

UGBOROUGH PARISH COUNCIL MEETING
Wednesday 2nd May 2018 after the Annual Parish Council Meeting (7pm)

To all members of the Council

You are hereby summoned to attend a meeting of Ugborough Parish Council to be held at Ugborough Village Hall on Wednesday 2nd May 2018 after the Annual Parish Council Meeting (7pm) for the purpose of transacting the following business.



Sarah Woodman, Clerk to the Council

Date 25th April 2018

The Public are welcome to attend. *If any member of the public wishing to attend the Meeting has special requirements (mobility or sensory impairment), please contact the Clerk, Sarah Woodman on 01364 661127*

Questions from the Public - after which the public may not speak
Reports from District & County Councillors

AGENDA

18.059 To accept apologies for absence

18.060 To note declarations of interest and consider granting dispensation requests

18.061 To confirm the Minutes of the Meetings held on the 4th April 2018, as previously circulated

18.062 Ugborough Neighbourhood Development Plan – Verbal report

18.063 Planning

Planning Applications

To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.

1. Removal of condition (b) of planning approval 57/0737/84/3 (Conversion of existing buildings to living accommodation) to remove agricultural occupancy at Earlscombe Farm, Ugborough Ref [0970/18/VAR](#) Mr & Mrs Lawson
2. Change of use of agricultural land to campsite. Siting of up to 4no. safari tents and 2no. ancillary shipping container units. Works to existing access, creation of parking area, and installation of required utilities and associated landscaping at Brackenhill, Ugborough Ref [0983/18/FUL](#)
3. Installation of dry batching concrete plant and associated recycling unit at Wrangaton Business Park Wrangaton Ref [0337/18/FUL](#)

To ratify Planning Applications considered at the Meeting held on the 4.4.18

4. Householder application for conversion of redundant outbuildings to residential accommodation and home office space at Filham House Filham Ref [0071/18/HHO](#) Mr Lee Gough
5. Demolition of existing barn, change of use of agricultural land to equestrian and construction of manege at Ruby Rose Farm, Wrangaton Ref [0169/18](#) Mrs R Wix
6. Alterations and extensions to stables to form two new stables, feed room and tack store, with associated works at land south of Quillet, Wrangaton Ref [0170/18](#) Mrs R Wix

Planning Decisions

7. Construction of new two lane outdoor cricket net facility at Ivybridge Cricket Club, Godwell Lane, Ivybridge Ref [0129/18/FUL](#) **Conditional permission**
8. Demolition of existing barn and construction of new dwelling house on the same footprint as existing at The Sheep Shed, Venn Farm, Ugborough Ref [0166/18/FUL](#) **Conditional permission**
9. Notification for Prior Approval for a proposed larger home extension -demolition of existing rear extension, creation of a new extension, extending 4.5m beyond the rear wall of the dwelling, with maximum height of 3m and height at the eaves of 2m at 3 Undertown Ugborough Devon Ref [0593/18/PHH](#) **Conditional permission**
10. Certificate of Lawful Use or Development at Quillet, Wrangaton Ref [0073/18](#) **Certificate issued**
11. Change of use and works to upper mezzanine floor in agricultural barn to security and manager's residential accommodation at Torrs Barn, Leigh Lane, Bittaford Ref [0087/18](#) **Refuse**
12. Enlargement of front porch at 22 Beacon View, Bittaford Ref [0095/18](#) **Conditional permission**
13. Trees in a Conservation Area: Notification to undertake works at Palk House, Ware Hill, Ugborough Ref [0391/18/TCA](#) **Consent**
14. Redevelopment of grass rugby pitch to provide World Rugby Compliant Third Generation Artificial Grass Pitch, with associated hard and soft landscaping, fencing, ancillary storage container and dugouts, and new floodlighting at

Ivybridge Rugby Football Club Filham Ugborough Ref [0126/18/FUL](#) **Conditional permission**

Planning Correspondence

15. DNP Local Plan Review consultation – [Website](#)
16. Planning Inquiry: Bridleway No.6 Ugborough at Bittaford Village Hall 11.10.18
17. South Hams SAC Greater Horseshoe Bat Supplementary Planning document - [Website](#). Consultation to 30.5.18
18. CPRE: National Planning Framework review: Wording of NPPF115 & 116 in relation to development in AONBs - [Document](#)

19. Developments, Ugborough West – progress

18.064 Finance

1. To approve cheques for payment:

Cheque	Description	VAT	Gross
1996	S Woodman – April pay		
1997	S Woodman – Expenses: £55.59 office + £84.15 travel	1.09	139.74
1998	Tom Holway - Expenses		20.90
1999	J& MJ Widdicombe – Cemetery + Lengthsman		134.70
2000	DALC - Membership		422.81
2001	Cutting Crew – £30 Bittaford playpark + £67.20 cemetery	16.20	97.20
2002	South Hams Newspapers Ltd – Neighbourhood Plan	34.2	171.00
Receipts			
BGC	Santander - Interest		9.86
BGC	SHDC – £10,000 Precept + £551 Council Tax Support Grant		10551.00

2. Financial Statement

Earmarked Reserves

Lloyds Current Account to 17.4.18	13472.88	P.3 grant	434.07
<i>Less</i> payments & unpresented cheques	2403.54	Prize money for parish map	300.00
<i>Plus</i> uncleared receipts		Open space sport & recreation	4500.00
Total	11069.34	TAP: Community Education	366.00
<i>Plus:</i> Santander Acc to 2.4.18	23235.11	Dementia Awareness	150.00
Total	34304.45	Capital projects	3000.00
		Community Highway equipment	197.90
Total uncommitted funds £25356.48		Total	8947.97

3. Verification of bank statements and reconciliations

Financial Regulation 2.2: On a regular basis, at least once in each quarter, and at each financial year end, a member other than the Chairman shall be appointed to verify bank reconciliations (for all accounts) produced by the RFO. The member shall sign the reconciliations and the original bank statements (or similar document) as evidence of verification. This activity shall on conclusion be reported, including any exceptions, to and noted by the council

4. NALC: Pay award 2018/19 – SCP 31 increased to £7627.30pa w/e/f 1.4.18

18.065 Correspondence received

1. Fields in Trust: Centenary Fields

18.066 Asset Management

1. Burial ground
2. Conduit redecoration
3. Phone box, Wrangaton
4. Bittaford playground

18.067 Highways & Rights of Way Maintenance

1. On street car parking, Bittaford

18.068 General Data Protection Regulations

1. To adopt the Privacy Policy, General Privacy Notice and Privacy Notice for staff, councillors and role holders, & Data Protection Impact Assessments displayed on the [website](#)
2. To appoint a Data Protection Officer

18.069 Travellers at Hillhead

18.070 Annual Parish Meeting – Matters raised

18.071 Reports on Meetings attended

1. Clerk – IDALC Clerk’s Workshop

18.072 Correspondence available at the Meeting