

UGBOROUGH PARISH COUNCIL MEETING
Wednesday 4th March 2020 at 7.30pm

To all members of the Council

You are hereby summoned to attend a meeting of Ugborough Parish Council to be held at Ugborough Village Hall on Wednesday 4th March 2020 at 7.30pm for the purpose of transacting the following business.



Sarah Woodman, Clerk to the Council

26th February 2020

The Public are welcome to attend. *If any member of the public wishing to attend the Meeting has special requirements (mobility or sensory impairment), please contact the Clerk, Sarah Woodman on 01364 661127*

Questions from the Public - *after which the public may not speak*

Reports from District & County Councillors

AGENDA

20.034 To accept apologies for absence

20.035 To note declarations of interest and consider granting dispensation requests

20.036 To confirm the Minutes of the Meetings held on the 5th February 2020, as previously circulated

20.037 Planning

Planning Application recommendations

1. Work to TPO trees at Bittaford Wood Caravan Park Ref 20/0007
2. Closure of existing road access and field entrance and creation of new road access and associated track at Land at SX 687 567 Ridge Lane to Venn Cross Road Ugborough Ref [4206/19/FUL](#)
3. Householder application for construction of rear extension and new detached garage/car port (resubmission of 1880/19/HHO) at Rhiannons Spring, Ugborough Ref [0605/20/HHO](#)

To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.

4. Developments, Ugborough West

20.038 Finance

1. To approve payments and receipts:

Cheque	Description	Gross
BACS	S Woodman – February pay	587.37
BACS	S Woodman – Gross expenses: £49.65 office, £77.40 travel	127.50
BACS	J&MJ Widdicombe	325.50
BACS	Ugborough Village Hall - hire	45.00
BACS	Lord Electrical (SW) Ltd – Wrangaton defibrillator	120.00
BACS	Ugborough Village Hall – G-UP hall hire	50.00
2080	D Roe – G-UP expenses	60.00
Receipts		
BGC	DCC - Highway Maintenance Community Enhancement Fund	280.00
BGC	SHDC: G-UP £630, Parish Map £470	1100.00
BGC	SHDC Community Together Fund – Wrangaton defibrillator	1920.00

2. To approve the Financial Statement

Earmarked Reserves

Lloyds Current Account to 20.2.2020	15129.15	P.3 grant	826.07
<i>Less</i> payments & unrepresented cheques	1361.82	Open space sport & recreation	5850.00
<i>Plus</i> uncleared receipts	0.00	TAP: Community Education	366.00
<i>Less</i> Transfers not on Bank Statement	0.00	Dementia Awareness	150.00
Total	13767.33	Capital projects	2805.00
<i>Plus</i> : Santander Acc cash book	30539.41	Community Highway equipment	197.90
Total	44306.74	G-UP	520.00
		Post Office disabled access	500.00
Total uncommitted funds £33091.77		Total	11214.97

3. Burial ground fee review [Appendix 20.038.3](#)

4. Ugborough Defibrillator contract renewal

20.039 Correspondence received

1. [DNP Management Plan](#) – consultation to 20.4.2020
2. South Devon AONB Committee Meeting 13.3.2020 10am-12pm Kingswear
3. SHDC & Plymouth City Council: [Local Green Space Development Plan Document](#) consultation to 23 March
4. Local Electricity Bill – response to UPC questions

20.040 Asset Management

1. Burial ground – hedge trimming
2. Phone box, Wrangaton
3. Bittaford & Ugborough playgrounds
4. Bench – Hillhead

20.041 Highways & Rights of Way

1. DCC: Drainage maintenance responsibilities
2. Bittaford flooding & speeding

20.041 [Ugborough Parish Open Space, Sport and Recreation Plan](#) – S106 Allocations

20.042 Parish Map – Progress

20.043 Public toilets

20.044 Travellers at Hillhead

20.045 Reports on Meetings attended

20.046 Correspondence available at the Meeting

Appendix 20.038.3

Burial ground fee review

Burial ground fees	Current	Proposed (+2.5% RPI)
Deed of Grant:		
Single	215	220
Double	290	297
Cremation (1/2 plot – single or double)	145	149
Burial		
Single	290	297
Single – under 15	225	231
Double	290	297
Cremation	105	108
Headstone: Upright (not to exceed 2'6" including base)	130	133
Cremation (not to exceed 18" x 18")	130	133
Flat	75	77
Choice of plot – additional fee	None	

Double charge for non-parishioners. A Parishioner is defined as a current parishioner, or having lived more than half his/her life in the Parish, or at least 11 of the last 20 years in the Parish.