

UGBOROUGH PARISH COUNCIL MEETING
Held remotely on Zoom due to the Coronavirus pandemic
Wednesday 6th May 2020 at 7.20pm

Questions from the Public

1. The recycling centre would be open from the 11th May, although only for waste which could present a hazard and could not otherwise be disposed of legally. No trailers were permitted, and only two adults per vehicle. Queues were anticipated.
2. SHDC had suspended the collection of bulky items. Housing Association residents in the Parish had been threatened with a fine for non-removal of bulky items, and it was suggested they contact DCC before taking those items to the recycling centre.

SHDC Cllr Holway was passing on information relating to Covid19 support, including through Facebook, and was providing a link to SHDC. Remote meetings had started at SHDC. Funding was available to help businesses suffering from the Lockdown.

Cllr Holway had received a complaint that a gate on the footpath below Bittaford play park had been locked, which he would take up with Cllr Hart and DNPA Ranger Ella Briens.

SHDC Cllr Abbott had received a request from a Bittaford resident for quality facemasks to visit the dentist. A delivery driver had complained about the closure of public toilets, and had been advised that disabled toilets in Ivybridge were still available and could be opened using a radar key, which could be purchased online.

DCC Cllr Hosking:

- Thanked support teams in the Parish helping those who had been isolated over the last 6 weeks
- Confirmed that DCC was running all its statutory services
- Funding had been approved by Cabinet for the Kitterford Cross roundabout. Lighting requirements would be discussed
- Advice was available from the CAB for anyone struggling financially. Businesses should contact the SW Local Enterprise Partnership
- No date had been set for the traffic count in Fore Street
- Work at Cheston Bridge had been programmed for the 27 April, and the lane was currently clear.

MINUTES

Present: Cllrs Fletcher (Chair), Beable Cooper, Fairclough-Kay, Hart, Holway, Hosking, Nelson & Slater; SDHC Cllr Abbott

20.069 Apologies for absence were accepted from DNP C Pannell

20.070 To note declarations of interest and consider granting dispensation requests None

20.071 The Minutes of the Meetings held on the 1st April 2020, as previously circulated, were confirmed and will be signed by the Chair

20.072 Planning

Planning Application recommendations

1. Formation of temporary construction access at Land at SX 652 562, Exeter Road (B3123), Filham Ref [0897/20/FUL](#) **Neutral**
2. Change of use and conversion of barn to two residential dwellings and associated access and landscaping at Yeolands Farm Barn, Ermington Road, Ivybridge Ref [1024/20/FUL](#) **Neutral, on the assumption that the gas main is not too close to constitute a threat to future occupants**
3. Dormer extension to roof at Anthony House, Moorhaven Ref [0193/20](#) **Support, subject to no overlooking the adjacent property**

Resolved to ratify Planning Applications considered at the Meeting held on the 1.4.2020

4. Request for a TPO at 10 Fore Street, Ughborough Ref: 1362582 **Support**

Planning decisions Noted

5. Closure of existing road access and field entrance and creation of new road access and associated track at Land at SX687 567 Ridge Lane to Venn Cross Road, Ughborough Ref [4206/19/FUL](#) **Conditional permission**
6. Variation of conditions 4&5 of planning consent 57/1308/11/F (Change of use of land to provide all weather sand school, erection of barn and creation of hard standing and storage area) to use as private

business property providing therapy and training to equines at Land at Sx666 559, Upper Lordswood Stables, Ugborough Ref [2188/19/VAR](#) **Conditional permission**

7. Variation of condition 2 of planning consent 57/1920/12/F (Retrospective application for change of use of land to equestrian use and erection of security storage unit and horse exercising unit) to use as private business property providing therapy and training to equines at Land at Sx666 559, Upper Lordswood Stables, Ugborough Ref [2190/19/VAR](#) **Conditional permission**

8. Certificate of lawfulness for proposed demolition of existing conservatory and erection of new single storey rear extension at Dunwell Farm, Ugborough Ref [0449/20/CLP](#) **Certificate of lawfulness proposed use granted**

9. Erection of 3 industrial units for B1, B2 & B8 use, associated parking and new road access at Development site at SX6935 5891 Kingsbridge Road to Woodpecker Inn, South Brent Ref [3854/17/FUL](#) **Conditional permission**

10. Certificate of lawfulness for proposed conversion of existing studio/workshop to office with alterations (resubmission of 0025/20/CLP) at The Hollies, Wrangaton Ref [0683/20/CLP](#) **Certificate of lawfulness proposed use granted**

11. Householder application for construction of rear extension and new detached garage/car port (resubmission of 1880/19/HHO) at Rhiannons Spring, Ugborough Ref [0605/20/HHO](#) **Householder Granted**

12. Application for approval of reserved matters for details of scale, layout, appearance of the proposed building and landscaping of site in connection with residential development of 36 dwellings and flexible commercial/community space at Land at Sx 681 575, Sidings Cross, Wrangaton Ref [3717/19/ARM](#) **Reserved matters application granted**

13. Application for prior notification for proposed general purpose agricultural building at The Brook Ugborough Ref 0912/20/AGR **Agricultural Determination details not required**

14. Developments, Ugborough West No report

20.073 Finance

1. Resolved to approve payments and receipts:

| Cheque | Description | Gross |
|-----------------|---|----------|
| BACS | S Woodman – May pay | 623.37 |
| BACS | S Woodman – Gross expenses: £49.65 office, Zoom £71.94, £15.30 travel | 136.89 |
| BACS | Cutting Crew | 145.20 |
| BACS | J&MJ Widdicombe – Community Lengthsman | 462.00 |
| BACS | DALC - Subscription | 482.18 |
| Receipts | | |
| 500093 | Walter Parson – Ellinger burial | 520.00 |
| BGC | DCC: Prompt Action Fund Volunteer Support | 420.00 |
| BGC | SHDC: Defibrillator grant | 400.00 |
| BGC | SHDC: 1 st Precept 12737.50 + Support Grant £248 | 12985.50 |

2. Resolved to approve the Financial Statement Earmarked Reserves

| | | | |
|------------------------------------|------------------|-------------------------------|------------------|
| Lloyds Current Account to 1.4.2020 | 23227.24 | P.3 grant | 764.82 |
| Less payments & unrepresented | 1,849.64 | Open space sport & recreation | 5850.00 |
| Plus uncleared receipts | 0.00 | TAP: Community Education | 366.00 |
| Less Transfers not on Bank | 0.00 | Dementia Awareness | 150.00 |
| Total | 21377.60 | Capital projects | 2805.00 |
| Plus: Santander Acc cash book | 30585.00 | Community Highway equipment | 197.90 |
| Total Funds | 51,962.60 | G-UP | 520.00 |
| | | Post Office disabled access | 500.00 |
| | | Coronavirus support | 420.00 |
| Total uncommitted funds | | Total | 11,573.72 |

3. Resolved to approve the 2019/20 Accounts, Appendix 20.073.3.

4. Resolved to set up the Coronavirus Support Reserve. Funds would be used by the support groups towards travel, PPE and IT, including renovating computers for use by children being schooled at home.

5. No funds would be transferred from Lloyds to the Santander account, and alternative higher interest accounts would be sought.

6. Resolved to grant Ugborough website £158.40 (BACS)

7. Resolved to grant £180.45 towards planting in Ugborough Square (BACS)

8. Santander Bank interest rate to be reduced from 0.6% to 0.1% wef 7.7.20 - Noted

20.074 Correspondence received

1. Persimmon Community Champions: £1000pm for local community initiatives for over 70s – details would be provided to the Tuesday Lunch Club and included in the Newsletter

20.075 Asset Management

1. Burial ground – No report
2. Ugborough playground – Three quotes had been requested for resurfacing and new play equipment
3. Ugborough defibrillator – Was now installed, and the battery would be replaced. Locality funding received: £400 SHDC + £800 DCC. The training session would be deferred until autumn
4. Bench, Hillhead – no progress. It was suggested that a bench be erected in Ugborough West, and an agenda item would be included for the June Meeting

20.076 Highways & Rights of Way

1. The resurfacing would be undertaken at Ludbrook
2. A dropped kerb had been requested for a mobility scooter at the Palace Lane junction, which Cllr Hosking would follow up
3. Complaints had been received about poor visibility at the access from Beacon View. DCC had responded that the cost of improvements would be excessive in relation to any benefits

20.077 Travellers at Hillhead It was noted that the vehicles were currently unoccupied. The travellers were permitted to stay until the end of the school year. Cllr Holway would investigate why SHDC had no target date for enforcement.

20.078 Coronavirus support Discussed under 20.073.4. Leaflets had been distributed to every household in the Parish explaining the support available.

20.079 Resolved to rescind Resolution 20.050: Delegation of Parish Council functions and decisions to the Clerk/RFO, subject to confirmation by the Chair and Vice-Chair

20.080 Reports on Meetings attended

1. The Clerk had attended the DALC Meeting, which discussed amended arrangements for the audit and how to run Zoom meetings.
2. Cllr Holway attended the Community Safety Partnership Meeting, which highlighted child safety on the internet. The Police were alert to the fact that County Lines were now targeting loners and those with learning difficulties, and the public were urged to report any situation involving vulnerable individuals which did not look quite right.
3. Cllr Abbott had ~~attended a meeting to~~ discussed women's safety. Domestic abuse had increased during the Lockdown. Support systems were available, including GWR and Boots.

20.081 Correspondence available at the Meeting None

Meeting ended 8.55pm

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Appendix 20.073.3

| Annual Audit for the Year ending 31.03.2020 | | | | | |
|--|---------------------------------------|-------------|----------|----------|----|
| Significant variances in the statement of accounts | | | | | |
| Lines | Description | Year ending | | Variance | |
| | | 31.03.19 | 31.03.20 | £ | % |
| 1 | Balances brought forward | 27817 | 36227 | | |
| 2 | Annual Precept | 20000 | 22500 | | |
| 3 | Total other receipts (excl precept) | 10525 | 9796 | -729 | -7 |
| 4 | Staff costs | 10034 | 10498 | 464 | 5 |
| 5 | Loan interest/capital repayments | 0 | 0 | 0 | 0 |
| 6 | Other payments | 12081 | 12390 | 309 | 3 |
| 7 | Balances brought forward | 36,227 | 45635 | | |
| 8 | Total cash & short term investments | 36227 | 45635 | | |
| 9 | Total fixed assets & long term assets | 27226 | 28655 | 1,429 | 5 |
| 10 | Total borrowings | 0 | 0 | 0 | 0 |

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31.03.2020

| <u>Y/E 31.03.19</u> | | <u>Current Year</u> |
|---------------------|-----------------------------|---------------------|
| | | <u>to</u> |
| | RECEIPTS | <u>31.03.20</u> |
| 20,000.00 | Precept | 22500.00 |
| 551.00 | Council Tax Support | 497.00 |
| 3,900.00 | Burial Ground Fees | 4640.00 |
| 147.85 | Interest on Investments | 197.13 |
| 200.00 | Agency (P3) | 0.00 |
| 2.50 | Other Receipts | 3.50 |
| 929.27 | Neighbourhood Plan | 0.00 |
| 950.00 | Grants | 3500.00 |
| 0.00 | Non revenue receipts | 0.00 |
| 3,844.41 | HM Customs & Excise VAT | 957.79 |
| 30525.03 | | 32295.42 |
| | | |
| | | |
| 10,034.37 | Clerk's salary & pension | 10497.69 |
| 732.46 | Office expenses | 756.06 |
| 38.78 | Councillor's Expenses | 54.00 |
| 122.20 | Chair's Expensees | 82.25 |
| 116.05 | Training | 0.00 |
| 415.00 | Subscriptions | 469.18 |
| 394.35 | Audit Fee | 375.00 |
| 169.50 | Hire of Halls | 191.50 |
| 2,996.40 | Grants | 1033.97 |
| 2,188.00 | Maintenance - General | 703.47 |
| 1,036.00 | Maintenance - Burial Ground | 991.00 |

| | | | |
|----------|--------------------------------|--|----------|
| 875.00 | Highway maintenance | | 1601.25 |
| 113.75 | Agency Services (P3) | | 136.76 |
| 687.48 | Insurance | | 704.89 |
| 337.17 | Neighbourhood Development Plan | | 0.00 |
| 2.50 | Other Expenses | | 824.50 |
| 898.28 | Non Revenue Items | | 3161.41 |
| 957.79 | HM Customs & Excise VAT | | 1305.03 |
| | | | |
| 22115.08 | | | 22887.96 |
| | | | |
| 8409.95 | NET RECEIPTS/(DEFICIT) | | 9407.46 |