

**UGBOROUGH PARISH COUNCIL MEETING**  
**Ugborough Village Hall**  
**Wednesday 3th October 2018 at 7.00pm**

**Cathy Aubertin, SHDC: Public toilets in Ugborough & Bittaford**

To meet a budget shortfall, SHDC could achieve £226k savings through pay-on-entry, transfer or sale of public toilets, which would be implemented from the end of 2018/19. SHDC would transfer the freehold, paying all legal costs.

Current annual maintenance costs: Ugborough toilets £7k & Bittaford £6.8k. This included a cleaning charge of £1300pa per toilet. Electricity Charges pa: Ugborough £198.75 & Bittaford £171.92.

Cost of apparatus to charge for usage £3k. Footfall was low on both public toilets.

Cllr Holway advised that Business rates were payable: Ugborough £859.10pa & Bittaford £665.50pa.

Appeals against rates must be made within 6 months of the Transfer.

**Questions from the Public**

- The applicant of 0485/18 presented his proposals.
- A request had been received for a 50mph speed limit from Ivybridge to the A38 slipway.

**SHDC Cllr Holway** reported that, in preparing the budget, SHDC would be cutting out more non-statutory services, including public toilets and grants to CVS & South Devon AONB. To raise funds, £60m borrowed money would be invested in commercial property or housing within the South Hams, such as a new medical facility in Dartmouth.

In response to a question from Cllr Fletcher about plastics currently excluded from recycling, Cllr Holway advised that it was intended to review the waste services so that they were aligned with the rest of Devon, and this may include more recycling facilities.

**DCC Cllr Hosking reported:**

- An overspend of £8.5m on Children Services in the first half year had resulted in a freeze on staff replacements in non-statutory services.
- A review of foster care services had resulted in restructuring so that historic top payments to some carers were reduced.
- The cap on borrowing for local authority housing had been removed
- A response was still awaited on the 20mph speed limit for Ugborough and the relocation of the Lutterburn lamppost.

Cllr Hosking would follow up a request to refresh the white lining in the road outside Ugborough Village Hall.

**MINUTES**

**Present:** Cllrs Beable (Chair), Cooper, Fletcher, Hart, Holway, Hosking, Hutcheon, Johns, Nelson & Smallridge; SHDC C Aubertin & 3 public

**18.119 Apologies for absence** were accepted from Cllrs Cooper & Fairclough-Kay; DNP C Pannell

**18.120 To note declarations of interest and consider granting dispensation requests** None

**18.121 The Minutes of the Meetings held on the 5<sup>th</sup> September 2018, as previously circulated, were confirmed and signed by the Chairman**

**18.122 Planning**

**Planning Applications**

1. Change of use from agricultural to equestrian and erection of timber stable building to include toilet/kitchen facilities at Land adjacent to Quillet, Wrangaton Ref [0485/18](#) **Neutral. The existing hedge should be retained for screening and to maintain habitat. Two stables acceptable, although a third stable would be acceptable on proof of additional land being available.**

2. Groundwork engineering operations to create new manege and erection of replacement stable at Land adjacent Torpeek Farm, Bittaford Ref [2465/18/FUL](#) Mrs L Jones **Neutral**

3. Readvertisement (Revised plans received) Change of use to allow storage (Use Class B8), laying of compacted hard surface and erection of 2.4metre perimeter fence at AX633555, Ermington Road, Ivybridge Ref [1050/18/FUL](#)

**Neutral**

4. Change of use of agricultural building to residential use with changes to the external appearance of consent 1792/17/PDM Barn at The Shippen, Marrison Farm, Ugborough [2921/18/FUL](#) **Neutral**

5. Tree works application T1: Oak – Fell, excessive lean over property; T2: Oak – fell, poor crown, dieback; T3: Oak – fell, dying; T4: Oak – fell, dying; T5: Oak – remove, windblown at Magnolia Barn, Ludbrook Ref [3044/18/TPO](#) **Neutral**

6. Appeal: Change of use and works to upper mezzanine floor in agricultural barn to security and manager's residential accommodation at Wrangaton Golf Course, Torrs Barn, Leigh Lane, Bittaford Ref J9497/w/18/3208625 **No comment**

#### Planning Applications considered at the Meeting held on the 5.9.18 were ratified

7. Alterations and extension to existing dwelling house to include rebuilding of existing boundary retaining wall at Windbells, 5 Highfield Terrace, Bittaford Ref [0458/18](#) Mrs D Watson **Neutral. Strongly prefer the design to be in character with the street scene. Concern development has started before planning permission.**

8. Changes to the existing access at Spring Water Barn, Ludbrook Ref [2860/18/FUL](#) Mr & Mrs Cull **An improvement, but better visibility to the east required**

#### Planning Decisions Noted

9. Provision of manege at Land at Orchard Barn, Zeaston, South Brent Ref [1974/18/FUL](#) Conditional permission

10. Construction of enclosed porch on existing raised plinth & steps at 15 Sumner Road, Bittaford Wood Ref [0366/18](#) **Conditional permission**

11. Change of use of land and creation of an all-weather riding arena at 1 Leigh Close, Bittaford Ref [0375/18](#) **Conditional permission**

12. Works to trees subject to TPO at Bittaford Wood Caravan Park Ref 18/0039 **Consent**

13. Outline application for mixed use development of approx. 198 no. dwellings, public open space, employment uses (including Health Centre), a neighbourhood centre and new roundabout on Exeter Road (access to be considered) at Land at SX6483 5632, off Rutt Lane, Ivybridge Ref [57/2472/14/O](#)

#### Conditional permission

14. Provision of two stables at Springwater Barn, Ludbrook Ref 2468/18FUL Conditional permission

15. Application of variation of condition 2 following grant of planning permission [57/2326/12/F](#) at Cannamore, Avonwick Ref 2053/18/VAR **Conditional permission**

16. Erection of artists studio to side of house (retrospective) at Anthony House, Moorhaven Ref [0387/18](#)

#### Conditional permission

17. Construction of garage with a staircase and first floor study at Land at Davids Moor, Davids Lane Filham Ref [0409/18](#) **Certificate of Lawful Use or Development**

18. Unauthorised mobile home at Haydens Farm, Wrangaton Ref 013621 **Enforcement case closed as planning application received**

19. **Developments, Ugborough West** – No report

#### 18.123 Finance

##### 1. Cheques approved for payment:

Cheque	Description	VAT	Gross
2026	S Woodman – Sept pay		537.05
2027	S Woodman – Net expenses: £70.29 office, £59.85 travel		130.14
2028	DCC Pension Fund		509.13
2029	HMRC (PAYE)		190.40
2030	Cutting Crew – Playground & cemetery	16.20	97.20
2031	SHDC – Bittaford playground	40.00	240.00
2032	PKF Littlejohn LLP - audit	40.00	240.00
<b>Receipts</b>			
SHDC	2 <sup>nd</sup> Precept		10000.00

##### 2. Financial Statement

##### Earmarked Reserves

Lloyds Current Account to 17.9.18		P.3 grant	434.07
Less payments & unrepresented	1943.92	Prize money for parish map	300.00
Plus uncleared receipts		Open space sport & recreation	4500.00
<b>Total</b>		TAP: Community Education	366.00
Plus: Santander Acc to 25.7.18		Dementia Awareness	150.00
<b>Total</b>	<b>38661.6</b>	Capital projects	3000.00
		Community Highway equipment	197.90
<b>Total uncommitted funds</b>		<b>Total</b>	<b>8947.97</b>

The Clerk reported that payments by cheque were becoming increasingly difficult, and the possibility of using internet banking would be discussed at the November meeting.

**3. Resolved to transfer £10,000 to Santander Bank (Chq 2033)**

**4. Resolved to grant Ivybridge Community Transport Association £250 (Chq 2034)**

5. Community Lengthsman: Expenditure review: Budget £3084; expenditure to date £490; available £2594

6. PFK Littlejohn LLP: Completion of the limited assurance review for the year ended 31 March 2018 – the Annual Governance & Accountability Return sections 1&2 were in accordance with Proper Practices and no other matters had come to their attention giving cause for concern that relevant legislation and regulatory requirements had not been met.

**18.124 Correspondence received**

1. Litter Innovation Fund: Grants up to £10k, applications by 5.10.18 – No application
2. Devon & Cornwall Police Cyber Protect Officer: Offer of presentation to Forums – A presentation would be requested at the Annual Parish Meeting
3. South Devon AONB: Consultation on 2014-19 Management Plan – Delegated to Cllr Beable
4. Dartmoor Local Plan Review consultation - Noted
5. SHDC: Dog mess, Erme Playing Field – SHDC Environmental Protection Case Manager Tracey Weaver had advised that there was already a waste bin the car park, 2 poo bins on the football field and one bin at the entrance by the underpass. As these bins were not being used, additional bins would not be effective. The dog mess offences were committed late in the evening and very early in the morning, outside staff working hours, and Cllr Holway had suggested volunteers visit outside working hours to catch offenders 'in the act'.  
Councillors considered that fencing in the footpath would be most effective, and the Clerk would establish whether the playing field was a public open space.
6. Devon Clinical Commissioning Group: Community grants & invitation to join Local Grants Panel – details would be included in the Newsletter
7. South Devon AONB Partnership Committee: Nominations for community representatives by 8.10.18 – No nominations
8. Meeting between Ivybridge Town Council & Gary Streeter MP on the boundary with Ivybridge, 12.10.18 – Cllrs Beable & Hosking may attend. The need for additional funds for the preschool should be emphasised.
9. Devon Community Resilience Form free event, 22.11.18 – Cllrs Beable & Holway would attend.

*Cllr Hutcheon left the Meeting*

**18.125 Asset Management**

1. Burial ground – No report
2. Phone box, Wrangaton – A Communities Together Fund application had been submitted for a defibrillator
3. **Bittaford playground – Resolved to pay Devon Wildlife Management for mole control, £123.00 (chq 2035)**
4. Arrangements to clean the war memorial – Delegated to Cllr Beable
5. Benches at Hillhead Cross and Church Lawn – The bench at Hillhead Cross and two benches on the Church Lawn would be replaced. Quotations would be provided at the November Meeting.

**18.126 Highways & Rights of Way Maintenance**

Hedgerow maintenance at Donkey Lane, Ugborough would be reviewed at the November Meeting.

**18.127 Community Landing Site** – The landowner's consent had been granted and the Community Landing Sites Development Officer Toby Russell would inspect the site.

**18.128 Public toilets in Ugborough & Bittaford** – Details of the proposal would be circulated in the Newsletter, and feedback would be invited.

**18.129 Travellers at Hillhead** No report

**18.130 Resolved to hold Parish Council Meetings on the 6 February & 14 March 2019**

**18.131 Reports on Meetings attended** Cllr Smallridge had attended the Village Hall Committee Meeting, and Cllr Holway had officiated at the new roof 'Topping-Out' ceremony.

**18.132 Correspondence available at the Meeting** Noted

1. Clerks & Councils Direct, Sept 2018

*Meeting ended 9.25pm*

*Date of next Meeting 7.11.18*