

UGBOROUGH PARISH COUNCIL MEETING
Ugborough Village Hall
Wednesday 2nd January 2019 at 7.30pm

Questions from the Public

1. Inconsiderate parking opposite the village hall was blocking driveways, and the Clerk would request a white line outside entranceways.
2. Complaints had been received that SHDC was not recycling Christmas wrapping paper with metallic content.
3. Speeding along the A3121 through Ludbrook was dangerous, particularly to traffic turning onto the road. The Clerk would request a 40mph speed limit.

SDHC Cllr Holway reported on:

- The revised Council Tax reduction scheme
- The release of S106 funds for open space, sport and recreation
- SHDC commercial investments in the District, including Sherford, Totnes, Kingsbridge, Salcome & Beesands
- The consultation on Business Rates for second homes, which was ending in January
- Approval of Business Rate discretionary reductions
- The 5 year residential land supply had been confirmed

DRAFT MINUTES

Present: Cllrs Beable (Chair), Cooper, Fletcher, Hart, Holway, Hutcheon, Nelson & Smallridge

19.001 Apologies for absence were accepted from Cllrs Fairclough-Kay, Hosking & Johns; C Pannell

19.002 To note declarations of interest and consider granting dispensation requests None

19.003 The Minutes of the Meetings held on the 5th December 2018, as previously circulated were confirmed and signed by the Chairman

19.004 Planning

Planning Application recommendations

1. Readvertisement (revised plans received) Change of use to allow storage (Use Class B8), laying of compacted hard surface and erection of 2.4 metre perimeter fence at Land at SX633555 Ermington Road, Ivybridge Ref [1050/18/FUL](#) Mr J Hockin **Neutral, subject to the applicant providing a drainage scheme to the satisfaction of the SHDC Special Assets Engineers**

Planning Applications considered at the Meeting held on the 5.12.18 were ratified

2. Application for new agricultural building to house livestock and for associated access at Woodland Barton Farm, Avonwick Ref [2117/18/FUL](#) Mr R Steer **Support**

Planning Decisions Noted

3. Refurbishment and remodelling of existing dwellinghouse and erection of outbuilding at Sea Moor View, Bittaford Ref 0587/18 **Conditional permission**
4. TPO 965 Southern side garden of Hill House, Ugborough **Confirmed as served**
5. **Developments, Ugborough West** – Cllrs Holway & Beable would be meeting with Sir Gary Streeter MP on the 25 January to discuss S106 allocations, particularly in relation to Ugborough Preschool

19.005 Finance

1. Resolved to approve the following payments:

Cheque	Description	VAT	Gross
BACS	S Woodman – Dec pay		537.25
2052	S Woodman – Net expenses: £50.96 office, £75.60 travel	0.33	126.89
2053	HMRC - Paye		190.40
2054	DCC Pension Fund		509.13
2055	Cllr Hart – expenses (P3)	0.83	19.04
2056	Cllr Beable - expenses		115.00
2057	J&MJ Widdicombe – community lengthsman	21.00	126.00
2058	Devon Communities Together - training		21.56
2059	Cutting Crew – burial ground	11.20	67.20
Receipts			
WC Parson	Mason burial		420.00

2. Financial Statement**Earmarked Reserves**

Lloyds Current Account to 17.12.18	5329.43	P.3 grant	302.11
Less payments & unrepresented cheques	3166.12	Prize money for parish map	300.00
Plus uncleared receipts	0.00	Open space sport & recreation	3850.00
Less Transfers not on Bank Statement	0.00	TAP: Community Education	366.00
Total	2163.31	Dementia Awareness	150.00
Plus: Santander Acc cash book	33295.14	Capital projects	2805.00
Total	35485.45	Community Highway equipment	197.90
Total uncommitted funds £27487.44		Total	7971.01

3. Resolved to approve the 2019/20 Budget (Appendix 19.005.3) and request a precept of £22500

4. Review of community lengthsman expenditure - Noted

19.006 Correspondence received

1. Dartmoor Local Plan: First Draft Consultation (Regulation 18) to 4.2.19 - Noted
2. SHDC: Transfer of public toilets in Ugborough & Bittaford – SHDC would fund the running of both toilets until the end of September 2019, when the Ugborough public toilets would be transferred to the Parish Council, with SHDC having paid business rates. As business rates were not payable from 2020/ 21, the transfer of Bittaford public toilets would be arranged for April 2020. The Clerk would establish whether the Parish Council insurance premium would be affected.
3. DCC: Forder Lane repairs – some funding had been made available from PRoW, as the washout from the lane regularly blocked drainage into the stream at Forder Cottages, causing flooding of the road and a garage. This funding was available for projects meeting certain criteria, and its expenditure would not affect pothole repairs or other projects elsewhere. Councillors noted that Whitmore Lane also needed repairs.

19.007 Asset Management

1. Burial ground – Adrian Rogers would be undertaking the hedge trimming
2. Phone box, Wrangaton – No progress
3. Bittaford playground – No report

19.007 Highways & Rights of Way Maintenance – No report

19.008 Travellers at Hillhead – No report

19.009 Reports on Meetings attended

- Cllr Smallridge attended the Village Hall Committee Meeting. The Committee Room would be redecorated
- Cllr Holway attended the SHDC Town & Parish Council Event, which discussed the budget
- The Clerk attended the Devon Communities Together Wordpress course and, as a result, has made improvements to the Parish Council website

19.010 Correspondence available at the Meeting None

Meeting ended 8.50pm

Date of next Meeting 6.2.19

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Predicted costs for estimating Precept for the Year ended 31.3.2020				Appendix 19.005.3	
	Y/E 31.03.19			Y/E 31.03.20	
	Budget	9 Mths Act.	F/Y F'cast	Predicted	Budget
EXPENDITURE					
Clerks Salary & Pension	10026	7,540	10,053	10304	10,304
Office	870	566	755	774	774
Cllrs Expenses	0	21	100	103	103
Chair's Expenses	42	7	122	100	100
Training	58	122	163	167	167
Subscriptions	542	408	544	558	558
Audit	359	394	394	404	404
Hire of Halls	179	137	183	188	188
Grants	1500	2,846	3,795	3890	3,890
Maintenance General	2981	2,188	2,917	2990	2,990
Cemetery & verge maintenance	1218	799	1,065	1092	1,092
Agency Inc. P3	0	114	152	156	156
Community Lengthsman	3084	691	1,221	1252	1,252
Insurance	710	687	687	704	704
Election expenses	0	0	0	0	0
Neighbourhood Devt Plan	2000	337	337	0	0
Bittaford playpark Reserve	2000	2,000	2,000	2000	2,000
Public toilets	0	0	0	1225	1,225
Other Expenses	7500	3	3	3	3
Non Revenue Expenses	2000	569	1,070	2500	2,500
	35069	19,429	25,561	28,410	28,410
INCOME					
Precept	20,000	20,000	20,000	22500	22,500
Council Tax Support Grant	551	551	551	497	497
Burial	1,838	1,915	2,553	2604	2,604
Interest	48	60	80	82	82
Agency Inc. P3	0	0	0	400	400
Neighbourhood Plan	2,000	929	929	0	0
Grants	5,000	0	200	2000	2,000
Other receipts	48	0	0	0	0
	29,485	23,455	24,313	28083	28083
Surplus/shortfall	-5,584	4,026	-1,248	-327	-327
Council Tax	26.99				30.21
Earmarked Reserves				Projected funds 31.3.19	
P.3 grant	302.11				26,569
Prize money for parish map	300.00				7,971
Open space sport & recreation	3,850.00				
TAP: Commuinity Education	366.00				
Dementia Awareness	150.00				
Community Highway equipt	197.70				
Capital Projects	2,805.00				
Total	7,971.01				18,598

NOTES**Payments:**

1. Predicted expenditure is likely to increase by about 2.5%
2. Maintenance payments include conduit redecoration (2018/19) and grass cutting & repairs at Bittaford Playpark
3. Public toilet maintenance Ugborough from Oct 2019 & Bittaford from April.2020.
4. Non revenue expenses forecast 2018/19: 2 benches £500
5. Election fees may not be expended if the May election is uncontested

Receipts:

1. Burial receipts remain difficult to predict.
2. Council Tax Support Grant will decline year on year

Reserves:

1. Total uncommitted funds should be between 3 and 12 months net expenditure. Best practice is six months net expenditure
2. Bittaford Playpark reserve required for future repairs & maintenance
3. Surplus income from the Burial Ground could be placed in a Burial Ground Reserve for long term maintenance

Council Tax based on Band D Equivalent: 740.94 properties 2018/19; 744.71 properties 2019/20