

UGBOROUGH PARISH COUNCIL MEETING
Wednesday 3rd January 2018 at 7.30pm

To all members of the Council

You are hereby summoned to attend a meeting of Ugborough Parish Council to be held at Ugborough Village Hall on Wednesday 3rd January at 7.30pm for the purpose of transacting the following business.



Sarah Woodman, Clerk to the Council

Date 20th December 2017

The Public are welcome to attend. *If any member of the public wishing to attend the Meeting has special requirements (mobility or sensory impairment), please contact the Clerk, Sarah Woodman on 01364 661127*

Questions from the Public - after which the public may not speak

Reports from District & County Councillors

AGENDA

18.001 To accept apologies for absence

18.002 To note declarations of interest and consider granting dispensation requests

18.003 To confirm the Minutes of the Meetings held on the 6th December 2017, as previously circulated

18.004 Ugborough Neighbourhood Development Plan

1. Working Group Report – *Verbal report*
2. Draft Ugborough Parish Open Space, Sport and Recreation Plan

18.005 Planning

Planning Applications

To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.

1. Readvertisement (additional information received) Outline application for residential development of 7 self build/custom build homes built to high sustainable zero carbon standards, with access from Lutterburn Street at Lutterburn Farm, Lutterburn Street, Ugborough Ref 3460/17/OPA Mr S Baker **Previous recommendation: Abstain, in the absence of the flooding and access reports, which formed part of the planning application and have not been made available to the Parish Council or public. Letters of objection were also missing from the website.**
2. Proposed first floor extension to owners flat at Turtley Corn Mill, South Brent Ref 3870/17/FUL Mr & Mrs B Brunning
3. Stable building for sheltering horses/ponies at Field at SX 671 560, Off Ridge Road, Ivybridge Ref 4114/17/FUL Mr & Mrs Kerton

To ratify Planning Applications considered at the Meeting held on the 6.12.17

4. Erection of 3 industrial unites for B1, B2 & B8 use, associated parking and new road access at Site at SX6935 5891, Woodpecker Inn, South Brent Ref 3854/17/FUL Mr & Mrs DJ Pollard **Neutral, subject to a satisfactory report on access arrangements.**

Planning Decisions

5. Non-material amendment following grant of planning permission 27_57/1347/14/F (residential development comprising 222 dwellings) to reposition LEAP away from attenuation space at Torhill Farm, Godwell Lane, Ivybridge Ref 2317/17/NMM **Conditional permission**
6. Notification of prior approval for proposed change of use of agricultural building to dwellinghouse (Class C3) and for associated operational development (Class Q(a)&(b)) at Corbers Barn, SX672 558, Ridge Road, Ugborough Ref 3555/17/PDM **Refuse**

7. Developments, Ugborough West – progress

18.006 Finance

1. To approve cheques for payment:

Cheque	Description	VAT	Gross
1961	S Woodman – Dec pay		493.63
1962	S Woodman – Expenses: office £52.55, travel £60.75	0.58	113.30
1963	HMRC (PAYE)		213.40
1964	DCC Pension Fund		507.45
1965	SHDC – Neighbourhood Plan		164.00

1966	L Nelson - Expenses		18.00
Receipts			
BGC	SHDC – Locality grant: Cricket Club mower		175.00
500049	WC Parson (Pain burial)		200.00

2. Financial Statement**Earmarked Reserves**

Lloyds Current Account to 17.11.17	9240.71	P.3 grant	314.07
<i>Less</i> payments & unpresented cheques	3567.26	Prize money for parish map	300.00
<i>Plus</i> uncleared receipts	375.00	Open space sport & recreation	4500.00
Total	6048.45	TAP: Community Education	366.00
<i>Plus</i> : Santander Acc to 23.10.17	23187.11	Dementia Awareness	150.00
Total	29235.56	Capital projects	3000.00
		Community Highway equipment	197.90
		Total	8827.97

Total uncommitted funds £20407.59

3. To approve the 2018/19 Budget and Precept – *Appendix 18.006.3*
4. Transfer of the ownership of the Cricket Club mower to Ugborough Football Club

18.007 Asset Maintenance

1. Burial ground gate
2. Conduit
3. Phone box
4. Bittaford playground

18.008 Correspondence received

1. Winter public toilet opening, Ugborough
2. S106 support for Open Space, Sports or Recreation Projects or Affordable Housing Schemes
3. Request for DCC funding to improve B3196 Kitterford Cross to Loddiswell – support from Loddiswell Parish Council & Kingsbridge Town Council

18.009 Travellers at Hillhead**18.010 Ugborough Fair administration****18.011 Reports on Meetings attended****18.012 Correspondence available at the Meeting**

Appendix 18.006.3**Ugborough Parish Council Predicted costs for estimating Precept for the Year ended 31.3.2019**

	Y/E 31.03.18			Y/E 31.03.19	
	Budget	9 Mths Act.	F/Y F'cast	Predicted	Budget
EXPENDITURE					
Clerks Salary & Pens.	9287	7,336	9,781	10026	
Office	721	637	849	870	
Cllrs Expenses	250	0	0	0	
Chair's Expenses	200	31	41	42	
Training	130	43	57	58	
Subscriptions	580	397	529	542	
Audit	357	350	350	359	
Hire of Halls	152	131	175	179	
Grants	1199	3,671	4,250	1500	
Maintenance Gen	3158	2,181	2,908	2981	
Cemetery & verge maint	1294	891	1,188	1218	
Agency Inc. P3	272	0	0	0	
Community Lengthsman	1000	2,257	3,009	3084	
Insurance	656	693	693	710	
Election expenses	0	0	0	0	
Neighbourhood Devt	2000	307	500	2000	
Open space sport & Recn Reserve	1500	500	1,000	2000	
Other Expenses	436	1,103	1,471	7500	
Non Revenue Expenses	3000	10,287	13,716	2000	
	<u>26192</u>	<u>30,815</u>	<u>40,517</u>	<u>35,069</u>	
INCOME					
Precept	18,500	18,500	18,500	20000	
Council Tax Support Grant	611	611	678	551	
Burial	1,721	1,345	1,793	1838	
Interest	84	35	47	48	
Agency Inc. P3	0	0	0	0	
Neighbourhood Plan	2,000	0	0	2000	
Grants (incl TAP)	3,000	4,765	5,000	5000	
Other receipts	0	35	47	48	
	<u>25,916</u>	<u>25,291</u>	<u>26,065</u>	<u>29485</u>	
Surplus/shortfall	-276	-5,524	-14,452	-5584	
Council Tax	25.16			TBA	
Earmarked Reserves 31.12.17					
P.3 grant	314.07				
Prize money for parish map	300.00				
Open space sport & recreation	4,500.00				
TAP: Commuinity Education	366.00				
Dementia Awareness	150.00				
Community Highway Equipment	197.90				
Capital Projects	3,000.00				
Total	8,827.97				
					Projected funds 31.3.18 22,649
					Less Reserves 8,828
					Uncommitted funds 31.3.18 13,821

NOTES**Payments:**

1. Predicted expenditure is likely to increase by about 2.5%
2. Maintenance payments include Community Lengthsman & grass cutting and repairs at Bittaford Playpark
3. Non revenue payments 2017/18: Play equipment; 2018/19 TAP funded purchases
4. Other Expenses: Estimated cost of conduit redecoration £6000 2018/19

Receipts:

1. Burial receipts remain difficult to predict.
2. Council Tax Support Grant will decline year on year
3. TAP receipts to equal payments
4. Neighbourhood Plan receipts to equal payments

Reserves:

1. Total uncommitted funds should be between 3 and 12 months net expenditure. Best practice is 6 months net expenditure
2. Open space recreation & sport reserve required for future repairs & maintenance
3. Surplus income from the Burial Ground could be placed in a Burial Ground Reserve for long term maintenance

Council Tax based on Band D Equivalent: 735.35 properties 2017/18; TBA 2018/19

