

**UGBOROUGH PARISH COUNCIL MEETING**  
**Wednesday 3<sup>rd</sup> August 2022 at 7.30pm**  
**In the Committee Room, Ugborough Village Hall**

**Questions from the Public**

1. Land ownership behind and to the side of the former Bittaford toilets was queried, where a tree and Japanese knotweed were a problem. The Clerk would investigate and, if appropriate, contact SHDC.
2. Land ownership beneath the railway bridge was queried, and it was suggested that either DCC or Network Rail were the owners.
3. Moorhaven Management were investigating micro generation projects and requested advice on funding and similar schemes.
4. The Moorhaven playing field and tennis courts were open to the public under the S106 Agreement. It was intended to resurface the tennis courts, and financial support was sought. An item would be included on the September agenda.
5. Negotiations over the community use of the school field were discussed. No flexibility had been offered in relation to the letting agreement. A Working Group would be set up and a meeting with WeST requested. Suggested options included contacting the press, liaising with other parent groups and identifying an alternative playing field.

**DNP Cathie Pannell** reported on measures to discourage visitors from using barbeques on Dartmoor during dry weather. Summer events for Dartmoor were outlined, with details on the National Park website. Climate change: Dartmoor National Park Authority was working towards becoming net zero by 2025, and recent work included installing EV charging points, introducing electrical fleet vehicles and installing solar panels on the Haytor visitor centre. A new policy would enable local people to build their own custom and self-build housing on small sites within a settlement without the need to provide affordable housing. The DEFRA grant had finally been received, with no increase in funding. Decisions on the bylaw consultation were still awaited.

**DCC Cllr Thomas** had submitted a report:

- The Growing Communities Fund had been launched, offering grants from £500-£3000 for projects which directly benefit communities.
- Guidance & information for Devon residents struggling to pay for essential items: <https://www.devon.gov.uk/cost-of-living/> & <https://costoflivingsupport.campaign.gov.uk>
- 20mph schemes in the four 'most in need' Devon communities had been approved. Cllr Thomas had requested a dialogue between County and Ugborough PC on the possibility of the Parish funding a TRO for a 20mph limit in the village.

**SHDC Cllrs Abbott & Holway reported:**

- Ukraine placements: steps were being undertaken to quickly rehouse Ukrainians where existing placements had broken down, with 67 hosts registered to offer rematch placements in the South Hams. 120 Ukrainians were currently in the South Hams in over 50 properties. Ukrainian children may now be placed with UK families without a Ukrainian adult, with significant safeguarding implications.
- The recycling & waste collections and brown bin collections would be taken back in-house from October, with a six month handover.
- Community Land Trusts were making a significant entry to deliver affordable housing, including the South Dartmoor Community Energy's application for 30 affordable homes, <https://www.sdce.org.uk/community-housing.html>
- The Plymouth Freeport now had an interim CEO, and changes to planning constraints had been made.
- 'My Place, My Views' was an online pilot scheme to identify residents' views on local places and services. <https://pshwd.commonplace.is/>
- The Development Management team had launched a helpline for Parish Councils and Councillors to provide fast tracked responses to planning-related queries.
- PV panels would be installed on leisure centres to reduce heating costs and keep the centres viable.
- PL21 would receive grant funding from SHDC for the Ivybridge/ Bittaford cycleway feasibility study.

## DRAFT MINUTES

**Present:** Cllrs Fletcher (Chair), Beable, Cooper, Hart, Holway, Hosking, Johns, May, Nelson & Slater; SHDC Cllr Abbott, C Pannell & 4 public

**22.101 Apologies for absence** were accepted from Cllr Greaves & DCC Cllr Thomas

**22.102 To note declarations of interest and consider granting dispensation requests** None

**22.103 The Minutes of the Meeting held on the 6<sup>th</sup> July 2022, as previously circulated, were confirmed and signed by the Chairman**

### 22.104 Planning

#### Planning Application recommendations

1. [2084/22/OPA](#) Outline application (all matters reserved) for the provision of new 120 Social, Emotional & Mental Health (SEMH) School including new two storey teaching block with associated hard & soft landscaping at Land at SX 648 561 Rutt Lane Ivybridge **Support. The £20k S106 funding was inadequate in the light of the crossing proposals and improved cycleway from Ivybridge to Bittaford: £100k S106 funding was needed. A crossing to the East of Godwell Lane would be preferred**

2. [0295/22](#) Retention of mobile home for rural worker at Old Pony Paddock, land to east of Ugborough Road, Bittaford **Object. More details were needed**

#### Planning Application recommendations from the Meeting held on the 6.7.21 were ratified

3. [1816/22/HHO](#) Householder application for first floor rear extension (Resubmission of 0465/22/HHO) At Press House, Ware Hill, Ugborough

#### Planning Decisions Noted

4. [1080/21/FUL](#) Proposed office/WC extension Yeo Bungalow Ermington Road Ivybridge **Conditional**

#### Approval

5. [1924/22/NMM](#) Non Material Minor amendment to planning consent 2239/19/ARM (Application for reserved matters relating to details of layout, scale, appearance and landscaping and discharge of conditions 3 (phasing) and 18 (tree protection) following outline approval 57/2472/14/O for 198 new homes, public open space with associated road infrastructure, access, parking and other utilities and services) to remove the rear ground floor bay window and replace with ground floor garden room extension measuring approximately 2.8m deep x 6m wide x 2.8m high to plots 8, 9, 112, 197 and 198 at Land at SX 647 563 off Rutt Lane West and East of Ivybridge Park and Ride Ivybridge **Conditional**

#### Approval

6. [2209/22/TEX](#) T1: Ash - fell due to dieback at Turtley Corn Mill, Avonwick **Grant exemption**

7. [1682/22/TPO](#) T1: Ash - Coppice due to decay, deadwood, and loss of vitality in the crown.

T3: Oak - Remove deadwood hanging over the car parking area. T6: Ash - Felled to ground level due to poor vitality and decay. G9: Hazels - Limb removal overhanging neighbouring garden at Saxon Gate, Ivybridge **Grant Consent**

8. [1714/22/CLE](#) [1715/22/CLE](#) Certificate of Lawfulness for existing residential use & siting of a caravan adjacent to stables with use as garden/residential curtilage at Higher Witchcombe Farm Ugborough **Cert of Lawfulness (Existing) Certified**

9. [1770/22/FUL](#) A retrospective application to regularise & retain a roof to cover an existing agricultural yard area at Hillhead Farm Ugborough **Conditional Approval**

10. Breach of 0130/22/VAR & 0779/22/ARC - Heras Fencing Missing at Development Site At Sx 6935 5891, Kingsbridge Road To The Woodpecker Inn, South Brent **Breach Ceased**

#### Planning correspondence

11. SHDC: Fast-tracked responses to planning related queries from Parish Councils / Elected Ward members, with a prioritised telephone line and e-mail address solely for the use of Parish Councils and Cllrs to go straight to a team of Case Managers within the DM team

12. DNPA: Due to a major upgrade to the planning application data handling system, services would be disrupted between 19 August and 12 September.

**13. Developments, Ugborough West** None

## 22.105 Finance

### 1. Resolved to approve payments and receipts:

Payments	Description	Gross
Visa	Robert Dyas - bench	299.99
Visa	Land Registry	3.00
Visa	The Cartridge People Ltd	25.85
BACS	S Woodman - July pay	658.31
BACS	S Woodman – July expenses: Travel £91.80, Office £42.33	134.13
BACS	Ugborough Village Hall – Hall hire	87.50
BACS	L Nelson – Bittaford planting	118.14
BACS	Dalc - training	18.00
BACS	Cutting Crew – Spray square, cut cemetery, verges & playpark,	224.40

### Receipts

BGC	P3	300.00
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### 2. Resolved to approve the Financial Statement

### Earmarked Reserves

Lloyds Current Account to 15.7.22	29427.56	P.3 grant	1358.91
Less uncleared payments	1266.33	Open space sport & recreation	7,850.00
Plus uncleared receipts	0.00	TAP: Commuinity Education	366.00
Less Transfers not on Bank Statement	0.00	Dementia Awareness	150.00
<b>Total</b>	<b>28161.23</b>	Community Highway equipment	96.69
Plus: Santander Acc cash book	30,644.13	Community Lengthsman	0.00
<b>Total Funds</b>	<b>58805.36</b>	Post office disabled access	336.27
		Coronavirus support	446.27
<b>Total uncommitted funds</b>		Burial ground	1,500.00
<b>£26701.22</b>		Community Projects & Support*	20,000.00
		<b>Total</b>	<b>32104.14</b>

\*Community Projects: New Pre School building, Amenity green space (Ugborough village), Bittaford play park equipment and surfaces, Conduit repair and maintenance, Tidying village centres and planters, Grant towards community use of redundant WC buildings, Walking leaflets, 20mph speed limit.

### 3. Cllr Nelson verified the bank statements and reconciliations

### 4. Resolved to allocate £5k to the Climate Emergency Reserve

### 5. Resolved to approve the revised [Statement of Internal Control](#)

6. Funding request: Village website – More details were required, including the amount of grant requested and recent accounts

## 22.106 Correspondence Received

1. DCC: [Growing Communities Fund](#) – details would be included in the Newsletter

## 22.107 Asset Management

1. Bittaford play park:

- Footpath materials had been ordered from E&JW Glendinning at an estimated cost of £1298.60+VAT. The approach footpath to the playpark would be included in the works, together with a pathway to a new disabled-friendly picnic bench.
- Cllr Nelson would arrange for Sutcliffe Play to assess the seesaw, as there should be no sideways play around the bearing.
- The SHDC Play Area Agreement would be renewed.
- Gup had yet to provide proposals to rewild part of the playpark.

2. Ugborough noticeboard – Shaun would be asked to revarnish the noticeboard

### 3. Resolved to pay £90 to Ashburton Instrument Company in respect of the flagpole Jubilee plaque

## 22.108 Highways & Rights of Way

1. A3121: A 40mph speed limit would be requested from Dump Lane to Haredon Farm

2. 20mph speed limit, Ugborough – DCC Cllr Thomas was exploring the possibility of Parishes self-financing or match funding.
3. Lanteglos Close, Bittaford – DCC Highways had confirmed that, although potholes would be repaired, no renovation of the highway was planned.
4. DCC was inspecting dangerous trees, including those with ash dieback, along A&B roads. In addition, hazardous trees could be reported on the [DCC website](#).

**22.109 Community Use of School Field: Resolved to establish a Working Group and arrange a meeting with WeST and the Preschool.**

**22.110 Employment**

**Resolved under Standing Order 3d to exclude the public as their presence would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.**

1. A replacement Clerk had been selected and the Chairman would take up references
2. An Employment Committee would not be created. Employment matters would be considered by the Chair and Vice Chair.

**22.111 Resolved to modify [Standing Order 18F](#):**

‘Where the value of a contract is likely to exceed the threshold specified by the Office of Government Commerce from time to time, the Council must consider whether the Public Contracts Regulations 2015 or the Utilities Contracts Regulations 2016 apply to the contract and, if either of those Regulations apply, the Council must comply with procurement rules. NALC’s procurement guidance contains further details.’

**22.112 Travellers** No report

**22.113 Reports on Meetings attended**

1. Cllr Holway: G-Up had been asked to hold more open meetings, perhaps incorporating the Garden Club, History Group and Footpath Walking Group.
2. Cllrs Fletcher & Holway attended the East End Active Travel meeting, which considered the travel implications of planning application [2084/22/OPA](#) at Rutt Lane, Ivybridge.

**22.114 Correspondence available at the Meeting** None

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*Meeting ended 9.20pm*

*Date of Next Meeting 7.9.22 (tbc)*