

UGBOROUGH PARISH COUNCIL MEETING
Wednesday 12th April 2017 at 7.30pm

Questions from the Public

- Complaints were received about the maintenance of Ugborough Square. The Clerk would consult DCC Highways about requirements to spray weeds and would obtain a quotation to spray and hoe the weeds twice a year. Residents would be encouraged to clean up the Square in the Newsletter.
- Concern was expressed at the repeated need to clear the drain at Lutterburn and consequent Community Lengthsman costs. The workload would be monitored with a view to establishing a plan of works.
- A bench had been offered for the burial ground. The Clerk would request design details and would advise that its maintenance would be the responsibility of the donor. It would be placed on the tarmac area, and a maximum of two benches would be allowed in the burial ground.
- A complaint had been received about the unofficial signs at the top of the A38 slipway at Wrangaton. It was considered acceptable to advertise imminent events, but not businesses. As they were displayed on the DCC highway verge, Cllr Hosking would investigate.
- Ivybridge recycling centre made no provision for small car trailers, which Cllr Hosking would follow up.
- Ivybridge Community Transport had offered to provide transport for children not eligible for school transport, and the offer would be advertised in the Newsletter.

SHDC Cllr Holway reported that the Joint Local Plan consultation would run to the 26 April; the new SHDC website had received a favourable response; and SHDC Locality funding was available

DCC Cllr Hosking reported that DCC had received £15.1m for the 'Living well at home' initiative, which combined NHS and social services care, with further funding over the next two years. This would reduce the £14m DCC budget deficit, which had been misreported in the March Ugborough Parish Council Minutes.

DRAFT MINUTES

Present: Cllrs Beable (Chair), Cooper, Fairclough-Kay, Fletcher, Hart, Holway, Hosking, Hutcheon, Johns, Nelson & Smallridge; SHDC Cllrs Cuthbert & Pringle; Ian Smith

17.037 To accept apologies for absence None

17.038 To note declarations of interest and consider granting dispensation requests None

17.039 The Minutes of the Meeting held on the 8th March 2017, as previously circulated, were confirmed and signed by the Chairman

17.040 Ugborough Neighbourhood Development Plan Working Group Report

The desk top research exercise to identify potential development sites had been completed, although the Ugborough Plan remained theme-based. Following a meeting with senior SHDC Planning staff on the 9.3.17, a schedule of the Working Groups comments and proposed amendments had been submitted and it was disappointing that a follow-up meeting was still awaited

Members of the Working Group attended the Joint Local Plan Regulation 19 consultation events in Ivybridge, where the key issues related to settlement boundaries, housing development targets, infrastructure needs and the loss of employment land to more profitable housing use.

The Community Housing Fund was introduced, with funding to enable South Hams & West Devon District Councils to bring forward housing development plans. This required the identification of sites using clearly defined criteria, which was best achieved through the Neighbourhood Development Plan.

17.041 Planning

Planning Applications

1. Replacement dwelling to be built on the site of the sheep shed where Class Q approval has been granted (2299/16/PDM) at The Sheep Shed, Venn Farm, Ugborough Ref 0598/17/FUL Mr Stephens

Object. Not an application to replace an existing dwelling

2. Readvertisement (Revised Plans Received) Demolition of existing bungalow, erection of 38 dwellings, provision of new access and erection of 3m high, solid timber acoustic fence on boundary with A38 at Land at Sx621 558, Cornwood Road, Ivybridge Ref 2208/16/FUL **Neutral**

3. Works to a tree at Moorhaven Village protected by TPO (pollard sycamore) Ref 17/0024 **Neutral**

4. Householder application for construction of glazed wall to enclose car port at Ladydown, Ugborough Ref 670/17/HHO **Neutral**

5. Readvertisement (revised plans) Householder application for alterations and extension to existing dwelling at Firslea, 1 Brook Gardens, Ugborough Ref 3401/16/HHO **Support**

6. Householder application for rear extension to dwelling and improvements to rear exterior (resubmission of approval 3989/16/HHO) at 16 Fore Street, Ugborough Ref 0941/17/HHO **Neutral, provided the neighbours had been advised of the amendment and raised no objections**

7. Outline application with some matters reserved for single storey bungalow and double garage with new vehicle access formed through the hedgerow at 2 Garfield, Davids Lane, Filham Ref 0984/17/OPA

Object. New development in the countryside

Planning Applications considered at the Meeting held on the 8.3.16 were ratified

8. Retrospective change of use of existing building to a mixed use of agriculture and equestrian at Land adj 3 Leigh Close, Bittaford Ref 0101/17 Ms S Roberts **Neutral**

9. Adaption of double external door into windows, with raised sill on South West Elevation and addition of new metal flue through Garden Room roof at Lakeview Cottage, The Gas Works, Moorhaven Ref 0102/17

Mr & Mrs Y Darling Khan **Neutral**

10. Conversion of barns to single residential dwelling and creation of garage at Springwater Barn, Ludbrook, Ivybridge Ref 0569/17/FUL Mr W & Mrs C Cull **Support the barn conversion; Object to the garage**

Planning Decisions Noted

11. Householder application for rear extension to existing house at Little Lutterburn, Lutterburn Street, Ugborough Ref 4035/16/HH) **Conditional permission**

12. Householder application for rear extension to dwelling and improvements to rear exterior at 16 Fore Street, Ugborough Ref 3989/16/HHO **Conditional permission**

13. Works to 4 oak and 1 silver birch subject to a TPO at Bittaford Wood Caravan Park Ref 17/0010 **Consent**

14. Prior approval for proposed agricultural buildings at Ladydown, Ugborough Ref 0012/17/AGR

Ag determination not required

15. Removal of conditions 3,4 & 6 of application 57/2943/13/VAR to allow separate residential use of ancillary building Ref 3781/16/VAR **Conditional approval**

16. Change of use of agricultural land for camping site, glamping site and provision of facilities block at Dunwell Farm, Ugborough Ref 4190/16/FUL **Conditional approval**

17. Non-material amendment to householder consent 57/2288/15/F to change window to door on east elevation at Palk Cottage, Ware Hill, Ugborough Ref 0603/17/NMM **Conditional permission**

18. Developments, Ugborough West – Enforcement action was being taken at the Godwell Lane site in relation to mud on the road and working hours of site traffic

Cllr Hosking left the Meeting

17.042 Finance

1. Cheques approved for payment:

Cheque	Description	VAT	Gross
1889	S Woodman – March pay		440.03
1890	S Woodman – Expenses: office £72.48, travel £90.00		162.48
1891	HMRC - PAYE		350.40
1892	DCC Pension fund		473.97
1893	DALC - Membership	52.95	408.64
1894	DALC – Conference (part payment)	8.67	52.00
1895	Cutting Crew – Bittaford play park grass cut	5.00	30.00
Receipts			
500041	Coop Funeralcare – Windmill & Gillard burials		525.00
BGC	Santander - interest		4.44

2. The Financial Statement was received

Earmarked Reserves

Lloyds Current Account to 17.3.17	10363.46	P.3 grant	314.07
Less payments & unrepresented cheques	1948.52	Prize money for parish map	300.00
Plus uncleared receipts	525.00	Open space sport & recreation	4500.00
Total	8939.94	TAP: Community Education	366.00
Plus: Santander Acc to 31.3.17	23147.07	Dementia Awareness	150.00
Total	32087.01	Capital projects	3000.00
Total uncommitted funds £23456.94		Total	8630.07

3. **Resolved to adopt NJC Pay agreement 2017/18: Clerk's salary (£7249.19pa) SCP 30**

4. Local Government Pension Scheme: Employers contribution increases to 21.2% wef 1.4.17 - Noted

5. **Resolved to purchase a laptop up to £350 and Microsoft Office at £50.** Cllr Holway would discuss with the Village Hall Committee the provision of a ceiling-mounted projector and wall redecoration to provide a screen

6. Highway Maintenance Community Enhancement Funding of £615 had been received, and it was **Resolved to purchase the personal protection equipment for volunteers, warning signs and barriers identified in the application**

17.043 Asset Maintenance

1. Burial ground shed – Cllr Beable had replaced the rotten wood panels, and the Clerk would arrange for Martin Paul to re-stain the shed
2. Conduit – Redecoration was required to the roof, and the Clerk would consult the previous decorators, RGL Construction, about the materials used.
3. Bittaford Bus shelter – Cllr Nelson had ordered the steelwork and would be measuring the polycarbonate sheeting required
4. Bittaford phone box – Councillors requested that the taxi service should not be advertised and the foodbank should not be available in the phone box. Materials would cost up to £250, and Cllr Holway offered SHDC Locality funding. The Clerk would identify the location of defibrillators in the Newsletter.

17.044 Correspondence received

1. SWDevon: Parking charges consultation – No response
2. SHDC: Street cleansing reflection – An additional bin at Wrangaton bus shelter would be considered following a review in the summer.
3. AONB Amenity Groups: Planning & public opinion - Noted
4. SWDevon: Ugborough Footpath 16 Diversion Order – No comment
5. Tesco Bags of Help: Extension of grant availability – Details would be included in the Newsletter
6. SLCC: Training – No one would attend
7. Community Safety Forum, Rattery Village Hall, Monday 15 May 13.00 Free – Cllr Holway would attend, and Cllr Fairclough-Kay would confirm attendance

17.045 Travellers at Hillhead The Clerk would submit a comment on the Joint Local Plan, that it failed to meet the requirements of the DCLG Planning policy for traveller sites to identify a supply of specific deliverable sites sufficient to provide 5 years' worth of sites against locally set targets, with further sites identified for years 6-10 and, where possible, years 11-15. Cllr Fairclough-Kay would draft a letter to SHDC, complaining about the lack of progress in evicting the travellers.

17.046 Reports on Meetings attended

1. Clerk: South West Conference of Local Councils Associations – Key speaker Sasha Morgan, outlined the priorities of the Dept for Communities & Local Government: Driving up housing supply & home ownership; devolving powers & budgets to boost local growth; and supporting strong communities with excellent public services.

The Conference criticised the development of housing without associated infrastructure and highlighted the devolution of functions to Parish Councils without associated funding and the expertise to take on those functions. It was confirmed that local councils had no power to fund repairs to churches or buildings held for religious charities.

2. Cllr Smallridge attended the Ugborough Village Hall Committee, which was raising funds to replace the roof

17.047 Correspondence available at the Meeting Noted

1. Clerks & Councils Direct, March 2017
2. Healthwatch Voices, Spring 2017

Meeting ended 10.15pm

Dates of next Meetings: Annual Parish Meeting 7.30pm 19.4.17 at Ugborough Village Hall

Annual Parish Council Meeting and Parish Council Meeting 3.5.17 starting at 7pm