

**UGBOROUGH PARISH COUNCIL MEETING**  
**Wednesday 4<sup>th</sup> April 2018 at 7.30pm**

**To all members of the Council**

You are hereby summoned to attend a meeting of Ugborough Parish Council to be held at Ugborough Village Hall on Wednesday 4<sup>th</sup> April at 7.30pm for the purpose of transacting the following business.



Sarah Woodman, Clerk to the Council

Date 28<sup>th</sup> March 2018

**The Public are welcome to attend.** *If any member of the public wishing to attend the Meeting has special requirements (mobility or sensory impairment), please contact the Clerk, Sarah Woodman on 01364 661127*

**Questions from the Public** - *after which the public may not speak*

**Reports from District & County Councillors**

## AGENDA

**18.040 To accept apologies for absence**

**18.041 To note declarations of interest and consider granting dispensation requests**

**18.042 To confirm the Minutes of the Meetings held on the 7<sup>th</sup> March 2018, as previously circulated**

**18.043 Ugborough Neighbourhood Development Plan – Verbal report**

**18.044 Planning**

### Planning Applications

*To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.*

### To ratify Planning Applications considered at the Meeting held on the 7.3.18

1. Proposed detached dwelling (amendments to 57/1848/14/F) at Land adjacent to Whiteoaks Davids Lane Filham Ref [0557/18/FUL](#) Mr & Mrs M French **Neutral**, **subject to the roofline being no higher than the adjacent dwelling**

2. Householder application for demolition of existing conservatory and erection of single storey extension at 4 Undertown Ugborough Ref [0619/18/HHO](#) Mr & Mrs R Baker **Neutral**

### Planning Decisions

3. Householder application for single storey rear extension and alterations to existing roof at 4 The Square, Ugborough Ref [0111/18/HHO](#) **Conditional permission**

**0223/18/NMM**

4. Application for non-material amendment (changes to west elevation to lose gable end and replace with slate roof) following grant of planning permission 3021/16/ARM at Proposed agricultural dwelling at SX660546 New Haye Farm Ludbrook Ref [0223/18/NMM](#) **Conditional permission**

### Planning Correspondence

5. Complaint: VIP Bin Cleaning, Filham Park

**6. Developments, Ugborough West** – progress

**18.045 Finance**

### 1. To approve cheques for payment:

Cheque	Description	VAT	Gross
1985	S Woodman – March pay		508.05
1986	S Woodman – Net expenses: office £55.77, travel £60.30		116.07
1987	HMRC (PAYE)		217.00
1988	DCC Pension Fund		512.78
1989	G Beable - expenses		9.70
1990	J & MJ Widdicombe – Community Lengthsman		514.50
1991	Erme Press		63.00
1992	DALC - Training	8.00	48.00
1993	SHDC – Neighbourhood Plan		103.17
1994	G Beable – Messagemaker speed sensor plates	49.60	297.60

Receipts			
BGC	SHDC – Locality grant towards phone box refurbishment		100.00
BGC	DCC – P3		400.00

**2. Financial Statement****Earmarked Reserves**

Lloyds Current Account to 16.3.18	5352.92	P.3 grant	314.07
Less payments & unrepresented cheques	3573.68	Prize money for parish map	300.00
Plus uncleared receipts	400.00	Open space sport & recreation	4500.00
<b>Total</b>	<b>2179.24</b>	TAP: Community Education	366.00
Plus: Santander Acc to 23.1.18	23147.07	Dementia Awareness	150.00
<b>Total</b>	<b>25326.31</b>	Capital projects	3000.00
		Community Highway equipment	197.90
<b>Total uncommitted funds £16498.34</b>		<b>Total</b>	<b>8827.97</b>

3. Funding request: Modbury Caring (*granted £100 5.5.17*)

**18.046 Asset Management**

1. Burial ground
2. Conduit redecoration
3. Phone box, Wrangaton
4. Bittaford playground

**18.047 Highways**

1. P3 Programme
2. Review of Community Lengthsman expenditure:
  - 2017/18 Budget £1000, DCC grant £615, Expenditure £3041.85
  - 2018/19 Budget £3084
3. Complaint: Litter along Bittaford Road

**18.048 Correspondence received**

1. DALC courses: Planning, Exeter 6.30-9pm 26.4.18 £30+VAT; Chairmanship, Exeter 6.30-8.30pm 5.6.18 £25+VAT
2. Calor Rural Community Fund: Applications £1000-£5000, deadline 30.4.18
3. SHDC: SeaMoor Lotto

**18.049 Travellers at Hillhead****18.050 Ugborough Fair administration****18.051 Reports on Meetings attended**

**1. General Data Protection Regulations** – attended by the Clerk. The Regulations come into effect on the 25.5.18 and will require the Parish Council to compile a list of all personal data held, together with the legal reason to hold it. Consent may be required to publish data. The Parish Council must publish a Privacy Notice, to which it must refer in its documents. Both the Data Controller and Data Processor may be liable under the Regulations. A Data Protection Officer must be appointed, although the requirements are yet to be confirmed.

**18.052 Correspondence available at the Meeting**

1. SLCC: The Clerk, March 2018