

UGBOROUGH PARISH COUNCIL MEETING

Ugborough Village Hall

Wednesday 6th February 2019 at 7.30pm

Questions from the Public

- Comments were received on planning applications
- Parking opposite Bittaford Village Hall was reducing visibility. As this occurred infrequently, no action would be taken
- Road markings at the approach to Wrangaton Road, Bittaford needed repainting, which Cllr Hosking would request
- Bright external lighting at Ermington House, outside Ugborough Parish, was a hazard to road users. Cllr Hosking would follow up the complaint
- The new Ugborough post box was inaccessible to the disabled. The Clerk would contact Royal Mail, suggesting it be relocated on the verge corner
- The double lines outside the former Wrangaton post office did not extend far enough, resulting in reduced visibility at the junction. Cllr Hosking would investigate.

SDHC Cllr Holway reported the:

- Adoption of the Joint Local Plan, which was due on the 21.3.19
- South West Mutual Bank, for local businesses, with progress due at the end of March
- Peer Review, which was generally successful
- New Councillor candidate session programme, with details on the website
- Budget consultation on the website
- SHDC submission that business rates should not apply to second homes/self-catering holiday homes
- Election programme, with the nomination deadline 3 April and election on the 2 May

DCC Cllr Hosking reported the:

- DCC budget plan, with the maximum 2.99% increase, plus 1% for adult health services. DCC was not included in the Business Rate retention scheme
- School allocation was still £294/pupil below the national average, and DCC had requested a further review
- Communities Together Fund. Ugborough would receive funding (less 3.6%) towards the defibrillator for Wrangaton phone box

DRAFT MINUTES

Present: Cllrs Beable (Chair), Cooper, Fairclough-Kay, Fletcher, Hart, Holway, Hosking, Johns, Nelson & Smallridge; 3 public

19.012 Apologies for absence were received from Cllr Hutcheon & DNP C Pannell

19.013 Declarations of interest were received from Cllrs Fletcher & Holway: Item 19.015.8 (Personal)

19.014 The Minutes of the Meetings held on the 2nd January 2019, as previously circulated, were confirmed and signed by the Chairman

19.015 Planning

Planning Application recommendations

1. Change of use of barn to equestrian stabling and storage at Earlscombe Farm, Bittaford Ref [4162/18/FUL](#) Mrs L Ashelford **Neutral, subject to satisfactory footpath arrangement. Number of stables should not exceed RBS recommendations (minimum 1 stable per acre)**
2. Demolition of garage/store and garden room, alterations and erection of single storey extension to existing dwelling at Fanara, Shute Lane, Wrangaton Ref [0014/19](#) Mr & Mrs E Hansford **Neutral, subject to a pitched roof being provided**
3. Approval of reserved matters following outline approval 1629/18/OPA for the erection of an agricultural workers dwelling at Filham Farm, Filham Ref [4202/18/ARM](#) **Neutral. The elevation should be lowered to reduce its impact in the landscape**
4. Change of use from agricultural to equestrian and erection of timber stable building and rest/feed room (resubmission of application Ref: 0485/18) at land adjacent to Quillet, South Brent Ref [0616/18](#) EBS Self Administered Personal Pens **As previous comments. Emphasise previous requirement for a 5-10 year business lease or purchase of the adjacent land**
5. Window replacement at Owley Cottage, South Brent Ref [0048/19](#) **Support**
6. Replacement roof and windows to farmhouse at Owley Farmhouse, South Brent Ref [0049/19](#) **Support**

Planning Correspondence

7. SHDC: Development Management Committee notification 2117/18/FUL Application for new agricultural building to house livestock and for associated access at Woodland Barton Farm, Avonwick – No attendance
8. SHDC: Development Management Committee notification 3460/17/OPA Outline application with some matters reserved for 7 self-build/custom build dwellings (five open market & 2 affordable self-build plots) at Lutterburn Farm, Lutterburn Street, Ugborough – Cllrs Beable & Hosking may attend the site meeting on the 11.2.19 and Committee Meeting on the 13.2.19

Planning Decisions Noted

9. Changes to the existing access at Spring Water Barn, Ludbrook Ref [2860/18/FUL](#) **Conditional permission**
10. Householder application to replace Dutch barn with a single storey extension at Oakley Barn, Godwell Lane, Ivybridge Ref [3631/18/HHO](#) **Conditional permission**

11. Developments, Ugborough West:

- S106 Funds released for Community Use – Councillors were disappointed that no funding had been made available towards Ugborough preschool
- Ivybridge Town Council: Boundary disparity & grounds maintenance – No response

19.016 Finance

1. Resolved to pay:

Cheque	Description	Gross
BACS	S Woodman – Jan pay	537.25
BACS	S Woodman – Gross expenses: £75.04 office, £60.30 travel	135.34
BACS	SHDC – Trade waste sacks	130.00
BACS	Corido - Benches	456.50
2060	J&MJ Widdicombe - community lengthsman	94.50
Receipts		
BGC	Martin & Sons – Cleverley memorial	260.00
BGC	SHDC – Locality grant for disabled access improvements to Ugborough Post Office (St Peters Church)	500.00
BGC	DCC – Locality Grant towards for replacement benches, Church Lawn	450.00

2. Financial Statement

Earmarked Reserves

Lloyds Current Account to 17.1.19	2886.54	P.3 grant	302.11
<i>Less</i> payments & unrepresented cheques	1316.82	Prize money for parish map	300.00
<i>Plus</i> uncleared receipts	450.00	Open space sport & recreation	3850.00
<i>Less</i> Transfers not on Bank Statement	0.00	TAP: Community Education	366.00
Total	2019.72	Dementia Awareness	150.00
<i>Plus</i> : Santander Acc cash book	33341.41	Capital projects	2805.00
Total	35361.13	Community Highway equipment	197.90
Total uncommitted funds £27390.12		Total	7971.01

3. Cllr Fletcher verified the bank statements and reconciliations

4. Resolved to transfer £2000 from Santander to Lloyds Bank

5. SHDC: Locality grant £500 for disabled access improvements to Ugborough Post Office (St Peters Church) – Cllr Holway would submit invoices for payment

6. Resolved to:

- **Adopt the Nalc: 2019-2020 National salary award, SCP31 (new SCP25) £7780pa w/e/f 1.4.19.**
- **Accept the Job evaluation: The Clerk's salary would increase through the LC2 Scale**

19.017 Correspondence received

1. CPRE Seminar: Is the scale of housing development right for South West Devon, Tavistock 8.2.19 10am-1pm – Cllr Hosking was attending
 2. DALC Training – No one would attend
 3. Historic England: Ugborough War Memorial – Notification of listing assessment & invitation to comment.
- Support the listing on historical and architectural grounds.** The History Group intended to erect an interpretation board by the herb garden

19.018 Asset Management

1. Burial ground – Cllr Fletcher and the Clerk would propose revised pricing at the March Meeting.
2. Phone box, Wrangaton – No report
3. Bittaford playground – No report

4. Bittaford & Ugborough public toilets – Estimated insurance premiums: Bittaford £166.62 & Ugborough £188.05. As SHDC premiums were currently £19.79 & £15.70, the Clerk would request that the toilets continue to be included within the SHDC insurance after their transfer to the Parish Council

19.019 Highways & Rights of Way Maintenance

1. Devon Highways: The Square, Ugborough – suitable placement for a counter to be confirmed. Councillors proposed locations opposite the village hall and at the Lower end of Fore Street
2. Car parking reducing visibility, junction Ugborough Road & B3213 – Councillors would identify car registration numbers, dates & times, for the Clerk to report to the Police

19.020 Resolved to move the date of the March Parish Council Meeting to 13.3.19

19.021 Annual Parish Meeting –To be held between the 19-21 March at Bittaford Community Hall or, if not available, Ugborough Village Hall. Proposed speaker: Laura Cowie, Devon and Cornwall Police Cyber Protect Officer

19.022 Travellers at Hillhead No report

19.023 Reports on Meetings attended

1. Cllr Smallridge attended the Ugborough Village Hall Committee Meeting
2. Cllr Hosking attended the SHDC Parish Councillors training session

19.024 Correspondence available at the Meeting Noted

1. Villages in Action performance programme Jan-June 2019
2. Clerks & Councils Direct, January 2019

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Meeting ended 10pm

Date of next Meeting 13.3.19