

## UGBOROUGH PARISH COUNCIL MEETING

**Held remotely on Zoom  
Wednesday 3rd June 2020 at 7.30pm**

### Questions from the Public

- A dog had to be rescued from a drainage pipe in Forder Lane, which Cllr Hosking would follow up
- The hedges to the rear of Seldons Close were overgrown. It was noted they could only be cut back on safety grounds during the bird nesting season
- A suggested water butt for Ugborough bus shelter was considered a possible health & safety hazard

### DCC Cllr Hosking reported

- Covid19 was reducing, although there may be a spike later in the season. The relaxation of the rules, including visits to recycling centres, was encouraging. The number of Devon care homes affected was the lowest in the South West. DCC, as one of 11 Beacon Authorities, would be a lead authority for test/track/contain.
- £250m had been allocated to major cities for cycleways as a temporary measure to enable social distancing. More funding would be made available generally, and Parishes should put forward suggestions.
- The £28.8m pothole allocation for Devon should help address the problems of drainage and potholes
- £1m had been allocated for those isolated by Covid19, and Cllr Hosking had been impressed at the volunteer effort throughout the County

**SHDC Cllr Holway** reported that Totnes Market would open at the end of the week. Coastal toilets were now open, and this would extend to towns. They would be cleaned twice a day, with cleaners wearing full PPE.

Cllr Holway expressed his disappointment at the rubbish being left in beauty spots.

### MINUTES

**Present:** Cllrs Fletcher (Chair), Beable Cooper, Hart, Holway, Hosking, Johns, Nelson, Smallridge & Slater; SDHC Cllr Abbott

**20.082 To accept apologies for absence** None

**20.083 To note declarations of interest and consider granting dispensation requests** None

**20.084 The Minutes of the Meetings held on the 6<sup>th</sup> May 2020**, as previously circulated, were amended and confirmed, and would be signed by the Chairman

### 20.085 Planning

Planning Application recommendations

1. Householder application for rear extension to form granny annex at 2 Garfield, Davids Lane, Filham Ref [0999/20/HHO](#) **Neutral, subject to the annex being ancillary to the main dwelling**
2. Advertisement consent for single non-illuminated advertisement board at Land at Exeter Road, Ivybridge Ref [1333/20/ADV](#) **Support**
3. Full planning application for the development of 111 residential dwellings with associated access, landscaping, locally equipped play area & infrastructure at Land of Godwell Lane, Ivybridge Ref [3623/19/FUL](#) **Object. Inadequate infrastructure for the cumulative effect of existing & planned developments. Endorse the Police observation that more parking spaces would be preferable, with no tandem spaces**
4. Outline application with all matters reserved for provision of agricultural worker's dwelling at Higher Coarsewell Ugborough Ref [1380/20/OPA](#) **Support**
5. Creation of small log cabin village of 5 cabins consisting of 4 learning spaces and 1 toilet and kitchenette facility at Cannamore Farm Avonwick Ref [1177/20/FUL](#) **Support, subject to restriction for educational use in connection with the Trust**
6. Householder application for two storey and first floor extensions (resubmission of 4169/19/HHO) at Tor Cottage Ugborough Ref [1436/20/HHO](#) **Neutral**  
Cllr Smallridge joined the Meeting

**Planning decisions** Noted

7. Siting of a new temporary equestrian workers dwelling and to remove or alter planning condition 2 on 57/1920/12/F and conditions 4&5 on 57/1308/11/F to provide an equine rehabilitation facility at Upper Lordswood Stables, Ugborough Ref [1358/19/FUL](#) **Conditional Permission**

8. Provision of Agricultural Building at Land at Sx706 549 Coarsewell Farm, Ugborough Ref [3786/19/FUL](#)

### Conditional Permission

9. Conversion of agricultural buildings to create three new dwellinghouses including alteration & partial demolition of existing building and change of use of agricultural land to ancillary domestic curtilage Ref [0228/20/FUL](#) **Conditional Permission**

10. Developments, Ugborough West No report

### 20.086 Finance

1. Resolved to approve payments and receipts:

Cheque	Description	Gross
BACS	S Woodman – May pay	608.47
BACS	S Woodman – Gross expenses: £54.98 office, £30.60 travel	85.58
BACS	Ugborough Village Hall – hall hire	10.00
BACS	Cutting Crew	164.40
BACS	Alison Marshall – Internal audit	175.00
BACS	J&MJ Widdicombe – Community Lengthsman, bus shelter repairs & clean rubber mats, Bittaford playpark	547.50
Receipts		
BGC	DCC Locality grant: Defibrillator	800.00
BGC	SHDC: Covid19 grant	250.00
BGC	HMRC VAT repayment	1305.08

### 2. Resolved to approve the Financial Statement Earmarked Reserves

Lloyds Current Account to 20.5.2020	23393.83	P.3 grant	764.82
Less payments & unrepresented	1590.95	Open space sport & recreation	5850.00
Plus uncleared receipts	0.00	TAP: Community Education	366.00
Less Transfers not on Bank	0.00	Dementia Awareness	150.00
Total	21802.88	Capital projects	2805.00
Plus: Santander Acc cash book	30585.00	Community Highway	197.90
Total Funds	52387.88	G-UP	520.00
		Post Office disabled access	500.00
		Coronavirus support	670.00
		Total	11823.72

Total uncommitted funds £40564.16

3. **The Internal Audit Report 2019/20** was noted, which confirmed that the Parish Council had robust and effective systems of internal control and that the Clerk's work was of a high standard.

Following the auditor's recommendations, a staff appraisal would be undertaken before the next pay review, purchase dates would be added to the asset register, and draft documents on the website would be updated.

The difficulty of obtaining 3 quotations for the new cemetery gates was noted, and Financial Regulation 10.3 identified this requirement 'as far as reasonable and practicable'.

### Resolved to transfer £20,000 to a Community Projects & Support Reserve

4. Resolved to approve the 2019/20 Accounts & Audit Commission Annual Governance Statement, Section 1

5. Resolved to approve the 2019/20 Accounts & Audit Commission Annual Governance Statement, Section 2

6. Resolved to renew the Internal Audit Contract to March 2021 with Alison Marshall at a cost of £175

7. Resolved to renew the Zurich Insurance Policy from 1.6.2020 at a premium of £711.69 (BACS), subject to the Clerk requesting that the value of All Risks items be increased in line with Appendix 20.067 (6.5.2020)

### 20.087 Correspondence received

1. Resolved to support Ivybridge Football Club in relation to a Public Space Protection Order at the Erme Playing Fields

2. DNPA: Coronavirus update – Questions were raised about issues within the community, which the Clerk would circulate to Councillors

### 20.088 Asset Management

1. Burial ground – A letter of thanks would be sent to Dion Johns for renovating the yew tree

2. Ugborough playground – Cllr Hart was awaiting quotations for wetpour surfacing & new equipment. G-Up had requested public consultation on the proposals, with a sustainable permaculture approach.
3. Bittaford playground – John Widdicombe would be instructed to clean rubber matting below the Up & Over net climb, and clear the tree over-growing the see-saw and by the gate. The Clerk would consult DNPA over the removal of the fir tree and negotiate with the adjoining owner over payment for the work. In addition to the tree removal, all the hedging along the boundary needed cutting back, and Cllr Johns would obtain three quotations.
4. Benches: Cllr Johns hoped to erect the bench at Hillhead soon. SHDC Cllr Abbott had proposed a bench in the playpark at Lucerne Fields and would investigate arrangements for its longterm management, with a view to finalising details at the July Meeting.
5. Wrangaton defibrillator - Justin Lord would replace the lighting at a cost of £60

#### **20.089 Highways & Rights of Way**

1. Speeding, Shute Lane, Wrangaton – two ‘20s Plenty’ signs would be provided
2. Drainage, Cheston Bridge – the drainpipe had collapsed 8m into the field, and DCC planned to undertake repairs in the current financial year

**20.090 Travellers at Hillhead** – Eviction may be delayed by Covid19

**20.091 Post Lockdown festivities** – VJ Day commemorations would be discussed at the July Meeting

**20.092 Reports on Meetings attended** None

**20.093 Correspondence available at the Meeting** Noted

1. Clerks & Councils Direct May 2020

*Meeting ended 10.15pm*

*Date of next Meeting 1.7.2020*

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