

## UGBOROUGH PARISH COUNCIL MEETING

Wednesday 5<sup>th</sup> January 2022 at 7pm  
In the Main Hall, Ugborough Village Hall

**Stafford Williams: Discussion on playing field provision & requirements** to update the playing field strategy and inform S106 allocations.

Ugborough Youth Football Club used pitches at Hillhead and Modbury. The Hillhead pitch was suitable only as a Youth-sized pitch, with a mower shed, shelter and toilet, and was available for 8 months a year. There were no plans to improve the Hillhead facilities. Car parking was an issue, which was alleviated slightly when the travellers moved away from the layby. If Ugborough Football Club expanded, then more mini and youth-size pitches would be needed, preferably on land Stafford could control. The Moorhaven site would not be feasible as it would need a lot of work.

Ugborough Cricket Club relied on away grounds as it would not want a pitch it had to maintain. It shared a mower with Ermington. Ivybridge Cricket Club was based at Filham Park and an additional pitch would be useful, potentially the field adjacent to the vets, which could be maintained by the existing groundsman.

### Questions from the Public

1. The disabled access to the church would be completed once Covid had reduced. Cllr Holway would submit expenses claims for payment from the Reserve.
2. Road signs were dirty, bent and damaged, and Cllr Hart would set up a working party to renovate them. In addition, the Community Lengthsman regularly cleaned the signs.
3. Now that the School Academy had been set up, the Clerk would ask about public access to the school field.

**DNP C Pannell** reported that the new Local Plan (2018-2036) had been adopted and a [Quick Guide](#) was available. The Landscapes review: National Parks and AONBs was due to be published on the 15 January.

**DCC Cllr Dan Thomas** submitted a report that the Newton Abbot 20mph zone scheme would not be taking place after a majority of Newton Abbot residents voted against it. This removed a significant stumbling block and he would be fighting for a 20mph zone in Ugborough Village.

**SHDC Cllr Holway** reported on fly tipping at Carew, which Localities and Enforcement would investigate. He asked for details of other fly tipping which had been reported but not cleared. Climate change funding had been amended to support local groups.

**SHDC Cllr Abbott** had undertaken a litter pick at Ivybridge station car park. The blocks of shrubs collected rubbish and needed cutting back. He was advised that DCC owned the car park.

## DRAFT MINUTES

**Present:** Cllrs Fletcher (Chair), Greaves, Hart, Holway & Nelson: SHDC Cllr Abbott, DNP C Pannell, S Williams & 1 public

**The sad death of Cllr David Smallridge was announced, and a minutes' silence was held**

**22.001 Apologies for absence** were accepted from Cllrs Beable, Cooper & Slater

**22.002 Declarations of interest** were noted from Cllr Holway: Item 22.004.10 (Personal)

**22.003 The Minutes of the Meeting held on the 1<sup>st</sup> December 2021, as previously circulated, were confirmed and signed by the Chair**

**22.004 Planning**

### Planning Application recommendations

1. [0665/21](#) Demolition of existing extension and erection of replacement extension and garage at Cheston Farm Cottage, South Brent **Support**
2. 21/0067 Carry out works to trees at Bittaford Wood Caravan Park **Neutral**

3. [915/21/ARM](#) Application for approval of reserved matters (appearance, scale, layout and landscaping) of Phase 2 (up to 106 dwellings) of outline approval 3703/18/OPA Land At SX 651 560 Filham Ivybridge **Object on previous grounds. Endorse Police objections to tandem parking. There would appear to be no net biodiversity gain**
4. [4182/21/FUL](#) 18 ground mounted solar panels on two frames of 9 at Ludbrook Mill Ludbrook **Support**
5. [4375/21/FUL](#) Construct two garden rooms for use as guest accommodation at Turtley Corn Mill South Brent **Support**
6. [3623/19/FUL](#) READVERTISEMENT (Revised plans received) Full planning application for the development of 111 residential dwellings with associated access, parking, landscaping, locally equipped play area and infrastructure at Land off Godwell Lane, Ivybridge **Object on previous grounds. Endorse the Highways England response that ‘...consideration should be given to the cumulative impact of planned development....it must be ensured that appropriate infrastructure is delivered alongside new development, which includes improvements to existing road connections and junctions, including the A38’. Query adequate provision of EV points. Query net biodiversity gain.**

#### Planning Decisions Noted

7. [3774/21/FUL](#) Provision of an agricultural livestock building and a manure store at East Cannamore Farm Avonwick Totnes **Conditional Approval**
8. 026777 Alleged Breach of planning conditions at land at SX 651 560, Filham **No breach found**
9. [0566/21](#) Erection of single story extension to the side at Cherry Trees, 51 Moorfields, Moorhaven **Grant Conditionally**
10. 026710 Alleged Unauthorised Earth Works, Cement Lorries and Breeze Blocks at The Caravan, Ugborough **Breach of Planning not expedient**
11. 026703 Alleged Unauthorised "All year Round" Campsite - Refusal of 1319/19/FUL At: Cannamore Farm, Cannamore, Avonwick **No breach found**
12. [2360/21/ARC](#) Application for approval of details reserved by condition 6 of Planning Permission 3651/20/FUL at Cannamore House, Avonwick **Discharge of condition Approved**
13. [2504/21/PAA](#) Prior Approval application for proposed digging out of sloping field beside the agricultural buildings for the siting of a storage area and extended yard (following Agricultural Determination 1425/21/AGR) at Higher Witchcombe Farm, Ugborough **Prior Approval Given**

#### 14. Developments, Ugborough West No report

#### 22.005 Finance

##### 1. Resolved to approve payments and receipts:

Payments	Description	Gross
BACS	S Woodman – December pay	528.27
BACS	S Woodman – Expenses (net): Travel £76.50, office £42.33, Xmas decs £86.70	222.88
BACS	HMRC (PAYE)	468.00
BACS	DCC Pension Scheme	577.86
BACS	J Fletcher - Chair's expenses	38.10
BACS	DALC - Training	18.00
BACS	Modbury Parish Council - Training	25.80
BACS	Fifty Threes Grounds Maintenance	30.00
BACS	Cutting Crew – Bittaford Playpark & Cemetery	127.20
BACS	Natural Solution Cleaning Co. – Bittaford playpark	21.00
BACS	J&MJ Widdicombe – Community Lengthsman & P3	504.00

##### Receipts

BGC	Devon Communities – Grant (emergency planning)	77.62
BGC	Walter Parsons – Burial (Andrews burial)	305.00
BGC	Santander - Interest	0.76

**2. Resolved to approve the Financial Statement****Earmarked Reserves**

Lloyds Current Account to 1.12.21	22,439.59	P.3 grant	1058.91
Less uncleared payments	2,561.11	Open space sport & recreation	7,850.00
Plus uncleared receipts	0.00	TAP: Commuinity Education	366.00
Less Transfers not on Bank Statement	0.00	Dementia Awareness	150.00
<b>Total</b>	<b>19,878.48</b>	Community Highway equipment	129.62
Plus: Santander Acc cash book	30,638.45	Community Lengthsman	736.25
<b>Total Funds</b>	<b>50,516.93</b>	Post office disabled access	500.00
		G-UP	520.00
		Coronavirus support	523.77
		Burial ground	1,500.00
		Community Projects & Support	20,000.00
		<b>Total</b>	<b>33,334.55</b>

**Total uncommitted funds**  
**£ 17,182.38**

3. Community Projects & Support Reserve: Identification of community projects *Appendix 22.005.3*

**4. Resolved to approve the 2022/23 Budget and Precept, Appendix 22.005.4, and to request a precept of £28,300 (For 3, Against 1)**

5. Technical [Consultation](#) on the Local Government Finance Settlement for 2022/23, including Council Tax referendum principles for Town and Parish Councils – Cllr Fletcher would respond

6. Review of community lengthsman expenditure. Expenditure was likely to increase considerably following the wet weather.

**22.006 Correspondence Received**

1. SHDC: Pitch Perfect and S106 contributions for open space, sport & recreation – Cllr Fletcher would respond that opportunities were being sought within the Parish and would request that SHDC update its records in line with the Ugborough Parish Open Space, Sport and Recreation Plan

2. Simon Niles, Strategic Planning Children's Services: Potential Special School in Ugborough Parish – follow-up information & Land allocation F. Councillors supported the updated information and confirmed that Land allocation F could be used for the school. SHDC was aware that Employment Land Allocation C should be used to be used to provide a neighbourhood retail facility.

3. SHDC: Housing Crisis – Working in partnership with our Residents & Communities. No response

4. Airband Community Liaison Executive – details would be included in the Newsletter.

**22.007 Asset Management**

1. Bittaford play park – the slippery rubber play surfaces had been treated. Cllr Hart would investigate a replacement for the climbing frame. The picnic table would be erected when the weather improved. DNPA would be reminded about the need to gravel the footpath, and a contribution from P3 may be available.

2. Bittaford noticeboard – had been vandalised again, and Cllr Nelson was thanked for carrying out repairs.

**22.008 Highways & Rights of Way**

1. Community led schemes for EV charging points – Cllr Hart would investigate

**22.009 Travellers No report****22.010 Reports on Meetings attended**

1. Cllr Greaves had attended the Preschool meeting. Charlotte Walliker had joined the Committee and emphasised the new preschool building as a community project. Cllr Greaves would invite her to make a presentation at the Parish Council Meeting on the 2<sup>nd</sup> February, starting at 7pm.

2. Cllrs Fletcher, Holway & Hosking attended the Devon County Council Autumn Briefings, which thanked Parish Council for their support and identified inadequate funding.

**22.011 Correspondence available at the Meeting None**

Meeting ended 9.45pm

Date of next Meeting 2.2.22 at 7pm

Privacy policy – visit [ugboroughparishcouncil.gov.uk](http://ugboroughparishcouncil.gov.uk)

**Appendix 22.005.3****Community Projects & Support Reserve**

<b>Community projects</b>
New Pre School building
Amenity green space - Ugborough village
Bittaford play park equipment and surfaces
Renovation of flag pole
Conduit repair and maintenance
Tidying village centres and planters
Grant towards community use of redundant WC buildings
Walking leaflets
<b>Climate emergency fund - set up separate reserve</b>
Carbon foot print assessment
EV charging points/electric bikes (possibility of grant funding)

## Appendix 22.005.4

## 2022/23 Budget and Precept

Predicted costs for estimating Precept for the Year ended 31.3.2023				
	Y/E 31.03.22			Y/E 31.03.23
	Budget	9 Mths Act.	F/Y Fcast	Budget
<b>EXPENDITURE</b>				
Clerks Salary & Pension	10938	8,213	10,951	11334
Office	835	600	800	828
Cllrs Expenses	100	9	12	12
Chair's Expenses	100	0	38	39
Training	100	45	82	85
Subscriptions	638	486	486	503
Audit	383	375	375	388
Hire of Halls	150	175	233	360
Grants	1922	514	685	709
Maintenance General	2263	809	1,079	1117
Cemetery & verge maintenance	1017	1,154	1,539	1593
Agency Inc. P3	381	112	690	714
Community Lengthsman	3100	1,593	2,124	3100
Insurance	759	757	757	783
Election expenses	0	0	0	0
Open Space Sport & Recreation Re	2000	2,000	2,000	2070
Burial Ground Reserve	1500	1,500	1,500	1500
Other Expenses	408	0	20	400
Non Revenue Expenses	4000	17,867	17,933	4000
	<b>31,136</b>	<b>36,209</b>	<b>41,304</b>	<b>29,535</b>
<b>INCOME</b>				
Precept	26570	26,570	26,570	28300
Burial	2591	2,500	3,333	3450
Interest	56	2	3	3
Agency Inc. P3	300	690	690	714
Grants	1967	4,669	6,225	6443
Other receipts	0	0	0	0
	<b>31240</b>	<b>34,431</b>	<b>36,821</b>	<b>38910</b>
Surplus/shortfall	104	-1,778	-4,483	9375
Council Tax	30.86			31.46
<b>Earmarked Reserves</b>		<b>Projected funds 31.3.22</b>		48,594
P.3 grant	1168.91	Less Reserves		33,755
Open space sport & recreation	7850			
TAP: Community Education	366.00	<b>Uncommitted funds 31.3.22</b>		<b>14,839</b>
Dementia Awareness	150.00			
Community Highway equipment	129.62			
Community Lengthsman	1,046.25			
Post office disabled access	500.00			
G-UP	520.00			
Coronavirus support	523.77			
Burial ground	1,500.00			
Community Projects & Support	20,000.00			
<b>Total</b>	<b>33,754.55</b>			

**NOTES**

**Council Tax based on Band D Equivalent: 861 properties 2021/22; 899.47 properties 2022/23**

**Payments:**

1. Inflation is predicted to be 3.5%
2. Maintenance payments include grass cutting, maintenance & SHDC insurance & inspection contract, Bittaford Playpark
3. Non Revenue expenses: Litterpicking equipment, Commemorative plaque, bench, vehicle activated speed sign.
4. Election expenses payable in the financial year following the election.

**Receipts:**

1. Burial receipts remain difficult to predict.
2. Grants: S106 Bittaford Playpark ££3001.64, Community Lengthsman £790, Emergency Planning £77.72, Vehicle Activated Speed Sign £2300

**Reserves:**

1. Total uncommitted funds should be between 3 & 12 months net expenditure. Best practice 6 months net expenditure
2. Surplus income from the Burial Ground could be placed in a Burial Ground Reserve for long term maintenance
3. Coronavirus Projects & Support and G-UP reserves held on behalf of voluntary groups