

UGBOROUGH PARISH COUNCIL MEETING
Wednesday 6th September 2017 at 7.30pm

Questions from the Public

1. The pipe below Lutterburn St had blocked again, and Cllr Beable would ask John Widdicombe to clear it. The Clerk would ask DCC Highways if a chain could be installed and Cllr Beable would ascertain the cost. John Widdicombe had cleared the blocked drain at Causewell.
2. Bittaford: Complaints had been received that the low wall at the Horse & Groom was loose, and vegetation needed clearing below the railway bridge, which the Clerk would follow up.

DNPA Member C Pannell discussed how communication with local communities could be enhanced, and the Clerk would publish details of DNP's online newsletter. The Otter Spotter scheme had been very successful in supporting local businesses, and the otters would be auctioned shortly. Responses to the DNP Local Plan must be submitted by the 15 September, and the Clerk would submit the comment that the Bittaford playpark had been omitted from the Settlement Profile.

DCC Cllr Hosking had nothing important to report

SHDC Cllr Holway highlighted the One Council proposed merger consultation. He had attended the National Counter Terrorism Security Agency Meeting, and the Clerk would circulate details to the Councillors.

DRAFT MINUTES

Present: Cllrs Beable (Chair), Fletcher, Holway, Hutcheon, Hosking, Nelson & Smallridge; DNPA C Pannell, 1 member of public

17.100 Apologies for absence were received from Cllrs Cooper, Hart & Johns

17.101 Declarations of interest were noted from Cllr Smallridge: Item 17.104.5 (Personal)

17.102 The Minutes of the Meetings held on the 2nd August 2017, as previously circulated, were confirmed and signed by the Chairman. It was noted that the debate had incorrectly stated a meeting between the Ugborough and Ivybridge Neighbourhood Working Groups.

17.103 Ugborough Neighbourhood Development Plan

1. Working Group Report – Following a meeting with SHDC Tom Jones in July, the amended Draft Plan had been submitted and feedback was received on the 20 August. The Plan had been amended slightly to align with the Joint Local Plan and awaited reformatting. The next step was to discuss with SHDC the appointment of an independent inspector. The Working Group had not appointed another Chairman.
2. Draft Ugborough Parish Open Space, Sport and Recreation Plan – No feedback from SHDC. The Clerk would request confirmation from SHDC on the status of the plan.

17.104 Planning

Planning Applications

1. Listed Building consent to replace all 9 windows at the front of the house with double glazed wooded windows painted in white at Middle Filham, Filham Ref 2582/17/LBC **Support replacement. Do not consider the windows worthy of replication, and would support the recommendation of the Conservation Officer**
2. Erection of agricultural barn at Higher Rosline, Bittaford Ref 0421/17 Mr P Boon **Neutral**
3. Conversion of barns to single residential dwelling and creation of garage at Springwater Barn, Ludbrook, Ivybridge (Revised plans) Ref 0569/17/FUL Mr W & Mrs C Cull **Support the barn conversion; Object to the new buildings and garage**
4. Erection of agricultural building to include willow processing area, cider house and covered hardstanding at Mammoth Trees, South Brent Ref 0430/17 Mr G Nicholson **Neutral**

Planning Decisions Noted

5. Application for approval of details reserved by condition 4 (materials) of planning consent 3021/16/ARM at proposed agricultural dwelling at SX660546 New Haye Farm, Ludbrook Ref 2598/17/ARC **Condition 4 discharged**
6. Householder application for a single storey extension to rear at 7 churchill Cottages, Seldons Close, Ugborough Ref 1852/17/HHO **Conditional permission**
7. Reserved matters application for replacement of redundant agricultural buildings following grant of outline approval 3046/16/OPA at Adj to Wool Barn, Langford Barton, Ugborough Ref 1809/17/ARM **Conditional permission**
8. Change of use from agricultural to equestrian land & erection of stable building at Field at SX 661 561 Bittaford Ref 0218/17/FUL **Conditional permission**

9. Prior approval for proposed Change of Use of Agricultural Building to a Dwellinghouse (Class C3) and for Associated Operational Development at The Barn, The Shippen, Marridge Farm, Ugborough Ref 1792/17/PDM
Prior Approval given

10. Developments, Ugborough West – No report

17.105 Finance

1. Cheques approved for payment:

Cheque	Description	VAT	Gross
1926	S Woodman – August pay		452.63
1927	S Woodman – Expenses: office £67.51, travel £44.55		112.06
1928	Ugborough Village Hall - hire		32.25
1929	HAGS-SMP Ltd – play equipment	1880.80	11284.80
1930	Cutting Crew – Burial ground, church verge & Bittaford Playpark	32.40	194.40
1931	J & MJ Widdicombe – Community Lengthsman	27.20	163.20
1932	T Holway - expenses	0.33	23.00
Receipts			
BGC	Santander - Interest		6.13
500044	Co-op – Hollett burial		350.00
BGC	DCC – grant, projector		150.00
BGC	DNPA – grant, play equipment		2000.00
BGC	Groundwork UK – grant, play equipment		2000.00
500045	Tubman – burial reservation		230.00

2. Financial Statement

Earmarked Reserves

Lloyds Current Account to 17.8.17	6325.99	P.3 grant	314.07
<i>Less</i> payments & unrepresented cheques	12546.74	Prize money for parish map	300.00
<i>Plus</i> uncleared receipts	230.00	Open space sport & recreation	4500.00
Total	-5990.75	TAP: Community Education	366.00
<i>Plus</i> : Santander Acc to 7.6.17	33167.79	Dementia Awareness	150.00
Total	27177.04	Capital projects	3000.00
		Community Highway equipment	197.90
		Total	8827.97

Total uncommitted funds £18349.07

3. Resolved to transfer £10,000 from Santander to Lloyds Bank

4. Resolved to grant Ugborough website £60.50 (Chq 1933)

17.106 Asset Maintenance

- Burial ground gate – Cllr Hutcheon awaited a quotation
- Conduit – No progress
- Bus shelters – Cllr Nelson had arranged for the shelter to be power washed before painting
- Phone box – The initial cleaning would start in September. Additional BT glass panes had been requested, and it was suggested that toughened glass panes could be obtained locally. Locality funding may be available.
- Bittaford playground – Rhino Play had promised to complete the pressure washing of the play surfaces by the end of the week. The Clerk would ask SHDC to quote for repairs to the slide.

17.107 Correspondence received

- SHDC: Consultation on the proposal for one council for South Hams & West Devon – The Clerk would complain that the public consultation questions were not impartial. Cllrs Beable & Fletcher would attend the Parish Council event at Rattery Village Hall on Thursday 14 September 7-8.30; and Cllr Hosking would attend the meeting at Follaton House on Tuesday 19 September 7-8.30. The Parish Council submission would be determined at the October meeting.
- Devon Communities Together: Parish Plans – superseded by the Neighbourhood Development Plan preparation
- Devon Community Resilience Forum, Exeter 22.11.17 – Cllrs Hosking & Holway would attend.
- South Devon AONB: Community engagement projects – Details to be included in the Newsletter
- Connecting Devon & Somerset: Digital Plymouth Conference – Breaking Boundaries 9am-5pm 7.9.17 - Noted
- DALC Training – No one would attend
- PL21 Transition Town Initiative: Road safety campaign – Details would be included in the Newsletter
- Defibrillator awareness session – a date later in October would be requested, so that it may be advertised in the Newsletter.

17.108 Travellers at Hillhead

- DNPA planning policy on provision of traveller sites – Noted

2. Cllr Hosking would investigate case law with regard to the eviction of travellers
3. The Clerk would write to SHDC Sophie Hosking, requesting an update on the enforcement action, pointing out the obligation to provide a travellers site in the Joint Local Plan, and requesting a co-ordinated effort with DCC.

17.109 Ugborough Fair administration

DALC advice had centred on the need for a Working Group reporting to the Parish Council. Financial arrangements would involve a review of the Parish Council's cash handling protocols. The Clerk would consult with the Crediton & Holbeton Clerks about their arrangements.

17.110 Reports on Meetings attended

1. Cllrs Beable, Fletcher, Holway, Hosking & the Clerk met Ivybridge Town Councillors to discuss financing arrangements arising from the developments to the east of Ivybridge. It was agreed that Ugborough Parish Council should receive £300,000 to finance the preschool in Ugborough, levelling Moorhaven playing field, and traffic calming measures through Bittaford and Wrangaton. A boundary review had been proposed.
2. Cllr Beable & the Clerk met the Yealmpton Parish Clerk to discuss the Mobile Speed Sign arrangements. Each Parish would have the sign for 2 months, representing the battery life. Fixing plates would be erected on lamp posts in Wrangaton & Bittaford (2), and Cllr Beable would be discussing their location with Nick Colton.

Resolved to purchase two fixing plates at £113+VAT each, for which Locality Funding would be available

17.111 Correspondence available at the Meeting

1. DALC Annual Report 2016/17
2. Clerks & Councils Direct, Sept 2017

Meeting ended 9.55pm

Date of next Meeting 4.10.17