

UGBOROUGH PARISH COUNCIL MEETING
Wednesday 6th February 2019 at 7.30pm

To all members of the Council

You are hereby summoned to attend a meeting of Ugborough Parish Council to be held at Ugborough Village Hall on Wednesday 6th February 2019 at 7.30pm for the purpose of transacting the following business.



Sarah Woodman, Clerk to the Council

30th January 2019

The Public are welcome to attend. *If any member of the public wishing to attend the Meeting has special requirements (mobility or sensory impairment), please contact the Clerk, Sarah Woodman on 01364 661127*

Questions from the Public - *after which the public may not speak*

Reports from District & County Councillors

AGENDA

19.012 To accept apologies for absence

19.013 To note declarations of interest and consider granting dispensation requests

19.014 To confirm the Minutes of the Meetings held on the 2nd January 2019, as previously circulated

19.015 Planning

Planning Application recommendations

To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.

1. Change of use of barn to equestrian stabling and storage at Earlscombe Farm, Bittaford Ref [4162/18/FUL](#)
Mrs L Ashelford
2. Demolition of garage/store and garden room, alterations and erection of single storey extension to existing dwelling at Fanara, Shute Lane, Wrangaton Ref [0014/19](#) Mr & Mrs E Hansford
3. Approval of reserved matters following outline approval 1629/18/OPA for the erection of an agricultural workers dwelling at Filham Farm, Filham Ref [4202/18/ARM](#)
4. Change of use from agricultural to equestrian and erection of timber stable building and rest/feed room (resubmission of application Ref: 0485/18) at land adjacent to Quillet, South Brent Ref [0616/18](#) EBS Self Administered Personal Pens

Planning Decisions

5. Changes to the existing access at Spring Water Barn, Ludbrook Ref [2860/18/FUL](#) Conditional permission
6. Householder application to replace Dutch barn with a single storey extension at Oakley Barn, Godwell Lane, Ivybridge Ref [3631/18/HHO](#) Conditional permission

7. Developments, Ugborough West:

- S106 Funds released for Community Use
- Ivybridge Town Council: Boundary disparity & grounds maintenance

19.016 Finance

1. To approve cheques for payment:

Cheque	Description	Gross
BACS	S Woodman – Jan pay	537.25
BACS	S Woodman – Gross expenses: £75.04 office, £60.30 travel	135.34
BACS	SHDC – Trade waste sacks	130.00
BACS	Corido - Benches	456.50
2060	J&MJ Widdicombe - community lengthsman	94.50
Receipts		
BGC	Martin & Sons – Cleverley memorial	260.00
BGC	SHDC – Locality grant for disabled access improvements to Ugborough Post Office (St Peters Church)	500.00
BGC	DCC – Locality Grant towards for replacement benches, Church Lawn	450.00

2. Financial Statement

Earmarked Reserves

Lloyds Current Account to 17.1.19	2886.54	P.3 grant	302.11
Less payments & unrepresented cheques	1316.82	Prize money for parish map	300.00
Plus uncleared receipts	450.00	Open space sport & recreation	3850.00
Less Transfers not on Bank Statement	0.00	TAP: Community Education	366.00
Total	2019.72	Dementia Awareness	150.00
Plus: Santander Acc cash book	33341.41	Capital projects	2805.00
Total	35361.13	Community Highway equipment	197.90
Total uncommitted funds £27390.12		Total	7971.01

3. Verification of bank statements and reconciliations

Financial Regulation 2.2: On a regular basis, at least once in each quarter, and at each financial year end, a member other than the Chairman shall be appointed to verify bank reconciliations (for all accounts) produced by the RFO. The member shall sign the reconciliations and the original bank statements (or similar document) as evidence of verification. This activity shall on conclusion be reported, including any exceptions, to and noted by the council

4. To transfer funds from Santander to Lloyds Bank

5. SHDC: Locality grant £500 for disabled access improvements to Ugborough Post Office (St Peters Church)

6. **Nalc: 2019-2020 National salary award. SCP31 (new SCP25) £7780pa w/e/f 1.4.19. Job evaluation arrangements.**

19.017 Correspondence received

1. CPRE Seminar: Is the scale of housing development right for South West Devon, Tavistock 8.2.19 10am-1pm £5
2. DALC Training
3. Historic England: Ugborough War Memorial – Notification of listing assessment & invitation to comment

19.018 Asset Management

1. Burial ground – Appendix 19.018.1: Comparison of fees
2. Phone box, Wrangaton
3. Bittaford playground
4. Bittaford & Ugborough public toilets – Estimated insurance premiums: Bittaford £166.62, Ugborough £188.05

19.019 Highways & Rights of Way Maintenance

1. Devon Highways: The Square, Ugborough – suitable placement for a counter to be confirmed
2. Car parking, junction Ugborough Road & B3213

19.020 To move the date of the March Parish Council Meeting to 13.3.19

19.021 **Annual Parish Meeting** – To arrange a date, venue & speaker. The meeting must be held between the 1st March and 1st June inclusive. Suggested speaker: Laura Cowie, Devon and Cornwall Police Cyber Protect Officer

19.022 Travellers at Hillhead

19.023 Reports on Meetings attended

19.024 Correspondence available at the Meeting

1. Villages in Action performance programme Jan-June 2019
2. Clerks & Councils Direct, January 2019

Privacy policy – visit ugboroughparishcouncil.gov.uk

Appendix 19.018.1: Comparison of Burial ground fees

	Ugborough	Totnes	Ivybridge
Deed of Grant: Single	£185	445	284
Double	£250	665	284
Cremation (1/2 plot – single or double)	£130	280	284
Burial	£185	380	
Ivybridge			
Lower fees under15			328
Fees to increase ~2.4% April 2019			331
Single			79
Double			
Cremation			
Cremation	£105	200	
Headstone: Upright (not to exceed 2'6" including base)	£130	280	110
Cremation (not to exceed 18" x 18")	£130		
Flat	£75	280	58
Choice of plot – additional fee		340	68

Double charge for non-parishioners