

UGBOROUGH PARISH COUNCIL MEETING

Ugborough Village Hall

Wednesday 2nd October 2019 at 7pm

Emergency Planning - Martin Rich, Community Projects Advisor, Devon Communities Together

The aim of an Emergency Plan was to prevent major incidents, to act as first responders, to work with emergency services and to help the community with the recovery. Community Emergency Plans were a springboard for Resilience Plans.

The Ugborough Emergency Plan needed a risk assessment and to comply with the DCC standard format. Once approved by the County Emergency Officer, the Plan would be entered on the DCC data base.

The Emergency Planning Team should engage with the emergency agencies and hold a public event to launch the Plan, for which funding was available.

The Environment Agency could: Provide funding for flooding; coordinate rehearsals; and run forums & workshops to get the community engaged.

A Home Plan, or emergency plan for householders, should be prepared.

Questions from the Public

1. Complaints were received about the A3121 Safer Roads project, which made no mention of Ludbrook. Residents queried the criteria for road improvements and whether any risk assessment had been undertaken at Ludbrook Gate. The proposals included £60k to improve 3 junctions where no problems had occurred, and these funds would be better spent at Ludbrook. Traffic calming measures were needed, and a system of red strips and speed limits, as used in N Devon, was suggested.

Cllr Beable advised that rumble strips were too noisy. The engineers were aware of local concerns at Ludbrook and would be visiting the site.

Cllr Holway confirmed that enforcement action was not being taken over the new entrance at Springwater Barn, and the owners hoped to access onto Whitmore Lane.

2. Residents complained about application 3460/17/OPA at Lutterburn Street, Ugborough (Agenda item 19.129.2) as the revised plans would result in an enlarged pipe flowing into Undertown Stream and then into an enlarged conduit. These arrangements assumed that DCC drainage works would be undertaken, which was not the case. In addition, Undertown residents had not given consent for work to be undertaken on their land.

Complaints were also received over the loss of amenity to adjoining residents and insensitive enlargement of the access entrance.

3. The Sustainability Group were looking for sites to plant trees, create wildflower meadows, install car charging points etc. Their proposals could be included in the revised Open Space, Sport and Recreation Plan. It was considered the former public toilets would be unsuitable for storage as they were damp, but they could be registered as an asset of community value.

4. There was no school representative on the Parish Council as this was no longer a DCC requirement.

SHDC Cllr Holway reported on the Climate Change Working Group, which would promote public involvement through its website rather than creating a Citizens Assembly. A number of enforcement cases had been closed.

SHDC Cllr Abbott reported on the opening of the outdoor tennis courts at the South Devon Tennis Centre in Ivybridge. Ivybridge Leisure Centre had gone cashless. Details of events in the District were provided.

DNPA Cllr Pannell had provided a report announcing the reintroduction of Moor Otters; the Dartmoor Local Plan consultation; and amendments to the planning delegation scheme.

DRAFT MINUTES

Present: Cllrs Beable (Chair), Fairclough-Kay, Fletcher, Hart, Holway, Slater & Smallridge; SHDC Cllr Abbott; DNPA C Pannell, Martin Rich; 14 public

19.126 Apologies for absence were accepted from Cllrs Cooper, Nelson & Hosking

19.127 Declarations of interest were noted from Cllr Fletcher: Item 19.129.2 (Pecuniary)

19.128 The Minutes of the Meetings held on the 4th September 2019, as previously circulated, were confirmed and signed by the Chairman

19.129 Planning

Planning Application recommendations

Cllr Holway abstained from any resolutions

1. Erection of three agricultural buildings at Fowlescombe Farm, Ugborough Ref [2524/19/FUL Support](#)
2. Readvertisement (Revised plans received) Outline application for some matters reserved for 7 self-build/custom-build dwellings (five open market & 2 affordable self-build plots) at Lutterburn Street, Ugborough Ref [3460/17/OPA](#)

Object. No development should take place until flood alleviation measures are completed under Lutterburn Street and all sites downstream

Cllr Fletcher declared a Pecuniary Interest and left the Meeting during the Item

3. Householder application for two storey extension over existing dwelling and conversion of garage at Wynric, Ware Hill, Ugborough Ref [2468/19/HHO](#) **Support**

4. Application for approval of reserved matters (landscaping) following outline approval 0786/16/OPA (Outline application with some matters reserved for 2no. new dwellings) at Kosy Cottage, 1 Filham Cottages, Filham Ref [2988/19/ARM](#) **Neutral**

5. Hedgerow removal notice to widen existing access from 4.5m to 9m to provide safe and suitable access for agricultural machinery at Land at Coarsewell, Ugborough Ref [3010/19/HRN](#) **Support**

Planning decisions Noted

6. Erection of single storey outbuilding to rear garden at 11 Moorfields, Moorhaven Ref 0341/19 **Conditional permission**

7. Replacement dwelling and garage at The Ark, Quillet, Wrangaton Ref 0331/19 Conditional permission

8. Householder application for extensions (resubmission of 0474/19/HHO) at Lower Barn, Ugborough Ref 2055/19/HHO **Granted**

9. Application for removal or variation on condition 2 of planning consent 0166/18/FUL at The Sheep Shed, Venn Farm, Ugborough Ref 1989/19/VAR **Granted**

10. Variation of conditions 4 (approved plans) and 7 (parking plan) following approval 0786/16/OPA for 2no. new dwellings at Kosy Cottage, 1 Filham Cottages, Filham Ref 1534/19/VAR **Granted**

11. Application for approval of reserved matters following outline approval 1629/18/OPA for the erection of an agricultural works dwelling at Filham Farm, Filham Ref 4202/18/ARM **Granted**

Planning Correspondence

12. DNPA: Revisions to the scheme of delegation – from 1.11.19 the automatic trigger to be removed whereby an objection from a parish council would mean the application would be considered by the Development Management Committee. Currently, 85% of cases referred to the DM Committee were determined in line with the officer recommendation and not in support of the Parish Council View. The change would save £11k pa.

The Clerk would object to the revised scheme as it would result in a reduction in community involvement from local elected representatives.

13. Dartmoor Local Plan: [First Draft Consultation \(Regulation 18\)](#) The Clerk would respond that Wrangaton should be included in the Plan, particularly in the light of the 36 new homes and public amenities to be built within the community.

14. Developments, Ugborough West No report

19.130 Finance

1. Resolved to approve payments and receipts:

Cheque	Description	Gross
BACS	S Woodman – September pay	587.37
BACS	S Woodman – Gross expenses: £49.65 office, £62.10 travel, £36 website	147.75
BACS	HMRC - PAYE	130.00
BACS	DCC Pension Fund	534.66
BACS	Ugborough Village Hall – hall hire	35.00
BACS	Cutting Crew	127.20
BACS	SHDC – Bittaford playpark insurance & inspection	240.00
Receipts		
BGC	Santander interest, Aug & Sept	36.30
BGC	Heart & Soul – Wilson burial	1010.00
BGC	SHDC - Precept	11250.00
500089	Paul (memorial)	130.00

2. Resolved to approve the Financial Statement

Earmarked Reserves

Lloyds Current Account to 22.9.19	20855.90	P.3 grant	826.07
<i>Less</i> payments & unrepresented cheques	1801.98	Prize money for parish map	300.00
<i>Plus</i> uncleared receipts	0.00	Open space sport & recreation	5850.00
<i>Less</i> Transfers not on Bank Statement	0.00	TAP: Community Education	366.00
Total	19053.92	Dementia Awareness	150.00
<i>Plus</i> : Santander Acc cash book	30478.24	Capital projects	2805.00
Total	49532.16	Community Highway equipment	197.90
Total uncommitted funds £39037.19		Total	10494.97

Finance Correspondence

3. War memorial insurance cover – Insured by the Parish Council. No additional premium as a result of its Listing.
4. Bittaford annual playground inspections & public liability insurance – likely net cost: ROSPA £86 + insurance £74. The current arrangement with SHDC would be reviewed if its charge increased.

19.131 Correspondence received

1. Parish Council meeting venue. A complaint had been received about the poor accessibility of the first floor meeting room for those with poor mobility. On each agenda, those with special requirements (mobility or sensory impairment) were asked to contact the Clerk, and this would be highlighted in the Newsletter.
2. DALC training - None
3. DCC Highway Service Parish & Town Council Conference, Rattery, 10am-1pm 10th October – Cllr Beable may attend.
4. IDALC AGM & Ordinary Meeting 2pm 16 October – Cllrs Fletcher or Beable would attend
5. South Devon AONB Annual Forum 9 October – Cllr Holway would attend
6. DNPA: Annual parking pass consultation – No response

19.132 Asset Management

1. Burial ground – The new gate had been erected; Cllr Beable would ask Adrian Rogers to undertake the hedge trimming; SHDC would be resuming its collection of the trade waste sacks.
2. Phone box, Wrangaton – defibrillator training, Bittaford, 7pm 9 October. Due to technical problems, the electrician had been unable to complete the installation and the Clerk had put him in touch with the electrician who installed the Ermington defibrillator.
3. Bittaford playground – No report
4. Benches – Thanks were extended to Sean Marcus, who had painted the benches in the Square and mended the bench next to the bus shelter. Cllr Beable would ask John Widdicombe to install the bench at Hillhead.

19.133 Highways & Rights of Way

1. Seldons Close pavement – Cllr Holway had advised LiveWest that roots from the tree on its land had damaged the pavement and a response was awaited.
2. A3121 Safer Roads project – It was noted that consultations with the Parish Council had been left until very late in the project.
3. Highway Maintenance Community Enhancement Fund – The Clerk would apply for 50% contractor's costs to clear weeds, clean signs, clear drains and cut hedges.
4. Community Lengthsman expenditure: Budget £1252, Expenditure to date £218.75 – Noted
5. The Clerk & Cllr Fairclough-Kay would explore advisory speed signs for discussion at the November Meeting.

19.134 Parish Map – the draft Map was presented at the start of the Meeting, and amendments were made, including to the footpath network.

19.135 [Ugborough Parish Open Space, Sport and Recreation Plan](#) review – Amendments would be made to reflect altered funding requirements at Hillhead and Moorhaven and the need for community space in Ugborough. Cllr Holway would discuss with Rob Sekula the possibility of using S106 funding towards a dedicated play area for the preschool.

19.136 [Draft Emergency Plan review](#) - Cllr Slater would take on the role of Operations Liaison Coordinator. A Medical Care Coordinator had not been appointed due to insurance issues. The revised Plan would be considered at the December Parish Council Meeting.

19.136 Travellers at Hillhead – No report

19.137 Reports on Meetings attended

1. Cllr Nelson attended the DNPA Local Plan Workshop, which discussed the Local Plan consultation and approval process. The revised delegation scheme was explained, in which there would be no automatic referral of planning objections by Parish Councils to the Development Management Committee.
2. Cllrs Beable & Holway attended the Sidings Cross consultation, which proposed community space and requested design suggestions for the bus shelter.

19.138 Correspondence available at the Meeting Noted

1. Clerks & Councils Direct, Sept 2019
2. Office of the Police & Crime Commissioner, Annual Report 2018-19
3. CAB South Hams Newsletter, Sept 2019
4. Villages in Action Performance Programme, Sept to Dec 2019

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Meeting ended 10.15pm

Date of next Meeting 6.11.19