

UGBOROUGH PARISH COUNCIL MEETING

Held remotely on Zoom

Wednesday 2nd September 2020 at 7.30pm

Questions from the Public

- A complaint had been received that the cobbled path to the church needed cleaning, and the Clerk would consult the church about cleansing, including the option of employing Cutting Crew to clean the cobbles using weedkiller.
- Cllr Holway would report antisocial behaviour at Churchill Cottage bungalows to LiveWest and the Community Safety Partnership
- Repairs were needed to the flagpole. Cllr Fletcher would consult Ugborough Garages about fitting an additional brace, followed by filler and paint to the base of the flagpole. The possibility of varnishing the flagpole would be considered next summer.

DNPA C Pannell reported:

- Illegal encampments on the moor, including the Rainbow Family encampment. The situation improved following a camping ban at Bellever
- Marshalls had been successfully employed to support Rangers, and an outreach service had been provided for visitors throughout the Park
- Most staff continued to work from home, with remote meetings and site meetings.
- New legislation may affect the DNPA, including the Glover Review on governance, and the White paper on changes to planning law. Funding continued to be uncertain.

County Cllr Hosking reported on:

- The start of road widening works on the A3121 from the 7 September
- The Ivybridge to Bittaford cycle way route options and consultation with landowners
- Recent financial support to the Ugborough Football Club
- The request for a parking space in Lutterburn Street. Signage had been suggested.
- The poor access from Beacon View onto the B3213, for which no solution could be found
- The return of children to school over the next 2 weeks. Additional transport had been provided to achieve social distancing.
- The Local Outbreak Management Plan. Most covid incidents locally were due to holiday makers returning from abroad.
- The Local Government White Paper: S106 would continue, and a new Use Class E (Commercial, business and service) would amalgamate existing Use Classes.

Cllr Holway would arrange for an officer to attend the October meeting to explain the waste & recycling service. SHDC was preparing the Recovery Plan and the Climate Change Diversity Plan.

Cllr Abbott The SHDC budget had been adversely affected by Covid and a revised budget was being prepared to meet the shortfall.

DRAFT MINUTES

Present: Cllrs Fletcher (Chair), Beable, Cooper, Hart, Holway, Hosking, Johns, Nelson, Slater & Smallridge; SDHC Cllr Abbott & DNPA C Pannell

20.119 To accept apologies for absence None

20.120 Personal declarations of interest were noted in respect of Item 20.124.1 (Cllr Fletcher) & Item 20.124.3 (Cllr Johns)

20.121 The Minutes of the Meeting held on the 5th August 2020, as previously circulated, were confirmed and will be signed by the Chairman

20.122 Planning

Planning Application recommendations

1. [1903/20/FUL](#) & [1904/20/LBC](#) Listed building consent for refurbishment and extension to existing Farm business to include demolition of existing farm buildings, building new guest accommodation and

refectory building, conversion of existing stables to new artisan food production, new studio building and highway access improvements At Fowlescombe Farm, Ugborough *Additional recommendation: Support*
Highways report in relation to road widening and request that land be allocated from the entrance to Longford Down Cross.

2. [2381/20/FUL](#) Conversion of agricultural machine shed to charcuterie production at Fowlescombe Farm, Ugborough **Neutral**. **Highway requirements should take into account both planning applications 1903/20/FUL and 2381/20/FUL. Query the site area, which should be amended to about 600m²**
3. [2492/20/HHO](#) Householder application for demolition of existing conservatory and construction of new extension to rear of farmhouse at Dunwell Farm, Ugborough **Support**
4. [2587/20/FUL](#) Change of use of land and siting of manege for personal equestrian use at Land at SX 658 554, Earlscombe, Ugborough **Neutral**
5. [2494/20/HRN](#) Application for hedgerow removal notice of 283m of hedgerow to widen section of road to improve road safety at Land at SX 687 574, Western Side of Section of A3121 Kingsbridge Road, Ugborough **Noted**
6. [0375/20](#) Installation of pipe work for ground source heat pump, land to be back filled and restored to grass at Wrangaton Manor, Wrangaton Road, Wrangaton **Support**
7. [2638/20/VAR](#) Variation of condition 2 (approved plans) of planning consent 3854/17/FUL at Development Site At Sx 6935 5891, former Woodpecker Inn, South Brent **Support**

7. Developments, Ugborough West Cllr Abbott had made no progress on the Lucerne Fields bench

20.123 Finance

1. Resolved to approve payments and receipts:

Cheque	Description	Gross
BACS	S Woodman – August pay	568.07
BACS	S Woodman – Expenses: £86.13 office (incl £36 domain mapping), £30.60 travel	116.73
BACS	Cutting Crew – Net £50 Bittaford Playpark, £112 Cemetery + verge	194.40
BACS	Joan Fletcher – Ugborough Covid19 Support (from Coronavirus support Reserve)	14.39
BACS	PKF Littlejohn - audit	240.00
BACS	Sutcliffe Play – Bittaford playpark repairs	24.67
BACS	HMRC - NI (<i>already paid</i>)	6.97

2. The Financial Statement was approved

Earmarked Reserves

Lloyds Current Account to	18,928.07	P.3 grant	590.84
Less payments & unrepresented	1,158.26	Open space sport & recreation	5850.00
Plus uncleared receipts	0.00	TAP: Community Education	366.00
Less Transfers not on Bank	0.00	Dementia Awareness	150.00
Total	17,769.81	Capital projects	2805.00
Plus: Santander Acc cash book	30630.65	Community Highway	197.90
Total Funds	48,400.46	G-UP	520.00
		Post Office disabled access	500.00
		Coronavirus support	831.75
		Community Projects & Support	20,000.00
		Total	31,811.49

Total uncommitted funds
£ 16,588.97

It was noted there had been few requests from Bittaford Support for Coronavirus Support Reserve funding, which the Clerk would follow up.

The P3 reserve had not been reduced following recent spending, which the Clerk would amend.

Spending from the Community Projects & Support Reserve would be considered at the October Meeting.

3. Invest in Devon Grant (max £250) for John Widdicombe, Community Lengthsman, to buy steel drain rods for use in the South Brent & Yealmpton Division – The quotation was awaited from John Widdicombe. The Parish Council would purchase the drain rods as emergency support equipment.

4. PKF Littlejohn LLP: [2019/20 audit](#) External auditor report 2019/20 - Sections 1 and 2 of the AGAR was in accordance with Proper Practices and no other matters giving cause for concern that relevant legislation and regulatory requirements have not been met **Noted**

20.124 Correspondence received

1. Request for the Lutterburn community bench to be registered as a Community Asset – The Clerk would consult landowners DCC Highways about the classification of the land and Land Registration.
2. Licensing Policy Consultation to 16.10.20 <https://www.engagement.southhams.gov.uk/licensing> - to be included in the Newsletter
3. Provision of dog waste bin, FP24 – A local dog walker had offered to provide a dog waste bin, following an increase in dog poo bags being hung on branches. It was unlikely that SHDC would collect from the bin, and it was hoped that the problem would diminish over the next month as visitors leave the village.
4. Sgt Tim Perrin, Neighbourhood Team Leader: Proposal for monthly remote meetings – Cllrs Holway or Beable would attend.
5. DALC: Cllr Fletcher would attend the Local Outbreak Management Plan Webinar, 3.9.20; Cllr Hosking would attend the 'Recent changes to planning law' Webinar 17.9.20 at a cost of £15 + VAT
6. [NALC Events](#): Cllr Beable would attend 'Putting trees at the heart of your community' (in partnership with the Woodland Trust) 8.9.20
7. DCC: [Devon Solar Together](#) – Details would be included in the Newsletter
8. SHDC: Honour your COVID Hero – It was felt that support groups, rather than individuals, should be honoured
9. DCC: Devon Local Flood Risk Management Strategy [Consultation](#) to 15.10.20, including [Action Plan](#) - to be considered at the October Meeting and included in the Newsletter

20.125 Asset Management

1. Burial ground - memorial seat. Donor Maureen Tubman had agreed to provide and secure the seat. Councillors confirmed it would be placed in line with the existing seat, towards the gate.
2. Ugborough playground – negotiations with suppliers were continuing
3. Bittaford playground – Pittman Trees would remove the Spruce on the 11 September. Additional hedge trimming would be undertaken at a cost of £175 + £35 VAT. The playground would be closed during the felling, and safety measures would protect the footpath.

Resolved to accept the SHDC Playground agreement from 1.9.2020 at a charge of £210+VAT

4. Benches – Cllr Holway confirmed that the memorial seat would be placed between the road and herb garden on the church lawn. The donation would include the bench, landscaping, concrete base and secure anchoring

5. Resolved that NHS SW Ambulance Trust would replace the Bittaford defibrillator at a cost of £1000+VAT for 4 years, to run alongside the Ugborough package (start date 21.4.2020). The package would include the defibrillator, all service and maintenance, pad and battery replacement, and 2 hours training per year for the 4 years.

20.126 Highways & Rights of Way

1. DCC funding bid for EV chargepoints via the OLEV On-Street Residential Chargepoint Fund – demand for charging points in the Parish. The Clerk would request more details on the funding package, and would ask for feedback in the Newsletter. Possible locations were in the Square and by the viaduct.
2. Overgrown Vegetation, Lane from Monksmoor Farm to Forder Cross, Ugborough – Highways England had denied responsibility. Cllr Hosking would take up the matter with DCC, as spraying the weeds would be more cost efficient in the long run. Cllr Abbott would follow up the clearance of fly tipping.

20.127 Travellers at Hillhead The travellers were moving from Hillhead to the lane between Hockmoor Cross and the Hollies. No complaints had yet been received from neighbours. Cllr Hosking would clarify protection of the Hillhead site against future use by travellers.

20.128 Reports on Meetings attended None

20.129 Correspondence available at the Meeting None

Meeting ended 10.20pm

Date of next Meeting 7.10.2020

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