

**UGBOROUGH ANNUAL PARISH COUNCIL MEETING**  
**Wednesday 3<sup>rd</sup> May 2017 at 7.00pm**

**DRAFT MINUTES**

**Present:** Cllrs Beable (Chair), Cooper, Fairclough-Kay, Fletcher, Hart, Holway, Hosking, Hutcheon, Johns, Nelson & Smallridge

**17.048 Election of officers**

1. Cllr Beable was elected Chairman and completed the Declaration of Acceptance of Office of Chairman
2. Cllr Hutcheon was elected Vice-Chairman

**17.049 Apologies for absence** were accepted from C Pannell

**17.050 Members appointed to serve on the following Committees and outside bodies**

<b>Responsibility</b>	<b>Committee/Outside body</b>	<b>Councillor</b>
Education/Youth		Cllr Hutcheon
Dartmoor National Park	Forum Committee Representative	Cllr Nelson
Conservation/Recycling/Environment	Tree & Hedge Warden	Cllrs Johns
Local Government Authorities	IDALC	Cllr Smallridge
Planning – Development Control		Cllr Hosking
Finance/Budgets/Council Tax	Lead Councillor for Finance	Cllr Fletcher
Public Rights of Way	P.3 Co-ordinator	Cllrs Fletcher & hart
Voluntary Organisations/grant funding	Ugborough Village Hall Committee	Cllr Smallridge
	Bittaford Community Hall Cttee	Cllrs Nelson
Public Health/Community care	Carers Forum	Cllrs Cooper & Smallridge
Police/Traffic/Road Safety/transport	Ivybridge Community Transport/Neighbourhood Watch	Cllr Nelson
Emergency Planning	Snow warden	Cllr Johns & Fairclough-Kay
	Ugborough Fair Committee	Cllr Hart

**17.051 It was confirmed that the Parish Council meets the General Power of Competence eligibility criteria** *Councillors elected at the last election or subsequent by-election must equal at least 2/3 of the total seats on the council; the Clerk must be qualified; and any criteria set by the Secretary of state.*

**17.052 Zurich Municipal (Community First) Insurance Policy details and Asset Register 2017/18 as given in Appendix 17.052, were confirmed. Payment of £692.96 premium (Chq 1901)**

The insurers had advised that index linking was no longer applied (except to material damage to building & contents). Councillors confirmed that asset values should be increased in line with inflation (2.3% over the previous year)

**17.053 Meeting Schedule 2017/18:** The first Wednesday of each month

Description	Insured Value	Asset value 2.3% inc	Public Liability only	Comments
	(£)			
<b>Burial Ground</b>				
Land 1.5ha			x	
Double iron gates	799	817		
1 Wooden bench	638	653		
Gate & fencing to waste area		617		
<b>Playgrounds</b>				
Ugborough				Owned/insured SHDC
2 Picnic benches	409	418		
<b>Bittaford</b>				
Gate	486	497		
Play equipment		6035		Insured by SHDC
<b>Other recreation</b>				
Goal posts, football equipment	214	219		
2 Table tennis tables	299	306		
Ugborough Primary School			x	
Christmas lights		60		
<b>Church Lawn/Path, Ugborough</b>			x	Adopted by UPC
War memorial	5740	5872		
2 Wooden seats	981	1004		Adopted by UPC
<b>Equipment</b>				
Laptop, software, printer/copier, data	2500	2558		New laptop + software
<b>Street Furniture</b>				
Bus shelter	Ugborough Bittaford (2) Wrangaton	17857	18268	Replacement Bittaford bus shelter purchased £2060 (net)
6 wooden benches		2052	2099	
Flagpole		1205	1233	Ownership unknown
Conduit		11482	11746	Ownership unknown
Beacon		588	602	
Noticeboard Bittaford		191	195	
Noticeboard Wrangaton		253	259	
Phone box, Bittaford			1	
<b>Emergency Planning</b>				
Saltspreader		1418	1451	
Defibrillator		4000	4092	
Community Lengthsman equipment			1066	Incl 2016/17 purchases (net): Drain rods £142 & padlock £10 Additional equipment proposed
Tool shed		132	135	
Total	£51244	£60203		