

UGBOROUGH PARISH COUNCIL MEETING
Wednesday 10th February 2016 at 7.30pm
Committee Room, Ugborough Village Hall

Questions from the Public

- A request had been received that the public toilets in Ugborough be kept open throughout the winter, and the proposal would be revisited by the Parish Council
- Parish Council insurance cover for the panto had been requested, and it was suggested that it may be covered by the village hall insurance

County Cllr Hosking reported

- The budget was evolving, with central support being reduced by £35m and, by 2020, a greater dependence on business rates. An alternative accounting protocol in relation to debt would save £9m. The Better Care Fund allocation with the NHS was awaited.
- A prospectus on devolving powers was being prepared.
- The boundary review would reduce the number of County Councillors from 62 to 60 and the Yealmpton Division would be affected.
- Highways: The cycle track to Bittaford had been cleared; Sandbags at Station Cottages, Wrangaton were providing protection from lying water on the road; A quote was awaited to move the signs near Skew Bridge; and Cllr Hosking would follow up progress on the subsidence opposite the Horse & Groom ph, Bittaford.

District Cllr Holway reported: The devolution proposals relating to the 'Heart of the South West'; A possible Trading Company set up by SHDC and West Devon DC; and the imminent vote on the SHDC Council Tax

DRAFT MINUTES

Present: Cllrs Beable (Chair), Cooper, Fairclough-Kay, Fletcher, Hart, Hutcheon, Holway, Hosking & Nelson; Ian Smith & 2 members of public

16.014 Apologies for absence were accepted from Cllr Johns

16.015 Declarations of interest were received from Cllr Fletcher: Item 16.018.4 (Pecuniary) & Cllr Hosking: Items 16.018.1 & 16.018.2 (Personal)

16.016 The Minutes of the Meeting held on the 6th January 2016, as previously circulated, were confirmed and signed by the Chairman

16.017 Neighbourhood Development Plan Public consultation on the draft Ugborough Neighbourhood Development Plan would start on the 29 February. The consultation letter and the NDP flyer would be hand-delivered to every household in the NDP area and included in the March 2016 parish newsletter. The flyer would be posted at strategic points around the Plan Area and an announcement would be made in the Gazette and local media. The draft Plan would be made available online with 50 hard copies available, including for reference. Parish Councillors would be consulted about the flyer and public announcement on the 12.2.16. The referendum was planned for the autumn.

16.018 Planning

Planning Applications

1. Temporary agricultural dwelling (mobile home) at Ruby Rose Farm, Wrangaton Ref 0020/16

Mr D Rayment **Support**

2. Removal or variation of a condition following grant of planning permission (57/0442/04/F) at Swallow Cottage & Barn Owl Cottage, Fowlescombe Farm, Ugborough Ref 2978/15/VAR **Support, subject to a condition that the dwellings shall not be sold separately from the farm**

3. Erection of timber frame building for general storage, for purposes of agriculture at Higher Newlands, Godwell Lane, Ivybridge Ref 0057/16/FUL Mr J Hird **Object. Insufficient land to support and sustain the agricultural enterprise**

4. Works to tree in Conservation Area at 21 Lutterburn Street, Ugborough Ref AW/160107 0048/16/TCA

No objection Cllr Fletcher left the meeting during the item

5. Readvertisement (revised plans received) Residential development comprising 222 dwellings with green infrastructure, public open space, flood attenuation provisions, vehicle access points, internal roads and pedestrian/cycle links and associated works at Land at Torrhill Farm, Godwell Lane, Ivybridge Ref 141620 27_57/1347/14/F **Object. Inadequate green space & employment land provision. Uninspired design & failure to use local vernacular materials. Parking provision should be redesigned closer to the homes. No provision for an eastern access onto the A38. Highway layout would exacerbate existing traffic problems.**

6. Proposed overflow car park and storage area for use of business park at Wrangaton Business Park Ref 3027/15/FUL Stuart Properties Ltd **No objection**

7. Application for variation of condition 2 of application 52/1295/13/F at East Cannamore, Avonwick Ref 160254 0195/16/VAR Mr & Mrs O Cole **No objection, subject to an agricultural tie. A further temporary permission for 3 years preferred**

Planning Decisions Noted

8. Works to trees subject to Tree Preservation Order at Moorhaven, Bittaford Ref 15/0055 **Conditional consent**

Planning Correspondence

9. SHDC: Planning web site update – Complaints were received that it was not possible to download applications or decisions. Decision notices should be emailed to the Clerk until the site was working properly

16.019 Finance

1. Cheques for payment approved:

Cheque	Description	VAT	Gross
1779	S Woodman – Jan pay		453.94
1780	S Woodman – Expenses: office £82.96, travel £59.85, TAP Tool Pool £261.57	73.23	404.38
1781	J & MJ Widdicombe – Community Lengthsman £126; equipment £51.26	29.54	177.26
1782	Ugborough Village Hall – Neighbourhood Plan hall hire		36.00
1783	K Crawley & Sons Ltd (defibrillator fixing)	25.37	152.21
1784	Community Spirit Partnership CIC		690.00
Receipts			
500031	Walter Parson (Smith burial)		170.00
BGC	Santander - Intererst		7.82

2. The Financial Statement was received

Earmarked Reserves

Lloyds Current Account to 15.1.16	8308.14	P.3 grant	514.07
<i>Less</i> payments & unrepresented cheques	2784.73	Prize money for parish map	300.00
<i>Plus</i> uncleared receipts	0.00	Playground	3000.00
Total	5523.41	TAP: Community Education	366.00
<i>Plus</i> : Santander Acc to 25.1.16	20034.05	Going the Extra Mile	504.00
Total	25,557.46	Dementia Awareness	150.00
		Capital projects	3000.00
		Total	7834.07

Total uncommitted funds £17,723.39

3. Resolved to approve the 2016/17 Budget as given in Appendix 16.019.3 and request a Precept of £17,000 for 2016/17

4. Funding Request: Ugborough Village Hall, to repair the side path - deferred

5. Resolved to transfer £1000 to the Playground Reserve

6. Moorhaven Management: Request for financial support towards a defibrillator at Moorhaven – Cllr Hosking offered to contribute Locality funding, and Cllr Holway would investigate charitable provision

16.020 Correspondence received

1. Queen's 90th Birthday Celebrations – a beacon would be provided at Hillhead, and donations of timber would be invited

2. Local Government Boundary Commission: Final recommendations on the new electoral arrangements for DCC - Noted

3. Request for grit bin in Ugborough Square, adjacent to the phone box – DCC Locality funding would be requested. Complaints were received that DCC had failed to alert the Snow Warden of icy conditions, which Cllr Hosking would follow up

4. DCC: Extinguishment of Footpath 29, diversion & definitive map - Noted

5. Bank adj Horse & Groom PH – Network Rail had carried out repairs

6. DNPA Warden: Footpath below Bittaford Playground – Conflict had arisen between horses and dog walkers, and signs warning dog owners to keep their dogs under control had been removed. The landowner was considering fencing the path, and was advised that the fence must not be of barbed wire where it could come into contact with users, and a minimum of 2m width would be required on both sides of the path. The householder has been instructed to remove the builder's rubble from the footpath leading under the viaduct. It was intended to improve the path surface and drainage through the playpark, which was currently very muddy, at a total cost of £985 for works and £900 for aggregate.

Resolved to grant P3 reserves of £300 towards works to the footpath

7. DCC: Community Flood Resilience Grant – Interest would be registered

8. South Devon AONB: Public consultation of the draft South Devon AONB Estuaries Management Plan 2016-2020. Responses by 11.3.16 – Details would be included in the Newsletter

9. Cllr Hart: Best Kept Village competition – A community approach to enhancing Ugborough, which could be extended to Bittaford and the Burial Ground.

Resolved to establish a £500 Environmental Enhancement Reserve

10. Ivybridge Town Council: Change of Ivybridge Parish Boundaries – Questions were raised on the allocation of New Homes Bonus to Ugborough Parish

11. Highways Conference, Exeter Football Club 16/03/2016 – Cllr Hosking would attend

16.021 TAP schemes

1. Community Lengthsman – A regular programme of works would be requested. Cllr Beable should be consulted before works are undertaken. No works should be undertaken on A or B roads, nor on the lane between Ugborough and Bittaford

2. SHDC: TAP allocation of £2000 towards Bittaford Beating Heart. Training would be arranged for the Ugborough defibrillator, and advertised in the Newsletter

16.022 Bittaford play area maintenance A child had become trapped for the second time on the see-saw, and the need for parental supervision was emphasized. The see-saw met safety standards and the manufacturer had arranged for an independent inspector to carry out an assessment. The Fire Service tape and SHDC warning sign would remain on the see-saw. DALC had advised that signage requiring parents to supervise children on the play equipment would have no legal effect.

Rhino Play would carry out work to the see-saw bearing and rocker seat once Sutcliffe Play had provided the replacement bearing.

Resolved to instruct SHDC to carry out repairs to the slide and activity centre at a cost of £733

16.023 Annual Parish Meeting – Mid April in Bittaford Community Hall, when village environmental enhancement would be discussed

16.024 Emergency Plan

1. Resolved to approve the Emergency Plan

2. DCC: Sand Bag Policy – Cllr Fairclough-Kay would be the contact

16.025 Reports on Meetings attended

1. Cllrs Fletcher & Hosking attended the site meeting at Lutterburn Street. DCC was appointing a consultant to look at the whole system and a further site meeting would be arranged

2. Cllr Hosking attended the CVS Meeting at Ivybridge

16.026 Correspondence available at the Meeting Noted

1. Clerks & Councils Direct, January 2016

2. Healthwatch Voices, Winter 2015/16

3. SLCC: The Clerk, January 2016

Meeting ended 10.40pm

Date of next Meeting 2.3.16

Appendix 16.019.3

Predicted costs for estimating Precept for the Year ended 31.3.2017

	Y/E 31.03.16			Y/E 31.03.17	
	Budget	10 Mths Act.	F/Y F'cast	Predicted	Budget
EXPENDITURE					
Clerks Salary & Pens.	9000	7,829	9,395	9536	9,600
Office expenses	620	644	805	857	900
Cllrs Expenses	80	205	246	250	250
Chair's Expenses	200	85	102	104	200
Training	150	25	130	132	150
Subscriptions	560	476	571	580	580
Audit	240	250	250	250	260
Hire of Halls	100	74	89	90	100
Grants	4100	565	678	688	700
Maintenance Gen	800	881	1,381	1402	1,800
Cemetery & verge maint	1500	1,418	1,702	1728	1,800
Agency Inc. P3	100	0	100	100	100
Community Lengthsman	0	120	270	274	630
Insurance	780	580	580	589	600
Election expenses	1500	0	0	177	180
Neighbourhood Devt	15000	5,437	6,644	7718	7,718
Bittaford playpark Reserve	1000	2,000	2,000	2000	2,000
Other Expenses	0	721	865	500	900
Non Revenue Expenses	4000	5,400	5,400	2000	2,000
	<u>39730</u>	<u>26,710</u>	<u>31,208</u>	<u>28,975</u>	<u>30,468</u>
INCOME					
Precept	15000	15,000	15,000	15500	17,000
Council Tax Support Grant	752	752	752	678	678
Burial	1350	3,655	4,386	4452	3,450
Interest	0	24	29	29	22
Agency Inc. P3	100	0	0	0	100
Neighbourhood Plan	15000	5,537	6,644	7718	7,718
Grants (incl TAP)	4000	6,766	7,000	2000	2,000
Other receipts	0	0	0	0	0
	<u>36202</u>	<u>31,734</u>	<u>33,811</u>	<u>30377</u>	<u>30968</u>
Surplus/shortfall	-3,528	5,024	2,603	1402	500
Council Tax	20.91			21.27	23.33
Earmarked Reserves			Projected funds 31.3.16		24,070
P.3 grant	514.07		Less Reserves		7,960
Prize money for parish map	300.00				
Playground	3,000.00		Uncommitted funds 31.3.16		16,110
TAP: Commuinity Education	366.00				
Going the Extra Mile	630.00				
Dementia Awareness	150.00				
Capital Projects	3,000.00				
Total	7,960.07				

NOTES

Payments:

1. Predicted expenditure is likely to increase by about 1.5%
2. Grants 2015/16 include £6000 for defibrillators, £150 Dementia Awareness (TAP)
3. Maintenance payments include Community Lengthsman & grass cutting and repairs at Bittaford Playpark
4. Non revenue payments 2015/16: Defibrillator (TAP funded)

Receipts:

1. Burial receipts remain difficult to predict.
2. Council Tax Support Grant will decline year on year
3. TAP receipts to equal payments
4. Neighbourhood Plan receipts to equal payments

Reserves:

1. Total uncommitted funds should be between 3 and 12 months net expenditure. Best practice is 6 months net expenditure
2. Bittaford Playpark reserve required for future repairs & maintenance
3. Surplus income from the Burial Ground could be placed in a Burial Ground Reserve for long term maintenance

Council Tax based on Band D Equivalent: 717.33 properties 2015/16; 728.66 properties 2016/17

