

## UGBOROUGH PARISH COUNCIL MEETING

Wednesday 2nd May 2018 at 7.10pm

### Questions from the Public

The applicant for planning application 0983/18/FUL explained her proposals.

It had been suggested that the siting of the proposed Ermington Village Hall would result in the loss of the play park and skate ramp, and the Clerk would request details of the proposal

**DCC Cllr Hosking** advised that the flood report had been published, which the Clerk would circulate. A meeting was needed to discuss proposals. A Government response was awaited on the A3121 proposals, and it was noted that cyclists were a hazard and an alternative cycle route was needed.

### DRAFT MINUTES

**Present:** Cllrs Beable (Chair), Cooper, Fairclough-Kay, Fletcher, Hart, Holway, Hosking, Nelson & Smallridge;  
1 public

**18.059 Apologies for absence** were accepted from Cllrs Hutcheon & Johns; DNP C Pannell

**18.060 To note declarations of interest and consider granting dispensation requests** None

**18.061 The Minutes of the Meeting held on the 4<sup>th</sup> April 2018, as previously circulated, were confirmed and signed by the Chairman**

**18.062 Ugborough Neighbourhood Development Plan** Referendum result: 173 (91.53%) in favour; 15 (7.93%) against & 1 rejected ballot paper

### 18.063 Planning

#### Planning Applications

1. Removal of condition (b) of planning approval 57/0737/84/3 (Conversion of existing buildings to living accommodation) to remove agricultural occupancy at Earlscombe Farm, Ugborough Ref [0970/18/VAR](#)  
Mr & Mrs Lawson **Neutral**
2. Change of use of agricultural land to campsite. Siting of up to 4no. safari tents and 2no. ancillary shipping container units. Works to existing access, creation of parking area, and installation of required utilities and associated landscaping at Brackenhill, Ugborough Ref [0983/18/FUL](#) **Neutral, subject to: restricted terms of occupation; restricted to applicants; & satisfactory safeguarding issues in relation to the adjacent primary school**
3. Installation of dry batching concrete plant and associated recycling unit at Wrangaton Business Park Wrangaton Ref [0337/18/FUL](#) **Neutral, subject to conditions: Transport Plan restricting number of lorries & access routes to/from the A38; reasonable noise levels; & adequate screening**
4. Change of use to allow storage (Use Class B8), laying of compacted hard surface and erection of 2.4 metre perimeter fence at land at SX633555, Ermington Road, Ivybridge Ref [1050/18/FUL](#) Mr J Hockin **Neutral. Prefer parking for the adjacent sports club**

#### Planning Applications considered at the Meeting held on the 4.4.18 were ratified

1. 5. Householder application for conversion of redundant outbuildings to residential accommodation and home office space at Filham House Filham Ref [0071/18/HHO](#) Mr Lee Gough **Object. Significant increase in size, which does not fit in with existing planning policy**
6. Demolition of existing barn, change of use of agricultural land to equestrian and construction of manege at Ruby Rose Farm, Wrangaton Ref [0169/18](#) Mrs R Wix **Neutral**
7. Alterations and extensions to stables to form two new stables, feed room and tack store, with associated works at land south of Quillet, Wrangaton Ref [0170/18](#) Mrs R Wix **Neutral**

#### Planning Decisions Noted

8. Construction of new two lane outdoor cricket net facility at Ivybridge Cricket Club, Godwell Lane, Ivybridge Ref [0129/18/FUL](#) **Conditional permission**
9. Demolition of existing barn and construction of new dwelling house on the same footprint as existing at The Sheep Shed, Venn Farm, Ugborough Ref [0166/18/FUL](#) **Conditional permission**
10. Notification for Prior Approval for a proposed larger home extension -demolition of existing rear extension, creation of a new extension, extending 4.5m beyond the rear wall of the dwelling, with maximum height of 3m and height at the eaves of 2m at 3 Undertown Ugborough Devon Ref [0593/18/PHH](#) **Conditional permission**
11. Certificate of Lawful Use or Development at Quillet, Wrangaton Ref [0073/18](#) **Certificate issued**
12. Change of use and works to upper mezzanine floor in agricultural barn to security and manager's residential accommodation at Torrs Barn, Leigh Lane, Bittaford Ref [0087/18](#) **Refuse**
13. Enlargement of front porch at 22 Beacon View, Bittaford Ref [0095/18](#) **Conditional permission**
14. Trees in a Conservation Area: Notification to undertake works at Palk House, Ware Hill, Ugborough Ref [0391/18/TCA](#) **Consent**

15. Redevelopment of grass rugby pitch to provide World Rugby Compliant Third Generation Artificial Grass Pitch, with associated hard and soft landscaping, fencing, ancillary storage container and dugouts, and new floodlighting at Ivybridge Rugby Football Club Filham Ugborough Ref [0126/18/FUL](#) **Conditional permission**

### Planning Correspondence

16. DNP Local Plan Review consultation. The Parish Council would respond that small scale residential development plots on the edge of Bittaford and Wrangaton should not be considered as ‘open countryside’ when they were served by streetlights and had a bus stop within a few metres. Wrangaton should be considered a ‘Settlement’, particularly taking into account the recent planning approval 1317/16/OPA for residential development

17. Planning Inquiry: Bridleway No.6 Ugborough at Bittaford Village Hall 11.10.18 – Noted

*Cllr Holway joined the Meeting*

18. South Hams SAC Greater Horseshoe Bat Supplementary Planning document - Noted

19. CPRE: National Planning Framework review: Wording of NPPF115 & 116 in relation to development in AONBs – Councillors should make their own representations

**20. Developments, Ugborough West** – Consensus Communication Ltd & Bloor Homes had offered an ‘Introductory Meeting’ to gain an early insight into the Parish Council’s concerns, issues and aspirations to guide and inform the future design & development of the land at North Filham. The Clerk would arrange a meeting.

### 18.064 Finance

#### 1. Cheques approved for payment:

Cheque	Description	VAT	Gross
1996	S Woodman – April pay		540.35
1997	S Woodman – Expenses: £55.59 office + £84.15 travel	1.09	139.74
1998	Tom Holway - Expenses		20.90
1999	J& MJ Widdicombe – Cemetery + Lengthsman		134.70
2000	DALC - Membership		422.81
2001	Cutting Crew – £30 Bittaford playpark + £67.20 cemetery	16.20	97.20
2002	South Hams Newspapers Ltd – Neighbourhood Plan	34.20	205.20
<b>Receipts</b>			
BGC	Santander - Interest		9.86
BGC	SHDC – £10,000 Precept + £551 Council Tax Support Grant		10551.00

#### 2. Financial Statement

#### Earmarked Reserves

Lloyds Current Account to 17.4.18	13472.88	P.3 grant	434.07
<i>Less</i> payments & unpresented cheques	2403.54	Prize money for parish map	300.00
<i>Plus</i> uncleared receipts		Open space sport & recreation	4500.00
<b>Total</b>	<b>11069.34</b>	TAP: Community Education	366.00
<i>Plus:</i> Santander Acc to 2.4.18	23235.11	Dementia Awareness	150.00
<b>Total</b>	<b>34304.45</b>	Capital projects	3000.00
		Community Highway equipment	197.90
<b>Total uncommitted funds</b> £25356.48		<b>Total</b>	<b>8947.97</b>

3. Cllr Fletcher verified the bank statements and reconciliations

4. NALC: Pay award 2018/19 – SCP 31 increased to £7627.30pa w/e/f 1.4.18 – Noted

5. Cllr Nelson was reimbursed £89.85 (*Chq 2003*) in respect of the planting barrels for Bittaford, as previously agreed

### 18.065 Correspondence received

1. Fields in Trust: Centenary Fields – details would be circulated to Councillors for discussion at the June meeting

2. Devon Community Resilience Forum Event 14.6.18, Cruwys Morchard – Cllrs Beable & Holway would attend

### 18.066 Asset Management

1. Burial ground – J Widdicombe had erected the barrier to the spoil heap

2. Conduit redecoration – Colours of ivory and mid grey had been selected. Redecoration should start in 1 month

3. Phone box, Wrangaton – a response was awaited from Rotary

4. Bittaford playground - no issues

### 18.067 Highways & Rights of Way Maintenance

1. On street parking of horse boxes, Bittaford – Cllr Hosking would follow up the complaint with Nick Colton

### 18.068 General Data Protection Regulations

**1. Resolved to adopt the Privacy Policy, General Privacy Notice and Privacy Notice for staff, councillors and role holders, & Data Protection Impact Assessment as displayed on the Parish Council [website](#)**

2. To appoint a Data Protection Officer – An amendment was expected exempting Parish Councils from the requirement

**18.069 Travellers at Hillhead** – DCC & SHDC were considering Traveller sites

**18.070 Annual Parish Meeting** – The Clerk would ask the school for their School Transport Plan

**18.071 Reports on Meetings attended**

1. Clerk – IDALC Clerk's Workshop. Discussed pay assessment, highway maintenance, General Data Protection Regulations, planning enforcement and the future of public toilets. The next workshop would be held in Ugborough
2. Cllrs Beable & Holway attended the Permission in Principle training. Planning Authorities would be required to compile a register of brownfield and some greenfield sites and may prepare the sites for development. The provisions would be discussed at the June meeting
3. Cllr Smallridge attended the Ugborough Village Hall Committee Meeting, which chose grey roof tiles.

**18.072 Correspondence available at the Meeting** None

*Meeting ended 9.15pm*

*Date of next Meeting 6.6.18*

*Privacy policy – visit [ugboroughparishcouncil.gov.uk](http://ugboroughparishcouncil.gov.uk)*