

UGBOROUGH PARISH COUNCIL MEETING
Wednesday 7th March 2018 at 7.30pm

Following the recent wintry weather, thanks were extended to Snow Warden Cllr Johns and Emergency Co-ordinator Cllr Fairclough-Kay.

Questions from the Public A complaint had been received about speeding traffic down Wrangaton Road, Bittaford
DNP Member Cathie Pannell reported that the DNP Meeting had been deferred for two weeks due to the bad weather, and promoted the Planning Workshop to be held on the 27.3.18.

The work of DNPA Ranger Ella Briens included:

- Maintaining public rights of way. Extra funds from ‘Moor Otters’ would fund erosion repairs on one of the golf course paths. It was confirmed that Ella would be replacing the damaged gate below Bittaford playpark.
- ‘Key Messages’ publicity, including new ‘Lambing and Bird Nesting’ signs, 2-minute litter picks, camping, dogs and fires.
- Regularly patrolling ‘honey pot’ sites and working with Police to tackle issues such as illegal off-road vehicles and wildlife crime

Thanks were extended to volunteer wardens, who continue to support Rangers with local events, litter-picking and surveying rights of way.

SHDC Cllr Holway had submitted a report announcing a £5 pa increase in SHDC Council Tax, and a review of public toilets, which would either be subject to a 20p charge on entry, transfer to Town/Parish Councils, or closed. He highlighted the SHDC Roadshow in Ugborough Square at 9-10.30am, Thursday 19 April to promote online services and payments.

Councillors complained at the inequitable TAP allocations, in which Ugborough Parish Council received none of the £28,683.60 available.

DRAFT MINUTES

Present: Cllrs Beable (Chair), Fairclough-Kay, Fletcher, Hart, Johns, Nelson & Smallridge;
DNP Member C Pannell; 1 public

18.027 Apologies for absence were accepted from Cllrs Cooper, Hutcheon, Holway & Hosking

18.028 Declarations of interest were noted from Cllr Johns: Item 18.031.6 (Pecuniary)

18.029 The Minutes of the Meetings held on the 7th February 2018, as previously circulated, were confirmed and signed by the Chairman

18.030 Ugborough Neighbourhood Development Plan The referendum version of the Plan had been published, including on the Parish Council website, and the date for the referendum was awaited. Publicity would include flyers in the Newsletter, posters, at the Annual Parish Meeting, and at Sustainable Saturday.

18.031 Planning

Planning Applications

1. Construction of new tow lane outdoor cricket net facility at Ivybridge Cricket Club, Godwell Lane, Ivybridge Ref [0129/18/FUL](#) Mr J Sparkes **Support**
2. Demolition of existing barn and construction of new dwelling house on the same footprint as existing at The Sheep Shed, Venn Farm, Ugborough Ref [0166/18/FUL](#) Mr C Stevens **Neutral, in the light of recent appeal decisions**
3. Change of use and works to upper mezzanine floor in agricultural barn to security and manager’s residential accommodation at Torrs Barn, Leigh Lane, Bittaford Ref [0087/18](#) Mr D Barter **Neutral**
4. Use of outbuilding for residential use and as a rental property at Quillet, Wrangaton Ref [0073/18](#) Mr J Caridia **Neutral**
5. Enlargement of front porch at 22 Beacon View, Bittaford Ref [0095/18](#) Mr J Stone **Neutral**
6. Notification for Prior Approval for a proposed larger home extension - demolition of existing rear extension, creation of a new extension, extending 4.5m beyond the rear wall of the dwelling, with maximum height of 3m and height at the eaves of 2m at 3 Undertown, Ugborough Ref [0593/18/PHH](#) Mrs M Docker **Neutral**
Cllr Johns left the Meeting during the Item
7. Proposed detached dwelling (amendments to 57/1848/14/F) at Land adjacent to Whiteoaks Davids Lane Filham Ref [0557/18/FUL](#) Mr & Mrs M French **Neutral, subject to the roofline being no higher than the adjacent dwelling**
8. Householder application for demolition of existing conservatory and erection of single storey extension at 4 Undertown Ugborough Ref [0619/18/HHO](#) Mr & Mrs R Baker **Neutral**

Planning Applications considered at the Meeting held on the 7.2.18 were ratified

9. Construction of detached dwelling and associated detached double garage in the garden area of Godwell House at Godwell House, Godwell Lane, Ivybridge Ref [0242/18/FUL](#) Mr & Mrs P Sankey **Neutral**

10. Fell T1: Eucalyptus at Palk House Ware Hill Ugborough Devon [0391/18/TCA](#) Mr Paul Payne **Support**

Planning Decisions Noted

11. Creation of one new window, widening of three ground floor windows and removal of sunroom at 2 Highfield Terrace, Bittaford Ref 0625/17 **Conditional permission**

12. Stable building for sheltering horses/ponies at Field at SX 671 560, Off Ridge Road, Ivybridge Ref 4114/17/FUL **Conditional permission**

13. Proposed first floor extension to owners flat at Turtley Corn Mill, South Brent Ref 3870/17/FUL **Conditional permission**

14. **Developments, Ugborough West** – No report

18.032 Finance

1. Cheques approve for payment:

Cheque	Description	VAT	Gross
1975	S Woodman – Feb pay		493.63
1976	S Woodman – Net expenses: office £55.77, travel £60.30		116.07
1977	Devon Wildlife – Mole, Burial ground		120.00
1978	J&MJ Widdicombe – Community Lengthsman	126.00	756.00
1979	Ugborough PCC - Grant		250.00
1980	BT Payphones – Wrangaton payphone adoption		1.00
1981	S Daniel – Bittaford payphone renovation		78.69
1982	Z Anderson – Bittaford payphone renovation		16.20
1983	SHDC – Neighbourhood Plan	9.83	59.00
1984	Clr C Hart - Expenses		17.00
Receipts			
500077	Johns – Bidgood burial		180.00

2. Financial Statement

Earmarked Reserves

Lloyds Current Account to 16.2.18	6332.77	P.3 grant	314.07
Less payments & unrepresented cheques	2240.74	Prize money for parish map	300.00
Plus uncleared receipts	0.00	Open space sport & recreation	4500.00
Total	4092.03	TAP: Community Education	366.00
Plus: Santander Acc to 23.1.18	23206.49	Dementia Awareness	150.00
Total	27298.52	Capital projects	3000.00
		Community Highway equipment	197.90
		Total	8827.97

Total uncommitted funds £18470.55

3. **Resolved to increase the Clerk's salary to SCP SCP 31 (£7477.84pa) with effect from the 1.3.18.** A job evaluation would be undertaken before the next salary review

4. It was noted that the grant of £250 (*Chq 1979*) towards new floodlights at St Peter's Church, Ugborough, was approved under Minute 17.141.8 using powers to grant funding towards a historic building to encourage tourists

5. **Resolved to reimburse costs of converting Bittaford phone box: S Daniels £78.69 (*Chq 1981*) & Z Anderson £16.20 (*Chq 1982*).** SHDC Locality funding £100 had been received

18.033 Asset Management

1. Burial ground – Repairs to the spoil heap fencing were still awaited.

2. Conduit – Four quotations were requested. SHDC Heritage Officer Richard Gage had confirmed that formal consent was not required

Resolved to appoint Brushmark to redecorate the conduit at a total cost of £860, plus a contingency up to £100

3. Phone box

Resolved to complete the Agreement to purchase Wrangaton pay phone and £1 payment (*Chq 1980*)

Rotary had not responded to the Parish Council's request for funding towards a defibrillator.

4. Bittaford playground – Councillors confirmed DNP Ranger Ella Brien's proposal to replace the current picket gate with a new 4 ft field gate

18.034 Highways Maintenance of the hedgerows along Donkey Lane was discussed, and P3 maintenance would be considered at the April Meeting. Favourable comments had been received that the lanes were much drier, thanks to the Community Lengthsman Scheme.

18.035 Correspondence received

1. DNPA & Devon Communities Together: Planning workshop, Parke 27.3.18 5.30-9pm Free – Cllrs Holway & Hosking would attend

18.036 Travellers at Hillhead No report

18.037 Ugborough Fair administration A meeting was still awaited

18.038 Reports on Meetings attended Cllr Smallridge attended the Ugborough Village Hall Committee Meeting. Funding of £10k towards the roof had been secured, and match funding was being sought.

18.039 Correspondence available at the Meeting

1. Clerks & Councils Direct, March 2018

Meeting ended 9.10pm

Date of next Meetings: Parish Council Meeting 4.4.18

Annual Parish Meeting 11.4.18