

**UGBOROUGH PARISH COUNCIL MEETING**  
**Wednesday 2nd January 2019 at 7.30pm**

**To all members of the Council**

You are hereby summoned to attend a meeting of Ugborough Parish Council to be held at Ugborough Village Hall on Wednesday Wednesday 2nd January 2019 at 7.30pm for the purpose of transacting the following business.



Sarah Woodman, Clerk to the Council

19<sup>th</sup> December 2018

**The Public are welcome to attend.** *If any member of the public wishing to attend the Meeting has special requirements (mobility or sensory impairment), please contact the Clerk, Sarah Woodman on 01364 661127*

**Questions from the Public - after which the public may not speak**  
**Reports from District & County Councillors**

## AGENDA

**19.001 To accept apologies for absence**

**19.002 To note declarations of interest and consider granting dispensation requests**

**19.003 To confirm the Minutes of the Meetings held on the 5<sup>th</sup> December 2018, as previously circulated**

**19.004 Planning**

### Planning Applications

*To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.*

1. Readvertisement (revised plans received) Change of use to allow storage (Use Class B8), laying of compacted hard surface and erection of 2.4 metre perimeter fence at Land at SX633555 Ermington Road, Ivybridge  
 Ref [1050/18/FUL](#) Mr J Hockin

### To ratify Planning Applications considered at the Meeting held on the 5.12.18

2. Application for new agricultural building to house livestock and for associated access at Woodland Barton Farm, Avonwick Ref [2117/18/FUL](#) Mr R Steer **Support**

### Planning Decisions

3. Refurbishment and remodelling of existing dwellinghouse and erection of outbuilding at Sea Moor View, Bittaford Ref 0587/18 **Conditional permission**

4. TPO 965 Southern side garden of Hill House, Ugborough **Confirmed as served**

5. **Developments, Ugborough West**

### 19.005 Finance

#### 1. To approve cheques for payment:

Cheque	Description	VAT	Gross
2051	S Woodman – Dec pay		537.25
2052	S Woodman – Net expenses: £50.96 office, £75.60 travel	0.33	126.89
2053	HMRC - Paye		190.40
2054	DCC Pension Fund		509.13
2055	Cllr Hart – expenses (P3)	0.83	19.04
2056	Cllr Beable - expenses		115.00
2057	J&MJ Widdicombe – community lengthsman	21.00	126.00
2058	Devon Communities Together - training		21.56
2059	Cutting Crew – burial ground	11.20	56.00
<b>Receipts</b>			
WC Parson	Mason burial		420.00

**2. Financial Statement****Earmarked Reserves**

Lloyds Current Account to 17.12.18	5329.43	P.3 grant	302.11
Less payments & unrepresented cheques	3039.23	Prize money for parish map	300.00
Plus uncleared receipts	0.00	Open space sport & recreation	3850.00
Less Transfers not on Bank Statement	0.00	TAP: Community Education	366.00
<b>Total</b>	<b>2290.20</b>	Dementia Awareness	150.00
Plus: Santander Acc cash book	33295.14	Capital projects	2805.00
<b>Total</b>	<b>35585.34</b>	Community Highway equipment	197.90
<b>Total uncommitted funds £27614.33</b>		<b>Total</b>	<b>7971.01</b>

3. To approve the 2019/20 Budget and Precept – Appendix 19.005.3

4. Review of community lengthsman expenditure

**19.006 Correspondence received**

1. Dartmoor Local Plan: First Draft Consultation (Regulation 18) to 4.2.19

2. SHDC: Transfer of public toilets in Ugborough & Bittaford

3. DCC: Forder Lane repairs

**19.007 Asset Management**

1. Burial ground – Hedge trimming

2. Phone box, Wrangaton

3. Bittaford playground

**19.007 Highways & Rights of Way Maintenance****19.008 Travellers at Hillhead****19.009 Reports on Meetings attended****19.010 Correspondence available at the Meeting**

Privacy policy – visit [ugboroughparishcouncil.gov.uk](http://ugboroughparishcouncil.gov.uk)

Predicted costs for estimating Precept for the Year ended 31.3.2020				Appendix 19.005.3	
	Y/E 31.03.19			Y/E 31.03.20	
	Budget	9 Mths Act.	F/Y Fcast	Predicted	Budget
<b>EXPENDITURE</b>					
Clerks Salary & Pension	10026	7,540	10,053	10304	
Office	870	566	755	774	
CLLrs Expenses	0	21	100	103	
Chair's Expenses	42	7	122	100	
Training	58	122	163	167	
Subscriptions	542	408	544	558	
Audit	359	394	394	404	
Hire of Halls	179	137	183	188	
Grants	1500	2,846	3,795	3890	
Maintenance General	2981	2,188	2,917	2990	
Cemetery & verge maintenance	1218	799	1,065	1092	
Agency Inc. P3	0	114	152	156	
Community Lengthsman	3084	691	1,221	1252	
Insurance	710	687	687	704	
Election expenses	0	0	0	1800	
Neighbourhood Devt Plan	2000	337	337	0	
Bittaford playpark Reserve	2000	2,000	2,000	2000	
Public toilets	0	0	0	1225	
Other Expenses	7500	3	3	3	
Non Revenue Expenses	2000	569	1,070	500	
	<b>35069</b>	<b>19,429</b>	<b>25,561</b>	<b>28,210</b>	
<b>INCOME</b>					
Precept	20,000	20,000	20,000	20500	
Council Tax Support Grant	551	551	551	497	
Burial	1,838	1,915	2,553	2604	
Interest	48	60	80	82	
Agency Inc. P3	0	0	0	400	
Neighbourhood Plan	2,000	929	929	0	
Grants	5,000	0	200	5000	
Other receipts	48	0	0	0	
	<b>29,485</b>	<b>23,455</b>	<b>24,313</b>	<b>29083</b>	
Surplus/shortfall	-5,584	4,026	-1,248	873	
Council Tax	26.99			27.67	
<b>Earmarked Reserves</b>		<b>Projected funds 31.3.19</b>			<b>26,569</b>
P.3 grant	302.11	Less Reserves			7,971
Prize money for parish map	300.00	<b>Uncommitted funds 31.3.19</b>			<b>18,598</b>
Open space sport & recreation	3,850.00				
TAP: Commuinity Education	366.00				
Dementia Awareness	150.00				
Community Highway equipt	197.70				
Capital Projects	2,805.00				
<b>Total</b>	<b>7,971.01</b>				

**NOTES****Payments:**

1. Predicted expenditure is likely to increase by about 2.5%
2. Maintenance payments include conduit redecoration and grass cutting & repairs at Bittaford Playpark
3. Public toilet maintenance Ugborough from Oct 2019 & Bittaford from April.2020.
4. Non revenue expenses forecast 2018/19: 2 benches £500
5. Election fees may not be expended if the May election is uncontested

**Receipts:**

1. Burial receipts remain difficult to predict.
2. Council Tax Support Grant will decline year on year

**Reserves:**

1. Total uncommitted funds should be between 3 and 12 months net expenditure. Best practice is six months net expenditure
2. Bittaford Playpark reserve required for future repairs & maintenance
3. Surplus income from the Burial Ground could be placed in a Burial Ground Reserve for long term maintenance

**Council Tax** based on Band D Equivalent: 740.94 properties 2018/19; TBA properties 2019/20