

**UGBOROUGH PARISH COUNCIL MEETING**  
**Wednesday 4th April 2018 at 7.30pm**

**Questions from the Public** A new waste bin had been installed in Bittaford. The salt bin at Marwood Cross needed refilling.

**SHDC Cllr Holway** announced the SeaMoor lottery, with tickets at £1 and 60% going to good causes (50% to a nominated good cause).

**DCC Cllr Hosking**

- Had volunteered for the Winter Service Taskgroup and requested feedback on the Snow Warden scheme. Snow Warden Cllr Ed Johns advised that only the white salt was effective in the spreader (not the red salt), in conditions up to 4cm snow depth and down to -5c. He cleared access from the main roads to Bittaford, Moorhaven, Wrangaton and Ugborough. The Task Group would be discussing insurance cover and fuel costs. Cllr Johns would submit a claim for mileage and the cost of hard wearing gloves, and would be asking Nick Colton for more salt.

The Police & Crime Commissioner had requested nominations for 'Snow Heroes', and the Clerk would nominate Ed Johns, Justin Roger and Pete Douglas.

- Reported on the Government commitment of 10 Mgb download speed to all premises by 2020. Connecting Devon & Somerset was running another £500 voucher scheme, and a National scheme was offering £500 vouchers to dwellings and £3k to businesses. Superfast Broadband was on track to provide a 95% service.

**DRAFT MINUTES**

**Present:** Cllrs Beable (Chair), Cooper, Fairclough-Kay, Fletcher, Holway, Hosking, Hutching, Johns, Nelson & Smallridge

**18.040 Apologies for absence** were accepted from Cllr Hart & DNP C Pannell

**18.041 Declarations of interest** were noted from Cllr Smallridge: Item 18.044.7 (Pecuniary)

**18.042 To confirm the Minutes of the Meetings held on the 7<sup>th</sup> March 2018, as previously circulated**

**18.043 Ugborough Neighbourhood Development Plan** – The referendum would be held on the 26 April, and voting can be in person, by proxy or post. Transport to vote had been offered to. Posters had been displayed and flyers distributed, with announcements in the Bugle. The Plan would be discussed at the Annual Parish Meeting and Sustainable Saturday. A press release would be published in the Ivybridge Gazette on the Friday before the vote. Hard copies of the plan were available in the church and village hall.

**18.044 Planning**

**Planning Applications**

*To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.*

1. Householder application for conversion of redundant outbuildings to residential accommodation and home office space at Filham House Filham Ref [0071/18/HHO](#) Mr Lee Gough **Object. Significant increase in size, which does not fit in with existing planning policy**
2. Demolition of existing barn, change of use of agricultural land to equestrian and construction of manege at Ruby Rose Farm, Wrangaton Ref [0169/18](#) Mrs R Wix **Neutral**
3. Alterations and extensions to stables to form two new stables, feed room and tack store, with associated works at land south of Quillet, Wrangaton Ref [0170/18](#) Mrs R Wix **Neutral**

**Planning Applications considered at the Meeting held on the 7.3.18 were ratified**

4. Proposed detached dwelling (amendments to 57/1848/14/F) at Land adjacent to Whiteoaks Davids Lane Filham Ref [0557/18/FUL](#) Mr & Mrs M French **Neutral, subject to the roofline being no higher than the adjacent dwelling**
5. Householder application for demolition of existing conservatory and erection of single storey extension at 4 Undertown Ugborough Ref [0619/18/HHO](#) Mr & Mrs R Baker **Neutral**

**Planning Decisions - Noted**

6. Householder application for single storey rear extension and alterations to existing roof at 4 The Square, Ugborough Ref [0111/18/HHO](#) **Conditional permission**

**0223/18/NMM**

7. Application for non-material amendment (changes to west elevation to lose gable end and replace with slate roof) following grant of planning permission 3021/16/ARM at Proposed agricultural dwelling at SX660546 New Haye Farm Ludbrook Ref [0223/18/NMM](#) **Conditional permission**

## Planning Correspondence

8. Complaint: VIP Bin Cleaning, Filham Park – Cllr Holway would investigate

9. Developments, Ugborough West – No report

## 18.045 Finance

### 1. Cheques approved for payment:

Cheque	Description	VAT	Gross
1985	S Woodman – March pay		508.05
1986	S Woodman – Expenses: office £53.04, travel £85.95		138.99
1987	HMRC (PAYE)		217.00
1988	DCC Pension Fund		512.78
1989	G Beable - expenses		9.70
1990	J & MJ Widdicombe – Net £148.75 Community Lengthsman + £280 P3		514.50
1991	Erme Press – Neighbourhood Plan		63.00
1992	DALC - Training	8.00	48.00
1993	SHDC – Neighbourhood Plan		103.17
1994	G Beable – Messagemaker speed sensor plates	49.60	297.60
<b>Receipts</b>			
BGC	SHDC – Locality grant towards phone box refurbishment		100.00
BGC	DCC – P3		400.00

### 2. The Financial Statement was confirmed

### Earmarked Reserves

Lloyds Current Account to 16.3.18	5352.92	P.3 grant	314.07
Less payments & unrepresented cheques	3573.68	Prize money for parish map	300.00
Plus uncleared receipts	400.00	Open space sport & recreation	4500.00
<b>Total</b>	<b>2179.24</b>	TAP: Community Education	366.00
Plus: Santander Acc to 23.1.18	23147.07	Dementia Awareness	150.00
<b>Total</b>	<b>25326.31</b>	Capital projects	3000.00
		Community Highway equipment	197.90
		<b>Total</b>	<b>8827.97</b>

**Total uncommitted funds £16498.34**

P3 Reserve: To be credited with the £400 P3 grant and debited with the £280 expenses (*chq 1990*)

### 3. Resolved to grant Modbury Caring £100 (*Chq 1995*)

4. Shelley Hutcheon had requested funding towards new planting barrels for Ugborough Square, and Councillors confirmed that up to £500 would be available. Two barrels would also be offered to Bittaford. Funding would be made from the Open Space Sport & Recreation Reserve.

## 18.046 Asset Management

- Burial ground – The fencing had been completed. No quotation had been received for the gates
- Conduit redecoration – To be redecorated when the weather improved
- Phone box, Wrangaton – No response from Rotary concerning the grant application for a defibrillator. Cllr Holway would approach SHDC Cllr May about the grant.
- Bittaford playground – The gate had been replaced

## 18.047 Highways

- P3 Programme – No report
- Review of Community Lengthsman expenditure:
  - 2017/18 Budget £1000, DCC grant £615, Expenditure £3041.85
  - 2018/19 Budget £3084
- Complaint: Litter along Bittaford Road – Councillors commented that there was rubbish along all the highways. The Clerk would consult the complainant about issuing a press release.
- A complaint had been received about flooding on the A3121 from the field to the south at Ludbrook. It was noted that flooding only occurred after excessive rain, and Councillors agreed that the gully needed regular clearing.
- Rubble had poured out from Whitmore Lane onto the A3121 at Ludbrook Gate, causing a hazard, and Councillors discussed alternative drainage options. The stone trap at the end of the lane needed regular clearing. A complaint had been received about 4x4s using the lane, causing disturbance in the middle of the night, but it was considered that a formal Traffic Restriction Order would be contested and unlikely to be successful. Cllr Hosking would contact Nick Colton about the complaints.

6. More flooding had occurred along Lutterburn Street. Cllr Fletcher advised that surface water was flowing off saturated land. The gullies and trap needed to be cleared more regularly, and Cllr Hosking would confirm whether DCC or SHDC was responsible for the clearance. He confirmed that the redesign was still awaited.

**18.048 Correspondence received**

1. DALC courses: Planning, Exeter 26.4.18 & Chairmanship, Exeter 5.6.18 – No one would attend
2. Calor Rural Community Fund: Applications £1000-£5000, deadline 30.4.18 – Details would be forwarded to the village halls and football club.
3. SHDC: SeaMoor Lotto – an invitation to the launch event would be requested.
4. Police: Devon Seminar – Notes from the Seminar would be requested.
5. Community Safety Partnership Forum, 17.5.18 – details would be circulated to Councillors

**18.049 Travellers at Hillhead** – No progress

**18.050 Ugborough Fair administration** Following a meeting with the Clerk, it had been decided that the administration of the Fair would continue independently from the Parish Council. Councillors confirmed that they would look favourably on a grant application towards the Fair insurance.

**18.051 Reports on Meetings attended**

1. General Data Protection Regulations – attended by the Clerk. The Regulations come into effect on the 25.5.18 and will require the Parish Council to compile a list of all personal data held, together with the legal reason to hold it. Consent may be required to publish data. The Parish Council must publish a Privacy Notice, to which it must refer in its documents. Both the Data Controller and Data Processor may be liable under the Regulations. A Data Protection Officer must be appointed, although the requirements are yet to be confirmed.

North Huish Parish Council had suggested that it work along with Ugborough PC in dealing with the new requirements for Data protection. Councillors queried the benefits of such an arrangement and declined the offer.

2. Cllr Holway attended the DNP Planning Workshop. Parish Councillors may attend and speak at Development Control Meetings and site meetings. The consultation on the Dartmoor Local Plan review runs until the 10<sup>th</sup> May, and the proposals would be revisited at the May Parish Council Meeting.

**18.052 Correspondence available at the Meeting** Noted

1. SLCC: The Clerk, March 2018

*Meeting ended 10pm*

*Next Meetings: Annual Parish Meeting 11.4.18, Annual Parish Council Meeting & Parish Council Meeting 2.5.18*