

## UGBOROUGH PARISH COUNCIL MEETING

Held remotely on Zoom

Wednesday 5th August 2020 at 7pm

**Presentation by Sophie Phillips, South Dartmoor Community Energy, on the proposed eco affordable housing scheme, North Filham** The aim of South Dartmoor Community Energy was to provide buildings which were fit for purpose, to tackle fuel poverty, meet affordable housing need through not for profit homes, and to enable sustainable living.

A development of 30 passivhaus homes for rent was proposed East of Ivybridge, with consultation to the end of August and a full planning application being submitted in the Autumn. The development would include: shared play/nature areas, a community hub (including hot desks), shared electric cars & bikes with ultra-rapid charging points, solar pv on the south side of roofs and meadow roofs to the north, and a smart energy system using a microgrid. A housing needs survey was being undertaken, and local connection would be a priority.

### Questions from the Public

- Cllr Hart reported on the DCC Clean Devon Project, with Parish Councils being pivotal in spreading the word and recruiting volunteers
- Cllr Nelson reported overgrown verges in Bittaford, which the Clerk would follow up. The 'Welcome to Bittaford' sign needed replacing, which Cllr Hosking would take up with DCC Nick Colton.
- A local family had been cleaning road signs, and the Clerk would send a letter of thanks
- Shute Lane residents expressed thanks for the 20's plenty signs.
- Flood prevention works at Cheston Bridge were now unlikely until next year.

### County Cllr Hosking reported on:

- The meeting with DCC Richard Jackson and PL21 about the possible cycle track to link the national cycle route in Bittaford through to Ivybridge, which would enable cyclists to commute from South Brent through to Ivybridge. Options included running the track along the verge, crossing under the B3213 along the footpath in Bittaford, and a pelican crossing west of the Cross in Hand, Ivybridge.
- Cllrs Hosking & Fletcher would submit the B3196 petition to the full meeting of Devon County Council.
- The new bus timetable was available at <https://www.traveldevon.info/bus/timetables/>
- DCC Revenue Out-turn for the first 6 months had produced a £33k surplus
- As one of 11 Covid lead councils, DCC was publishing an Outbreak Management Plan
- DCC had held its first virtual meeting in July, but poor internet access proved a problem
- The roundabout plans were progressing at Kitterford Cross, and Cllr Hosking would provide a link

**Cllr Holway** reported that there was no additional central government funding for leisure centres, and SHDC would support Fusion until the end of September. The gym and pool were open in Ivybridge.

SHDC was considering how to support people and businesses in the long term; a full-time officer had been appointed to the Climate Change and Biodiversity Working Group; and SHDC was supporting DCC in the local Outbreak Management Plan.

**Cllr Abbott** DCC had reviewed its response to Covid three times since the 31<sup>st</sup> January, which was heartening.

## MINUTES

**Present:** Cllrs Fletcher (Chair), Beable, Cooper, Fairclough-Kay, Hart, Holway, Hosking, Johns, Nelson & Smallridge; SDHC Cllr Abbott & 1 member of public

**20.107 Apologies for absence** were accepted from C Pannell, DNPA

**20.108 To note declarations of interest and consider granting dispensation requests** None

**20.109 The Minutes of the Meeting held on the 1<sup>st</sup> July 2020, as previously circulated, were confirmed and will be signed by the Chair**

## 20.110 Planning

### Planning Application recommendations

1. [2173/20/TPO](#) T553: Oak - Lateral reduction by 2m on East and South sides and 2.5m on North and West sides, Crown lift by 4m. Tree is encroaching on property and highway and dropping dead branches At 57 Pykes Down, Ivybridge **Only remove the two lateral branches on the North side, crown lift by 4m and remove dead wood.**
2. [1903/20/FUL](#) & [1904/20/LBC](#) Listed building consent for refurbishment and extension to existing Farm business to include demolition of existing farm buildings, building new guest accommodation and refectory building, conversion of existing stables to new artisan food production, new studio building and highway access improvements At Fowlescombe Farm, Ugborough **Neutral, subject to a satisfactory Highways report on the proposed access and Listed Building consideration of the relocated entrance pillars**
3. [2102/20/ADV](#) Retrospective advertisement consent for billboard informing of upcoming housing development at Land at SX 651 560, Exeter Road, Filham **Neutral**

### Planning decisions Noted

4. [0964/20/HHO](#) Householder application for external alterations including raised decking and replacement windows at Virginia Lodge Park Cottages Ugborough **Conditional Approval**
5. [2626/19/ARC](#) Application for approval of details reserved by conditions 5, 6, 7 and 10 of planning consent 0746/16/FUL at Earlscombe Farm Bittaford PL21 OLD **Withdrawn**
6. [1024/20/FUL](#) Change of use and conversion of barn to two residential dwellings and associated access and landscaping at Yeolands Farm Barm Yeolands Farm Ermington Road Ivybridge PL21 OLF

### Refusal

7. [0722/19/FUL](#) Erection of 5 dwellings and associated parking at Vacant Land South of Coach House Wrangaton **Conditional Approval**
8. [1177/20/FUL](#) Creation of small log cabin village of 5 cabins consisting of 4 learning spaces and 1 toilet and kitchenette facility at Cannamore Farm Avonwick **Conditional Approval**
9. [0897/20/FUL](#) Formation of temporary construction access at Land at SX 652 562 Exeter Road (B3123) Filham **Conditional Approval**
10. [1436/20/HHO](#) Householder application for two storey and first floor extensions (resubmission of 4169/19/HHO) at Tor Cottage Ugborough **Conditional Approval**
11. [3703/18/OPA](#) Hybrid application for the erection of up to 200 dwellings, comprising the following: Phase 1 - detailed application for the erection of 94 dwellings (C3), formation of access with Exeter Road (B2131), new spine road, internal roads and footpaths, surface water infiltration ponds, landscaping, ground and utilities works and associated infrastructure; and Phase 2 - outline application for up to 106 dwellings (C3) with all matters reserved except for access; strategic landscaping, surface water drainage works, highway works and diversions and associated infrastructure at Land At SX 651 560 Filham **Conditional Approval**
12. [1333/20/ADV](#) Advertisement consent for single non-illuminated advertisement board at Land at Exeter Road Godwell Lane To Filham Cross, Filham **Conditional Approval**

### 13. Resolved not to set up a Planning Committee

### 14. Developments, Ugborough West No report

## 20.111 Finance

### 1. Resolved to approve payments and receipts:

Cheque	Description	Gross
BACS	S Woodman – July pay + 2 hours overtime	592.05
BACS	S Woodman – Gross expenses: £59.59 office, £30.60 travel	90.19
BACS	Joan Fletcher – Ugborough Covid19 Support (from Coronavirus support Reserve)	88.83
BACS	Cutting Crew – Net £50 Bittaford Playpark, £56 Cemetery + verge	127.20
BACS	J&MJ Widdicombe – Net £122.50 Bittaford Playpark, £262.50 Highways	462.00
<b>Receipts</b>		
BGC	Coop – Pickford burial	300.00

BGC+ chq	Allwood – Wilson memorial	270.00
BGC	Christophers – Burden burial	600.00
BGC	Santander Interest 1 <sup>st</sup> May – 1 <sup>st</sup> July	45.65

## 2. The Financial Statement was approved

## Earmarked Reserves

Lloyds Current Account to 17.7.2020	19,869.29	P.3 grant	764.82
Less payments & unrepresented cheques	1,360.27	Open space sport & recreation	5850.00
Plus uncleared receipts	600.00	TAP: Community Education	366.00
Less Transfers not on Bank Statement	0.00	Dementia Awareness	150.00
<b>Total</b>	<b>19,109.02</b>	Capital projects	2805.00
Plus: Santander Acc cash book	30630.65	Community Highway equipment	197.90
<b>Total Funds</b>	<b>49739.67</b>	G-UP	520.00
		Post Office disabled access	500.00
		Coronavirus support	846.14
		Community Projects & Support	20,000.00
		<b>Total</b>	<b>31,999.86</b>

**Total uncommitted funds £17,739.81**

## 3. Cllr Nelson verified the bank statements and reconciliations

## 4. The [Statement of Internal Control](#) was reviewed, with no amendments

### 20.112 Correspondence received

1. Wain Homes, Rutt Lane, Ivybridge: Hedgerow street names would be suggested, including Hazel, Oak, Elm & Spindle
2. Devon Communities Together: [Virtual Events](#) – held 27 July
3. [DALC Training](#): Chairing remote council meetings & Being a good Councillor – No training

### 20.113 Asset Management

#### 1. Burial ground

- Tree planting to commemorate VE & VJ Day would be deferred until Covid restrictions were raised, possibly on Remembrance Day. The plaque would be mounted on a stone, at a cost of about £100.
- The John Tubman memorial seat would be located on the tarmac, and Cllr Holway would consult with the donor

**2. Ugborough playground** – Cllr Hart reported that, after a meeting with Rob Sekula, SHDC, new bark had been laid. He would ask the suppliers to quote for two springers and new edging around the bark. Parents would be asked to redistribute the bark and pull out weeds in the playpark. G-Up proposals on permaculture would be incorporated.

**3. Bittaford playground tree removal: Resolved to instruct Pittman Trees to remove the spruce at a net cost of £595.** The Clerk would ask for an additional quote to cut back the hedging. Sutcliffe Play had sent the incorrect bolts for the seesaw, and the Clerk would ask for a refund.

**4. Benches:** Hillhead & Ugborough West (Lucerne Fields) – No progress

Memorial seat, Church Lawn – to be located between the herb garden and road. Cllr Holway would consult with the donor about installation

**5. Defibrillators** – No remote training was available. The Clerk would arrange a replacement defibrillator for Bittaford.

### 20.114 Highways & Rights of Way

1. SHDC: Public Footpath Diversion Order FP11 & FP17 Ugborough. Consultation to 14.8.2020 **Support**

2. DCC: Chapter 8 accreditation. Where accreditation had expired since March 2020, a six-month grace period would allow volunteers to continue to carry out works under the Road Warden agreement.

Suitable refresher course to be in place by the end of September. Those requiring a refresher course included: John & Matt Widdicombe, Cllrs Holway, Beable, Nelson, Johns, Fairclough-Kay & Hart.

**3. Resolved to reimburse Cllr Hart £173.98 towards P3 equipment, financed by the P3 Reserve**

4. Public Space Protection Order at Erme Playing Fields: Councillors considered that dogs should be on leads at all times, with the additional protection of fencing. The Clerk had established that the Erme Valley Trail may no longer enter the playing fields, and would seek confirmation on public access to the playing field.

**20.115 Resolved to nominate the former Ugborough & Bittaford toilets as Assets of Community Value**

**20.116 Travellers at Hillhead** - The travellers should have left at the end of July. Cllr Hosking would request progress.

**20.117 Reports on Meetings attended**

1. Cllrs Beable & Holway attended the meeting of the Energy Saving Trust on Electric Vehicles. Planners were aware of rapid chargers. Advice and financial support were available.
2. Cllr Fletcher attended the Resilience Forum, which considered the Covid effect on Emergency Plans. A review was necessary as a second wave of Covid was likely over the next few months, following the presence of visitors. Data protection was a major problem. Cllr Fairclough-Kay suggested that Zoom communications would not affect Emergency Plans, as existing communications through a telephone cascade were effective.

**20.118 Correspondence available at the Meeting** None

*Meeting ended 9.40pm*

*Date of next Meeting 2<sup>nd</sup> August 2020*

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