

Ugborough Cemetery Regulations

A. Access

- 1 The Cemetery shall be open from dawn to dusk, subject to the Council reserving the right to close or restrict the opening of the Cemetery
2. No animals are permitted in the Cemetery, with the exception of guide dogs.
3. No parking is permitted in the entrance splay except for the purposes of setting down and picking up.
4. Only vehicles involved with a funeral or the maintenance of the cemetery shall enter or use the car park

B. Burials

1. Applications for burial must be made to the Clerk, who will allocate the burial plot and issue the Grant of Right of burial. The Certificate for Burial or Cremation must be provided.
2. All fees must be paid in advance. A schedule of fees is available from the Clerk, with double fees being charged to non parishioners. For the purposes of burial fees, 'parishioner' is defined as a current parishioner, or having lived more than half his/her life in the Parish, or at least 11 of the last 20 years in the Parish.
3. The Deed of Grant must be presented before a grave may be reopened.
4. The Funeral Director or person making the arrangements for the burial must bear responsibility for ensuring adequate insurance cover. A minimum of £5m public liability insurance is required.

C. Memorials

1. All memorials shall be erected in accordance with current NAMM Code of Working Practice.
2. Details of the design of the memorial, including dimensions, and a copy of the inscriptions, must be submitted for the prior approval of the clerk. All fees must be paid in advance.
3. The headstone shall not exceed 2'6" (0.76m) in height, including the base, and 2'6" (0.76m) width. Cremation memorials shall not exceed 18" (.46m) in height, including the base, and 18" (0.46m) width.
4. Only wreaths, tributes or arrangements of flowers (natural or artificial) may be placed on the headstones. Nothing may be placed on the grassed area, except at the time of the funeral.
5. Memorials are erected and remain at the owner's sole risk. The Council shall not be held responsible for any damage whatsoever to any memorial.

D. Maintenance

1. Monumental masons must remove all surplus earth to the store at the entrance to the Cemetery and leave the whole area in a neat and tidy condition. They shall use such means as may be necessary to protect the grass, plants and nearby graves from injury.
2. Monuments must be kept in repair by, and at the expense of, the respective owner. The Council reserves the right to repair, make safe or remove any memorial which is allowed to fall into disrepair or become unsightly or dangerous, and to recover any costs from the responsible person.

E. Local Authorities' Cemeteries Order 1977

Offences under the Order include:

1. Creating a nuisance or disturbance in the cemetery
2. Interfering wilfully with any grave or headstone, or with flowers, plants and other items on the grave
3. Playing any game or sport in the cemetery

These regulations have been approved by Ugborough Parish Council on the 11th October 2007 in respect of the Cemetery, Parsonage Lane, Ugborough. The Council reserves the right to alter the regulations as it shall deem necessary.