

## UGBOROUGH PARISH COUNCIL MEETING

Ugborough Village Hall  
Wednesday 3<sup>rd</sup> July 2019 at 7.30pm

### Questions from the Public

- Japanese Knotweed had been identified between Peek Wood Farm and the traffic island, which the Clerk would report to DCC and DNPA
- Children were jumping over the wall behind the bus stop opposite the Horse & Groom PH, Bittaford, which the Clerk would report to DCC
- Complaints were received over the DNPA requirement that dogs on the moor should be kept on a lead
- The Parish Council Solicitors, Howard & Over warned that they had been scammed

### SHDC Cllr Hosking reported:

- The draft flood attenuation scheme for the Lutterburn at Palk Cottage had been produced, and he would be meeting the engineer to confirm details.
- New signage was displayed on the easterly route into Ugborough, including a ‘bend’ sign
- He had requested from DCC officers an update on Ugborough preschool, and he had provided the preschool with details on the DCC “Doing What Matters” fund and crowd funding scheme.
- Amendments to the yellow lines at Wrangaton were progressing. Rerouting the cycle route would take it away from the cycle shop, which may be a consideration.

SHDC Cllr Abbott reported that Councillor training continued. Overgrown verges and mud were a hazard on the Ivybridge to Bittaford cycle route, and Cllr Hosking added that Transition Town Ivybridge had commissioned Sustrans to investigate ways to improve the cycle network.

### DRAFT MINUTES

**Present:** Cllrs Beable (Chair), Cooper, Fairclough-Kay, Fletcher, Hart, Hosking, Nelson, Slater & Smallridge; SHDC Cllr Abbott; 3 public

**19.085 Apologies for absence** were accepted from Cllr Holway & DNPA C Pannell

**19.086 To note declarations of interest and consider granting dispensation requests** None

**19.087 The Minutes of the Meetings held on the 5<sup>th</sup> June 2019, as previously circulated, were confirmed and signed by the Chairman**

### 19.088 Planning

#### Planning Application recommendations

1. Siting of a new temporary equestrian workers dwelling and to remove or alter planning condition 2 on 57/1920/12/F and conditions 4 & 5 on 57/1308/11/F to provide an equine rehabilitation facility at Upper Lordswood Stables, Ugborough Ref [1358/19/FUL](#) Miss Anna Bonnage **Support, subject to a condition that the premises only be used for equine rehabilitation**
2. Variation of conditions 4 (approved plans) and 7 (parking plan) following approval 0786/16/OPA for 2no. new dwellings at Kosy Cottage 1 Filham Cottages Filham Ref [1534/19/VAR](#) Mr & Mrs A & J Murdock **Neutral**
3. Application for removal or variation of condition 2 of planning consent 0166/18/FUL at The Sheep Shed at Venn Farm Ugborough Ref [1989/19/VAR](#) Mr C Stevens **Neutral**
4. Application to fell trees at Bittaford Wood Park Ref 19/0027 More information would be requested on why the trees were being felled. Referred to Cllr Johns

#### Planning decisions Noted

5. Application for a non-material amendment following grant of planning permission 27\_57/1347/14/F (erection of 222 dwellings) for alterations to the approved access arrangements, including the position of footpath within the grass verge off Godwell Lane and St Peters Way and additional drop curbs at Land at Torrhill Farm, Godwell Lane, Ivybridge Ref 2377/17/NMM **Granted**
6. Application for approval of details reserved by condition 4 of planning consent 0166/18/FUL at The Sheep Shed, Venn Farm, Ugborough Ref 1264/19/ARC **Materials confirmed**
7. Erection of single storey side extension at Grove Villa, Bittaford Ref 0123/19 **Conditional permission**
8. Application to fell trees at Bittaford Park protected by TPO Ref 19/0021 **Conditional permission**
9. Installation of velux window at 5 Church Lane, Moorhaven Village, Bittaford Ref 0189/19 **Conditional permission**

**10. Developments, Ugborough West** None

**19.089 Finance****1. Resolved to approve payments and receipts:**

Cheque	Description	Gross
BACS	S Woodman – June pay	644.77
BACS	S Woodman – Gross expenses: £52.65 office, £61.20 travel, £15 website domain	128.85
BACS	HMRC - PAYE	130.00
BACS	DCC Pension Fund	534.66
BACS	Ugborough Village Hall – Hall hire	33.75
BACS	Community First Trading Ltd - insurance	704.89
BACS	Cutting Crew	182.40
BACS	J&MJ Widdicombe – Community lengthsman	42.00
<b>Receipts</b>		
BGC	Martin & Sons (Davis memorial)	260.00
BGC	A Lee (Hayes memorial)	260.00

**2. Resolved to approve the Financial Statement****Earmarked Reserves**

Lloyds Current Account to 17.6.19	8046.23	P.3 grant	902.11
Less payments & unrepresented cheques	3127.10	Prize money for parish map	300.00
Plus uncleared receipts	0.00	Open space sport & recreation	3850.00
Less Transfers not on Bank Statement	0.00	TAP: Community Education	366.00
<b>Total</b>	<b>4919.13</b>	Dementia Awareness	150.00
Plus: Santander Acc cash book	38389.09	Capital projects	2805.00
<b>Total</b>	<b>43308.22</b>	Community Highway equipment	197.90
<b>Total uncommitted funds £34737.21</b>		<b>Total</b>	<b>8571.01</b>

**3. Resolved to renew the Community First Insurance cover from 1.6.19 – renewal premium £704.89 (BACS)**

- Grass cutting contract would be reviewed if the charges increased
- Community Lengthsman expenditure: 2019/20 Budget £1252, expenditure to date £218.75 - Noted

**19.090 Correspondence received**

- Filo Project – a lottery-funded scheme in which small groups of older individuals, some with mild to moderate dementia, would be transported to the host's home for the day, including a home-cooked meal. Part-time hosts were being recruited, and details would be included in the Newsletter.
- Stagecoach SW Conference, Exeter 24.7.19 – No one would attend.

**19.091 Asset Management**

- Burial ground gates – Cllr Beable would be meeting a supplier
- Phone box, Wrangaton – defibrillator delivery & installation was awaited
- Bittaford playground – no report
- Bittaford & Ugborough public toilets – SHDC had supplied the transfer documents to Howard & Over. The Clerk would investigate cleaning contractor arrangements, including advertising in the Newsletter.

**19.092 Highways & Rights of Way**

- Questions had been raised about the new tap in Donkey Lane, and Cllr Holway would be asked to confirm funding arrangements
- A meeting to promote the use of footpaths would be held in October
- Footpath complaints being addressed included overgrown footpaths, footpaths redirected along the edge of the field & obstruction by electric fences

**19.093 Parish Map** – a response was awaited from the artist

**19.094 To review the [Ugborough Parish Open Space, Sport and Recreation Plan](#)** - deferred to the August Meeting. The use of S106 funding for a preschool open space would be suggested.

**19.095 Ugborough post box accessibility** – No action**19.096 Resolved to confirm the [Standing Orders](#) and [Financial Regulations](#), subject to Financial Regulation 3.3 being deleted**

**19.097 Travellers at Hillhead** An advert had been received offering to remove travellers using Common Law, which would be faster and less expensive than applying to the Courts.

**19.098 Reports on Meetings attended**

- Cllr Hart had been approached on ways to make Ugborough more sustainable and had offered a table at Sustainable Saturdays to promote the scheme. Proposals could then be presented to the Parish Council for

financial support.

- Cllr Cooper attended the Community Safety Forum, which was well attended, particularly by the police. The same issues were identified, but no funding was available.
- Cllr Slater reported on the Ugborough Fair, which was starting on the weekend. The committee would run the bar, and the same range of activities and events would be available.
- Cllrs Abbott & Howay attended the Four Rivers Dementia Alliance AGM. Signage and an introduction pack would be issued to Parish Councils.

**19.099 Correspondence available at the Meeting** – None

*Meeting ended 9pm*

*Date of next Meeting 7.8.19*

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