

UGBOROUGH PARISH COUNCIL MEETING
Wednesday 6th December 2017 at 7.30pm

Questions from the Public

- Progress was requested on the transfer of the Ugborough Fair administration
- The applicant of planning application 3460/17/OPA (*Agenda item 17.140.2*) presented his proposals, particularly in relation to the access and drainage arrangements. Concerns were expressed that the ‘shared space’ access road would be inadequate for the traffic flows and unsafe for pedestrians, and the flood mitigation measures may be insufficient. It was noted that reports on drainage and access, which formed part of the planning application, had not been made available to the Parish Council nor the public. Letters of objection had not been displayed on the website.
- Ugborough Square was full of parked cars during the day, as drivers use it as a ‘park & car share’ facility. Cllr Hart thanked volunteers for turning up on the 2nd December to tidy up the Square, which was now looking much smarter.
- Large vehicles were travelling too fast along Lutterburn Street, which was dangerous. Cllr Hosking responded that he would follow up a report to be issued early in 2018, which may inform national policy on 20mph speed limits.
- A tree had fallen over graves in the Moorhaven cemetery, and the Clerk would ask the Moorhaven Management Committee to arrange its removal.
- The Community Lengthsman had offered to install sand bags to stem flooding along Leigh Lane, Moorhaven, and the Clerk would ask SHDC for sand bags.

SHDC Cllr Holway reported on the:

- Ivybridge Neighbourhood Plan referendum ‘yes’ vote
- SHDC’s proposed community lottery, with £25k prizes four times pa, to raise £100k pa towards good causes
- Taxi drivers training to identify child trafficking and sexual exploitation
- Enforcement Notice on the travellers at Hillhead, which may take up to 18 months

DCC Cllr Hosking reported:

- His meeting with Meg Booth, DCC Highways, concerning the B3196 from Kitterford Cross to Loddiswell, in which she confirmed that no funding was available for improvements. The Clerk would write to Meg Booth, expressing the Parish Council’s disappointment, with copies of the letter circulated to parishes affected by the decision.
- Kitterford Cross drainage had improved following a visit by the gully sucker.
- Digital records on highway facilities had been circulated to Councillors
- DCC was facing a £21m reduction in Central Support Grant, and a maximum Council Tax increase was likely.
- Public Health Nursing would be taken in-house, which would save £1m pa
- The Anti-Terrorist Hotline 0800 789321 and DCC Domestic Abuse helpline 0345 1551074 would be published in the Newsletter.

DRAFT MINUTES

Present: Cllrs Beable (Chair), Cooper, Fletcher, Hart, Holway, Hutcheon, Hosking, Johns & Smallridge; 7 public

17.136 Apologies for absence were received from Cllrs Fairclough-Kay & Nelson

17.137 Declarations of interest (Personal) noted from Cllr Fletcher: Item 17.140.2; Cllr Johns: Item 17.140.1

17.138 The Minutes of the Meeting held on the 1st November 2017, as previously circulated, were confirmed and signed by the Chairman Richard Prowse was thanked for providing the Christmas tree in the Square.

17.139 Ugborough Neighbourhood Development Plan

1. Working Group Report

The Examiner would be submitting an interim report while the Working Group revises the position statement so that it relates to the emerging Joint Local Plan, rather than previous Development Plan documents. Joint Local Plan developments within the Parish would be identified in the policy statements. No delays were expected.

2. Draft Ugborough Parish Open Space, Sport and Recreation Plan – No report

17.140 Planning

Planning Applications

1. Change of use of agricultural land for camping site, glamping site and provision of facilities block (amendment to planning approval 4190/16/FUL to extend campsite area) at Dunwell Farm, Ugborough Ref 3714/17/FUL

Mrs S Johns **Support**

2. Outline application for residential development of 7 self build/custom build homes built to high sustainable zero carbon standards, with access from Lutterburn Street at Lutterburn Farm, Lutterburn Street, Ugborough Ref 3460/17/OPA Mr S Baker **Abstain, in the absence of the flooding and access reports, which formed part of the planning application and have not been made available to the Parish Council or public. Letters of objection were also missing from the website.**
3. Erection of 3 industrial unites for B1, B2 & B8 use, associated parking and new road access at Site at SX6935 5891, Woodpecker Inn, South Brent Ref 3854/17/FUL Mr & Mrs DJ Pollard **Neutral, subject to a satisfactory report on access arrangements.**

Planning Applications considered at the Meeting held on the 1.11.17 were ratified

4. Rural workers live/work unit at Mammoth Trees, South Brent Ref 0523/17 Mr G Nicholson **Neutral, subject to the proposal satisfying the functional and financial tests of the Dartmoor Local Plan**

Planning Decisions Noted

5. Erection of agricultural building to include willow processing area, cider house and covered hardstanding, Mammoth Trees, South Brent Ref 0430/17 **Conditional permission**
6. Erection of conservatory to front of house at Whispers, Ugborough Road, Bittaford Ref 0492/17 **Conditional permission**
7. Householder application for two storey, flat roof extension to the rear of property (resubmission of consent 1852/17/HHO) at 7 Churchill Cottages, Seldons Close, Ugborough Ref 3163/17/HHO **Conditional permission**
8. Non-material amendment application for change of roof cladding from raised seam zinc to natural slate, following grant of planning consent 2881/16/ARM at Ivybridge Equestrian, Davids Lane, Filham Ref 2879/27/NMM **Conditional permission**
9. TPO 942, within the garden of 2 Garfield, Davids Lane, Filham **Served**
10. Provision of an agricultural building to act as cattle housing (Building 1) including provision of new access at Land at SX 651 555, Combe Cross, Filham Ref 1897/17/FUL **Conditional permission**
11. Provision of an agricultural building to act as cattle housing (Building 2) including provision of new access at Land at SX 651 555, Combe Cross, Filham Ref 1901/17/FUL **Conditional permission**
12. Provision of an agricultural building to act as cattle housing (Building 3) including provision of new access at Land at SX 651 555, Combe Cross, Filham Ref 1902/17/FUL **Conditional permission**
13. Provision of an agricultural building to act as cattle housing (Building 4) including provision of new access at Land at SX 651 555, Combe Cross, Filham Ref 1903/17/FUL **Conditional permission**

14. Developments, Ugborough West – No report

17.141 Finance

1. Cheques approved for payment:

Cheque	Description	VAT	Gross
1953	S Woodman – Nov pay		493.83
1954	S Woodman – Expenses: office £57.77, travel £45.45	0.33	103.22
1955	Ugborough Village Hall Hire		50.50
1956	Cutting Crew – Bittaford playpark & cemetery	22.40	194.40
1957	Information Commissioner – Data protection		35.00
1958	IDALC membership		6.00
1959	J&MJ Widdicombe	115.50	693.00
Receipts			
BGC	SHDC – TAP Cricket Club mower		2814.87
500048	Cerrig – Hosking memorial		120.00

2. Financial Statement

Earmarked Reserves

Lloyds Current Account to 17.11.17	9240.71	P.3 grant	314.07
Less payments & unrepresented cheques	1937.48	Prize money for parish map	300.00
Plus uncleared receipts	0.00	Open space sport & recreation	4500.00
Total	7303.23	TAP: Community Education	366.00
Plus: Santander Acc to 23.10.17	23187.11	Dementia Awareness	150.00
Total	30490.34	Capital projects	3000.00
		Community Highway equipment	197.90
Total uncommitted funds £21662.37		Total	8827.97

It was noted that SHDC Locality Funding of £175 had now been received, representing the balance between the cost of the Cricket Club Mower and the TAP award.

3. Resolved to revise the Burial ground fees, as given in Appendix 17.141.3 Cllr Holway requested that relatives

tending graves take any rubbish home with them, rather than filling up the refuse bin.

4. TAP 2017/18: Resolved to request £1k towards gully sucker hire and £2k for a defibrillator to be provided in the redundant Wrangaton phone box

5. Ugborough Village Hall roof repairs – the Community Reinvestment Project Fund application would be submitted once planning details, such as the tiling, had been confirmed

6. The external auditor appointment for 2017/18 was Mazars LLP, and the fees would be £200+VAT

7. Resolved to grant Citizens Advice South Hams £120 (Chq 1960)

8. Resolved to offer Ugborough PCC a grant of £250 towards the replacement Church floodlighting

17.142 Asset Maintenance

1. Burial ground gate – Cllr Hutcheon was awaiting a response from the contractor

2. Conduit – Cllr Hart confirmed that the conduit needed repainting, and the Clerk would obtain quotations

3. Church bench – repairs were uneconomic and the bench partially blocked the church steps. It would be removed when the Christmas tree was cleared away.

4. Phone box – the conversion was progressing, and shelving should be installed by Christmas.

5. Bittaford playground – Public Liability insurance cover was provided by SHDC. All risks cover would not be extended to the play equipment

17.143 Correspondence received

1. Winter public toilet opening, Ugborough – to be considered at the January Parish Council Meeting, including the possibility of providing portaloos.

2. Devon & Somerset Fire & Rescue Draft Integrated Risk Management Plan (2018-2022) consultation. **Support the proposals.**

3. Resolved that the Clerk may attend DALC training on the General Data Protection Regulations Training, Exeter at a cost of £40+VAT

17.144 Travellers at Hillhead – previously discussed

17.145 Ugborough Fair administration – The current organizers were meeting on the 11.12.17, after which discussions would begin with the Parish Council

17.146 Reports on Meetings attended

1. Cllrs Beable & Holway attended the Community Resilience Meeting, and a report had been circulated

2. Cllr Fletcher attended the P3 Meeting, and would submit a report to the Newsletter on the good work completed in the Parish

3. Cllr Nelson attended the Dartmoor National Park Forum, which discussed increased rainfall over recent years; the Government's 25-year Environmental Plan; the effect of Brexit on National Park farmers; the Park's ageing population structure; and the rollout of a Visitor Behaviour Campaign, to highlight abuse of the Park's amenities

4. Cllrs Beable & Holway attended the Devon Highways Parish & Town Council Conference. Highways funding was being lost to meet increased social services costs. DIY pothole kits were available for sale, which the Community Lengthman could use, and the Clerk would request more details

5. Cllrs Beable & Holway attended the Town & Parish Council Event, which discussed budget cuts

6. Cllr Smallridge attended the Ugborough Village Hall Committee Meeting, and the £10k lottery award towards the roof repairs was announced.

17.147 Correspondence available at the Meeting Noted

1. SLCC: The Clerk, November 2017

2. Clerks & Councils Direct, November 2017

Appendix 17.141.3 Burial ground fees from December 2017

Deed of Grant: Single	£180
Double	£240
Cremation (1/2 plot – single or double)	£125
Burial	£180
Cremation	£100
Headstone: Upright (not to exceed 2'6" including base)	£125
Cremation (not to exceed 18" x 18")	£125
Flat	£70

Double charge for non-parishioners. A Parishioner is defined as a current parishioner, or having lived more than half his/her life in the Parish, or at least 11 of the last 20 years in the Parish.

Meeting ended 10.20pm

Date of next Meeting 3.1.18