

UGBOROUGH PARISH COUNCIL MEETING
Wednesday 3rd August 2022 at 7.30pm
In the Committee Room, Ugborough Village Hall

To all members of the Council

You are hereby summoned to attend a meeting of Ugborough Parish Council to be held in the Committee Room, Ugborough Village Hall at 7.30pm on Wednesday 3rd August 2022.



Sarah Woodman, Clerk to the Council

27th July 2022

Questions from the Public – *After which the public may not speak. Ten minutes designated for public participation, with a member of public speaking for not more than 5 minutes (Standing Orders 3a,3b)*

Reports from District & County Councillors

AGENDA

22.101 To accept apologies for absence

22.102 To note declarations of interest and consider granting dispensation requests

22.103 To confirm the Minutes of the Meetings held on the 6th July 2022, as previously circulated

22.104 Planning

Planning Application recommendations

To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.

1. [2084/22/OPA](#) Outline application (all matters reserved) for the provision of new 120 Social, Emotional & Mental Health (SEMH) School including new two storey teaching block with associated hard & soft landscaping at Land at SX 648 561 Rutt Lane Ivybridge
2. [0295/22](#) Retention of mobile home for rural worker at Old Pony Paddock, land to east of Ugborough Road, Bittaford

To ratify Planning Application recommendations from the Meeting held on the 6.7.21

3. [1816/22/HHO](#) Householder application for first floor rear extension (Resubmission of 0465/22/HHO) At Press House, Ware Hill, Ugborough

Planning Decisions

4. [1080/21/FUL](#) Proposed office/WC extension Yeo Bungalow Ermington Road Ivybridge **Conditional**

Approval

5. [1924/22/NMM](#) Non Material Minor amendment to planning consent 2239/19/ARM (Application for reserved matters relating to details of layout, scale, appearance and landscaping and discharge of conditions 3 (phasing) and 18 (tree protection) following outline approval 57/2472/14/O for 198 new homes, public open space with associated road infrastructure, access, parking and other utilities and services) to remove the rear ground floor bay window and replace with ground floor garden room extension measuring approximately 2.8m deep x 6m wide x 2.8m high to plots 8, 9, 112, 197 and 198 at Land at SX 647 563 off Rutt Lane West and East of Ivybridge Park and Ride Ivybridge **Conditional**

Approval

6. [2209/22/TEX](#) T1: Ash - fell due to dieback at Turtley Corn Mill, Avonwick **Grant exemption**
7. [1682/22/TPO](#) T1: Ash - Coppice due to decay, deadwood, and loss of vitality in the crown.
T3: Oak - Remove deadwood hanging over the car parking area. T6: Ash - Felled to ground level due to poor vitality and decay. G9: Hazels - Limb removal overhanging neighbouring garden at Saxon Gate, Ivybridge **Grant Consent**

8. [1714/22/CLE](#) [1715/22/CLE](#) Certificate of Lawfulness for existing residential use & siting of a caravan adjacent to stables with use as garden/residential curtilage at Higher Witchcombe Farm Ugborough **Cert of Lawfulness (Existing) Certified**

9. [1770/22/FUL](#) A retrospective application to regularise & retain a roof to cover an existing agricultural

yard area at Hillhead Farm Ugborough **Conditional Approval**

10. Breach of 0130/22/VAR & 0779/22/ARC - Heras Fencing Missing at Development Site At Sx 6935 5891, Kingsbridge Road To The Woodpecker Inn, South Brent **Breach Ceased**

Planning correspondence

11. SHDC: Fast-tracked responses to planning related queries from Parish Councils / Elected Ward members.

12. DNPA: Due to a major upgrade to the planning application data handling system, services would be disrupted between 19 August and 12 September.

13. Developments, Ugborough West

22.105 Finance

1. To approve payments and receipts:

Payments	Description	Gross
Visa	Robert Dyas - bench	299.99
Visa	Land Registry	3.00
Visa	The Cartridge People Ltd	25.85
BACS	S Woodman - July pay	658.31
BACS	S Woodman – July expenses: Travel £91.80, Office £42.33	134.13
BACS	Ugborough Village Hall – Hall hire	87.50
BACS	L Nelson – Bittaford planting	118.14
BACS	Dalc - training	18.00
BACS	Cutting Crew – Spray square, cut cemetery, verges & playpark,	224.40

Receipts

BGC	P3	300.00
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2. To approve the Financial Statement

Earmarked Reserves

Lloyds Current Account to 24.6.22	29427.56	P.3 grant	1358.91
Less uncleared payments	1266.33	Open space sport & recreation	7,850.00
Plus uncleared receipts	0.00	TAP: Commuinity Education	366.00
Less Transfers not on Bank Statement	0.00	Dementia Awareness	150.00
Total	28161.23	Community Highway equipment	96.69
Plus: Santander Acc cash book	30,644.13	Community Lengthsman	0.00
Total Funds	58805.36	Post office disabled access	336.27
		Coronavirus support	446.27
Total uncommitted funds		Burial ground	1,500.00
£26701.22		Community Projects & Support*	20,000.00
		Total	32104.14

*Community Projects: New Pre School building, Amenity green space (Ugborough village), Bittaford play park equipment and surfaces, Conduit repair and maintenance, Tidying village centres and planters, Grant towards community use of redundant WC buildings, Walking leaflets, 20mph speed limit.

3. Verification of bank statements and reconciliations *Financial Regulation 2.2: On a regular basis, at least once in each quarter, and at each financial year end, a member other than the Chairman shall be appointed to verify bank reconciliations (for all accounts) produced by the RFO. The member shall sign the reconciliations and the original bank statements (or similar document) as evidence of verification. This activity shall on conclusion be reported, including any exceptions, to and noted by the council*

4. To allocate funds to the Climate Emergency Reserve

5. To review the [Statement of Internal Control](#)

6. Funding request: Parish Newsletter, December 2021 granted £200

22.106 Correspondence Received

1. DCC: Growing Communities Fund

22.107 Asset Management

1. Bittaford play park: Footpath, see-saw, SHDC Agreement renewal
2. Ugborough noticeboard

22.108 Highways & Rights of Way

1. A3121 request for 40mph speed limit
2. 20mph speed limit, Ugborough
3. Lanteglos Close, Bittaford – repairs

22.109 Community Use of School Field**22.110 Employment**

1. Clerk recruitment
2. To consider creating an Employment Committee

22.111 To modify [Standing Order 18F](#):

‘Where the value of a contract is likely to exceed the threshold specified by the Office of Government Commerce from time to time, the Council must consider whether the Public Contracts Regulations 2015 or the Utilities Contracts Regulations 2016 apply to the contract and, if either of those Regulations apply, the Council must comply with procurement rules. NALC’s procurement guidance contains further details.’

22.112 Travellers**22.113 Reports on Meetings attended**

1. Cllr Holway: G-Up

22.114 Correspondence available at the Meeting

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