attendance

4. Community Council of Devon - Rural Futures: Working Together Conference, 28 Sept, Exeter Racecourse - Noted

5. Ivybridge & District Inter Parish Quiz – Cllrs Beable & Holway would attend the finals

6. Residents were invited to attend the Olympic Torch Relay through Modbury, 9.15-9.45 Sunday 20 May

**12.058 Reports on Meetings attended**

1. Cllr Daniels attended a meeting to refresh the planters in Bittaford, and it was planned to hold two Working Days and an 'Adopt a Pot' scheme, details of which would be included in the Newsletter. DCC Highways had undertaken to cut back overgrown shrubs at the junction of Bittaford Hill and the B3213.
2. Cllr Beable attended a meeting to reinstate and secure the Hookmoor stone

**12.059 Correspondence available at the Meeting - Noted**

1. The Playing Field, Spring 2012
2. Junk Mail 2012
3. South Hams Society Bulletin, March 2012
4. Voluntary Vine, April-June 2012
5. Devon Senior Voice, April 2012

*Meeting ended 9.55pm*

*Date of next Meeting 13.6.12*

**Appendix 12.052.3**  
**Ugborough Parish Council**  
**Year Ended 31.3.12**

**RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31.03.2012**

<u>Y/E 31.03.11</u>		<u>Current Year</u> to <u>31.03.12</u>
	<u>RECEIPTS</u>	
12000.00	Precept	12,500.00
1825.00	Burial Ground Fees	1,950.00
12.94	Interest on Investments	11.30
0.00	Agency (P3)	490.00
2102.50	Other Receipts	6,814.50
967.82	HM Customs & Excise VAT	856.30
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16908.26		22,622.10
		<hr/>
	<u>PAYMENTS</u>	
		£.p
6969.85	Clerk's pay, pension & travel	7,645.42
437.53	Office expenses	550.13
100.39	Councillor's Expenses	90.25
111.53	Chair's Expensees	141.21
15.00	Training	91.00
438.00	Subscriptions	454.00
270.00	Audit Fee	270.00
103.50	Hire of Halls	89.99
230.00	S.137 Payments	80.00
660.86	Other Grants	552.00
2050.00	Maintenance - General	1,215.00
952.00	Maintenance - Burial Ground	1,008.00
0.00	Agency Services (P3)	500.00
809.00	Insurance	832.94
2547.50	Other Expenses	4,970.00
0.00	Non Revenue Items	1,762.00
691.48	HM Customs & Excise VAT	856.30
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16386.64		21,108.24
		<hr/>
<b>521.62</b>	<b>NET RECEIPTS/(DEFICIT)</b>	<b>1,513.86</b>
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## Reconciliation of Bank Accounts

<b>Bank Deposit Account (Santander)</b>		<b>Cash Book</b>	
Balance per Bank Statement 31.03.12	9,595.53	b/fwd	13,084.23
<b>Add: Interest advised, not received</b>	0.00 +	Receipts	11.30 +
	<u>9,595.53</u>	Payments	<u>3,500.00 -</u>
		C/fwd	<u>9,595.53</u>
<b>Bank Current Account (Lloyds Bank Plc)</b>			
Balance per Bank Statement 31.03.12	6,646.29	b/fwd	1,185.59
Less: Outstanding Cheques		Receipts	26,110.80 +
Cheque 001426 77.00		Payments	<u>21108.24 -</u>
Cheque 001427 381.14		C/fwd	<u>6,188.15</u>
Total	458.14 -		
Balance per Accounts	<u>6188.15</u>		
<b>Total Cash &amp; Investments</b>	<u><b>15,783.68</b></u>		

## Significant variances in the statement of accounts

Lines	Description	Year ending		Variance		Explanation if variance over 15%
		31.03.11	31.03.12	£	%	
3	Total other receipts (excl precept)	4908	10,122	5,214	106	Includes £1312 DCC grant towards the salt spreader + £500 DCC grant towards Conduit repairs (invoices paid 2011/2) + VAT reclaimed on purchases (no VAT reclaim received 2010/11); & £5000 SHDC grant towards playground renovation (invoice due to be paid 2012/3)
4	Staff costs	7407	7,645	238	3	2011/12 excludes £490 office expenses (included in line 6). 2010/11 £438 office expenses included in Line 4
5	Loan interest/capital repayments	0	0	0	0	
6	Other payments	8979	13,463	4,484	50	Includes £1312 purchase salt spreader + £450 playground gate + £4970 conduit repairs + £490 office expenses
9	Total fixed assets & long term assets	39140	41,551	2,411	6	
10	Total borrowings	0	0	0	0	

