

UGBOROUGH PARISH COUNCIL MEETING

Wednesday 1st July 2020 at 7.30pm

Remotely at <https://us02web.zoom.us/j/88079953231?pwd=SktlQlk4NXdYMEQzMzh1N0hYcmpxZz09>

Password: 344827

To all members of the Council

You are hereby summoned to attend a meeting of Ugborough Parish Council to be held remotely due to the coronavirus pandemic on Wednesday 1st July 2020 at 7.30pm for the purpose of transacting the following business.



Sarah Woodman, Clerk to the Council

24th June 2020

The Public are welcome to join the meeting at

<https://us02web.zoom.us/j/88079953231?pwd=SktlQlk4NXdYMEQzMzh1N0hYcmpxZz09> Password 344827 Or phone +44 203 481 5240, +44 131 460 1196, +44 203 051 2874 or +44 203 481 5237. Meeting ID 880 7995 3231

Questions from the Public - *after which the public may not speak*

Reports from District & County Councillors

AGENDA

20.094 To accept apologies for absence

20.095 To note declarations of interest and consider granting dispensation requests

20.096 To confirm the Minutes of the Meetings held on the 3rd June 2020, as previously circulated

20.097 Planning

Planning Application recommendations

To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.

1. Householder application to create additional accommodation in the roofspace, add a dormer to the rear of the house and make environmental improvements to the building fabric at 5 Undertown Ugborough Ref [1600/20/HHO](#)
2. Householder application for internal refurbishment, conversion of garage and remedial works including relocation of Oil Tank, external replacement of UPVC glazed porch with traditional timber framed lean to, cladding of garage, creation of entrance canopy and glazed infill, and removal of translucent glazing with decked roof at Forder Barns Ugborough Ref [1522/20/HHO](#)
3. TPO Application to carry out works to 1-3 Douglas firs (reduce height by 3m) at Bittaford Wood Park Ref 20/0029
4. Lawful development certificate for existing occupation of building as single dwellinghouse and associated use of amenity land for domestic purposes at Wadadli Lodge Bittaford Ref [1663/20/CLE](#)
Evidence to support or refute the claim required

To ratify Planning Applications considered at the Meeting held on the 3.6.2020

5. Householder application for two storey and first floor extensions (resubmission of 4169/19/HHO) at Tor Cottage Ugborough Ref [1436/20/HHO](#) **Neutral**

Planning decisions

6. Householder application for rear extension to form granny annex at 2 Garfield, Davids Lane, Filham Ref 0999/20/HHO **Conditional permission**
7. Dormer extension to roof at Anthony House, Moorhaven Ref 0193/20 **Conditional permission**

8. Developments, Ugborough West

20.098 Finance

1. To approve payments and receipts:

Cheque	Description	Gross
BACS	S Woodman – June pay + 6 hours overtime	640.20
BACS	S Woodman – Gross expenses: £15 Wordpress website, £148.86 signs, £75.13 office, £30.60 travel	269.59
BACS	HMRC - PAYE	185.00
BACS	DCC Pension Fund	579.01
BACS	Joan Fletcher – Ugborough Covid19 Support (from Coronavirus support Reserve)	212.53
BACS	Cutting Crew - £30 Bittaford Playpark, £134.40 Cemetery	164.40
BACS	Community First – additional premium	32.67
BACS	Justin Lord – Wrangaton phone box electrical repairs	60.00
BACS	S Daniels – Bittaford Covid19 Support (From Coronavirus support Reserve)	17.50
Receipts		
BGC	DCC Prompt Action Fund – Bittaford Support (Coronavirus support Reserve)	495.00

2. To approve the Financial Statement

Earmarked Reserves

Lloyds Current Account to 8.6.2020	21586.19	P.3 grant	764.82
<i>Less payments & unrepresented</i>	2,160.90	Open space sport & recreation	5850.00
<i>Plus uncleared receipts</i>	0.00	TAP: Community Education	366.00
<i>Less Transfers not on Bank Statement</i>	0.00	Dementia Awareness	150.00
Total	21,586.19	Capital projects	2805.00
<i>Plus: Santander Acc cash book</i>	30585.00	Community Highway equipment	197.90
Total Funds	50,010.29	G-UP	520.00
		Post Office disabled access	500.00
		Coronavirus support	934.97
		Community Projects & Support	20,000.00
		Total	32,088.69

Total uncommitted funds £17,921.60

3. Review of Community Lengthsman expenditure: Budget £1530; Expenditure £1,006.25

20.099 Correspondence received

20.100 Asset Management

- Burial ground – Tree planting to commemorate VE & VJ Day
- Ugborough playground – quotations for wetpour surfacing & new equipment
- Bittaford playground – tree removal
- Benches: Hillhead & Ugborough West (Lucerne Fields)
- Defibrillators

20.101 Highways & Rights of Way

- Drop kerb request, South of Exeter Road, Palace Lane – S106 request
- [B3196 Petition](#)
- Footpath 16 Ugborough – further extension of 6 months closure to 21.2.21 or until completion of the works
- Bloor Homes: Filham street naming
- Ancient Paths to be added to the Definitive Plan

20.102 To review the [Financial Regulations](#) & [Standing Orders](#)

20.103 To review the [Emergency Plan](#)

20.104 Travellers at Hillhead

20.105 Reports on Meetings attended

20.106 Correspondence available at the Meeting