

UGBOROUGH PARISH COUNCIL MEETING
Wednesday 8th January 2020 at 7.30pm

Questions from the Public

1. A member of G-UP requested that guidelines for assessing planning applications should reflect the need for renewable energy
2. Thanks were received for the 20s Plenty speed signs, which would be reported in the Newsletter
3. Complaints had been received that the lane from Fore St to Haredon Rd was still closed. Cllr Hosking confirmed that the works would be completed before the 24 February, when the Ware Hill works were programmed to start. Cheston Bridge was still flooded, which Cllr Hosking would follow up.
4. The empty salt bin at Marwood Cross was reported online, but had still not been refilled
5. Cllr Holway requested that complaints of uncollected bins should be reported to him, which he would follow up. He requested that bins should be marked with their identifying address.

SHDC Cllr Holway announced the live streaming of Development Management and Full Council Meetings.

SHDC Cllr Abbott reported that Locality funding was still available. He had seen Wain Homes' detailed plans, although a formal submission was awaited. Cllr Hosking would follow up a disabled request for a dropped kerb on the B3213. He would report online the hazardous puddle on the B3213 cycleway.

DRAFT MINUTES

Present: Cllrs Beable (Chair), Fairclough-Kay, Fletcher, Hart, Holway, Hosking & Nelson; SHDC Cllr Abbott; 2 public

20.001 Apologies for absence were accepted from Cllrs Cooper, Johns, Slater & Smallridge

20.002 To note declarations of interest and consider granting dispensation requests A dispensation was granted to all Parish Councillors in respect of Item 20.005.3 as so many members of the Council had disclosable pecuniary interests in the matter that it would impede the transaction of the business (i.e. it would otherwise be iniquorate).

20.003 The Minutes of the Meetings held on the 4th December 2019, as previously circulated, were confirmed and signed by the Chairman

20.004 Planning

Planning Application recommendations

1. Provision of an Agricultural Building at Land at Sx 706 549, Coarsewell Farm, Ugborough Ref [3786/19/FUL](#)

Support

2. Householder application for two storey and first floor extensions at Tor Cottage, Ugborough Ref [4169/19/HHO](#)

Neutral. The development should be integral to the existing dwelling

Planning Applications considered at the Meeting held on the 4.12.19 were ratified

3. Outline application with all matters reserved for single new dwelling at Land to rear of 24 Lutterburn Street Ugborough Ref [3744/19/OPA](#)
4. Erection of single storey extension, enlarged entrance porch and alterations to dwelling at Hillcrest, Ugborough Road, Bittaford Ref [0540/19](#)

Planning decisions - Noted

5. Erection of three agricultural buildings at Fowlescombe Farm Ugborough Ref [2524/19/FUL](#) **Conditional permission**
6. Demolition of stable block and erection of replacement barn at Cheston Farm, Wrangaton Ref [0496/19](#)

Conditional permission

7. Developments, Ugborough West – No one would attend the site meeting on 15th January for the proposed Peaking Gas Generation Plan at Ermington Road, Ivybridge 354/19/FUL

20.005 Finance

1. Resolved to approve payments and receipts:

Cheque	Description	Gross
BACS	S Woodman – December pay	587.37
BACS	S Woodman – Gross expenses: £49.65 office, £60.75 travel	110.40
BACS	HMRC (PAYE)	130.00
BACS	DCC Pension Fund	534.66
BACS	Devon Wildlife Management (Mole control)	116.00
BACS	Cllr Beable - expenses	83.03
BACS	Cllr Nelson - expenses	18.00

BACS	J&MJ Widdicombe	1144.50
BACS	Cutting Crew	97.20
BACS	Graham Gilbert – Parish Map	122.00

2. Resolved to approve the Financial Statement

Earmarked Reserves

Lloyds Current Account to 30.12.19	15653.20	P.3 grant	826.07
Less payments & unrepresented cheques	3080.83	Open space sport & recreation	5850.00
Plus uncleared receipts	0.00	TAP: Community Education	366.00
Less Transfers not on Bank Statement	0.00	Dementia Awareness	150.00
Total	12572.37	Capital projects	2805.00
Plus: Santander Acc cash book	30493.27	Community Highway equipment	197.90
Total	43065.64	Total	10194.97

Total uncommitted funds £32870.67

3. Resolved to approve the 2020/21 Budget, Appendix 20.005.3 and request a precept of £25475

4. Review of community lengthsmen expenditure - Noted

5. **Resolved to receive Locality Funding for use by G-UP, to be held in a G-UP Reserve**

Resolved that £500 Locality Funding received for improved access to the Post Office would be held in an allocated Reserve

20.006 Correspondence received

1. South Brent Parish Council CEEAG Inaugural Meeting 16.1.20 – Cllr Beable would attend
2. DALC: Nomination for the Royal Garden Party 2020 – Cllr Beable would be nominated
3. DNPA: Funding for Dartmoor communities – Funding would be requested for the Parish Map

20.007 Asset Management

1. Burial ground – hedge trimming was delayed due to damp ground conditions. Three waste sacks had yet to be collected
2. Phone box, Wrangaton – the electrician was due to complete the installation by the end of the week. The South West Ambulance Trust was inspecting the defibrillator, but had not reported back.
3. Bittaford playground – No report
4. Bench, Hillhead – Cllr Johns would be reminded to install the bench.

20.008 Highways & Rights of Way

1. Footpath diversion application – FP11 & 17 (Earlescombe Farm). A plan would be requested

20.009 Parish Map – Promotion was planned for the end of March, after Sustainable Saturdays, with the aim of encouraging the use of local footpaths, and would be funded by P3. Ten external quality A1 maps would be ordered to display around the Parish at a cost of £100 each. The digital plan would be made available online. Demand would be assessed for the sale of maps and an estimate would be obtained for the leaflets. The Map should be included in the insurance.

20.010 Climate Emergency & Biodiversity Declaration: Resolved to adopt the Declaration, Appendix 20.010

20.011 Public toilets – Cllr Holway reported that Ermington & Holbeton Parish Councils had negotiated an arrangement with SHDC whereby SHDC own and maintain the public toilets and the Parish Council cleans them. He will seek a similar arrangement for Ugborough Parish. The Clerk would ask the Parochial Church Council if the toilet in the church could be made available.

20.012 To review the [Ugborough Parish Open Space, Sport and Recreation Plan](#) Cllr Fletcher reported that the key item was S106 funding for the preschool recreation area. The G-UP proposals were being built into the OSSR. SHDC currently held £13,650 s106 funds for Ugborough to spend on Open Space/sport/recreation, with a further £11,700 due in the future, and Cllr Fletcher would put forward proposals to apply the funds to local projects.

A small climbing frame or two springers would be requested for the Donkey Lane Playpark, and the Clerk would ask SHDC for the preferred list of suppliers.

20.013 Travellers at Hillhead The eviction notice had expired, and the Clerk would ask the DCC Solicitor and SHDC Enforcement what action was now being taken.

20.014 Reports on Meetings attended

1. Cllrs Holway & Hosking had attended the Councillor Advocate Meeting, which discussed human rights
2. Cllrs Holway & Hart attended the G-UP Meeting

20.015 Correspondence available at the Meeting Noted

1. Ring & Ride Annual Review 2018-19
2. Clerks & Councils Direct, Jan 2020

Meeting ended 9.50pm

Date of next Meeting 5.2.20

Appendix 20.005.3						
2019/20 Budget and Precept						
Predicted costs for estimating Precept for the Year ended 31.3.2020						
	Y/E 31.03.20			Y/E 31.03.21		
	Budget	9 Mths Act.	F/Y Fcast	Predicted	Budget	
EXPENDITURE						
Clerks Salary & Pension	10304	7,871	10,495	10705	10705	
Office	774	603	804	820	820	
Cllrs Expenses	103	36	100	102	102	
Chair's Expenses	100	10	100	102	102	
Training	167	0	0	170	170	
Subscriptions	558	719	959	978	978	
Audit	404	375	375	383	383	
Hire of Halls	188	147	196	200	200	
Grants	3890	625	1,125	3000	3000	
Maintenance General	2990	672	896	914	914	
Cemetery & verge maintenance	1092	784	1,045	1066	1066	
Agency Inc. P3	156	76	101	103	103	
Community Lengthsman	1252	438	1,500	1530	1530	
Insurance	704	705	687	701	701	
Election expenses	0	0	0	1530	1530	
Bittaford playpark Reserve	2000	2,000	2,000	2000	2000	
Public toilets	1225	300	1,040	2300	2300	
Other Expenses	3	400	522	532	532	
Non Revenue Expenses	2500	3,041	3,041	4000	4000	
	28410	18,802	24,986	31,136	31,136	
INCOME						
Precept	22,500	22,500	22,500	25475	25475	
Council Tax Support Grant	497	497	551	248	248	
Burial	2,604	3,540	4,720	4814	4814	
Interest	82	120	140	143	143	
Agency Inc. P3	400	0	0	0	0	
Grants	2,000	0	1,928	560	560	
Other receipts	0	0	0	0	0	
	28,083	26,657	29,839	31240	31240	
Surplus/shortfall	-327	7,855	4,853	104	104	
Council Tax	30.21			30.86	30.86	
Earmarked Reserves					Projected funds 31.3.20	41,080
P.3 grant	826.07			Less Reserves	10,195	
Open space sport & recreation	5,850.00					
TAP: Commuinity Education	366.00			Uncommitted funds 31.3.20	30,885	
Dementia Awareness	150.00					
Community Highway equipt	197.90					
Capital Projects	2,805.00					
Total	10,194.97					
NOTES						
Payments:						
1. Inflation is predicted to be 2%						
2. Maintenance payments include grass cutting, maintenance & SHDC insurance & inspection contract at Bittaford Playpark						
3. Public toilet payments include legal costs & portaloos hire in Bittaford & Ugborough. No allowance for additional portaloos hire on Fair Day.						
4. Other Expenses include Parish Map, partly paid by reserves						
5. Outstanding £500 grant payable towards PO access in the church						
6. Non Revenue expenses 2019/20: Defibrillator, cemetery gates, signage						
Receipts:						
1. Burial receipts remain difficult to predict.						
2. Council Tax Support Grant to be phased out by 2021/22						
3. Defibrillator grant £1928 2019/20, HMCEF grant £560 application submitted						
Reserves:						
1. Total uncommitted funds should be between 3 & 12 months net expenditure. Best practice 6 months net expenditure						
2. Bittaford Playpark reserve required for future repairs & maintenance						
3. Surplus income from the Burial Ground could be placed in a Burial Ground Reserve for long term maintenance						
Council Tax based on Band D Equivalent: 744.71 properties 2019/20; 825.48 properties 2020/21						

Appendix 20.010**Climate Emergency & Biodiversity Declaration**

The Parish Council will:

- Work towards implementing the Climate Emergency policy in the Devon Carbon Plan. It will adopt the Target Carbon Reduction and Target Date as established in Devon Carbon Plan (2030).
- Consider a Supplement to Neighbourhood Plan and lobby South Hams District Council to produce a Supplementary Planning Document on the subject of Climate Change, if necessary.
- Establish a set of principles so that all aspects of Parish Council work consider Climate Impact.
- Build in the OSSR Plan.
- Consider the balance between cost and Carbon Footprint when making procurement decisions
- Shadow DCC and SHDC strategies/plans to monitor progress. Establish links to DCC & SHDC strategies/plans as their work progresses.

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