

**UGBOROUGH PARISH COUNCIL MEETING**  
**Wednesday 5<sup>th</sup> October 2022 at 7.30pm**  
**In the Committee Room, Ugborough Village Hall**  
**MINUTES**

**Present: Cllrs Fletcher (Chair), Beable, Cooper, Greaves, Hart, Hosking, May, Nelson & Slater; SHDC Cllr Abbott, DCC Counsellor Thomas**

**22.128 Apologies for absence were received from Cllrs Holway and Johns and DNP C Pannell**

**Questions from the Public**

**9 Members of the public were in attendance**

- A member of the public requested that the hedges on the road between the village and Toby Cross be cut. **Cllr Fletcher to speak to the hedge owners and clerk to contact LiveWest and also to request the grass at the entrance to Seldons Close be cut.**
- 8 members of the public wished to record their support for the re-opening of the public toilets as a shared community space with a public toilet. (There were 2 additional votes via email) Cllr Fletcher briefly outlined the situation to date:
  - previous communication with SHDC had revealed an overage clause that would have tied UPC to a payment to SHDC of 75% of any increased value due to change of use
  - The proposal that will be considered later in the meeting is to approach SHDC with the offer of UPC taking responsibility for cleaning the toilet and SHDC to retain ownership and responsibility for maintenance
  - The toilets have been registered as a community asset and therefore must be offered to the community to purchase prior to going on the open market
- Concern was expressed regarding accessibility to the Committee Room and **it was agreed that room availability in the Main Hall would be explored.**
- There was a request for an overhanging tree behind the closed toilets in Bittaford be dealt with. **Clerk and Cllr Holway to investigate ownership**
- DCC have confirmed that they would be happy for the land under the viaduct to be tidied. **This will be on the November agenda**
- A member of the public has asked if the VAS can be sited on the B3213, Beacon View, Bittaford – **further information to follow**
- **Cllr Beable agreed to clean the War Memorial with support from Cllr Greaves, Slater and Fletcher.**

**Report from DCC Councillor Thomas:**

**For the full report see our [website](#)**

Headlines:

Devon Carbon Plan launched

Locality budgets re-instated

Public Health Nursing launches online support and guidance for young people and parents

DCC Highways have agreed to talk to Council about a 20mph speed limit in the village at the beginning of 2023

**Reports from District Councillors Holway and Abbott**

**For the full report see our [website](#)**

Headlines:

Recycling and waste collection update  
 Home composting  
 Climate Emergency Planning Statement  
 Letter to The Prime Minister re Cost of living crisis  
 Freeport update

### **Report received from DNP C Pannell**

**For the full report see our [website](#)**

Headlines:

Exhibition traces Dartmoor's rivers and paths

Half term activities

Farmers continue to care for Dartmoor with protected landscapes funding

**22.129** Cllr Hosking declared a personal interest in planning application 3275/22/ARC

**22.130** The Minutes of the Meeting held on the 7<sup>th</sup> September 2022, as previously circulated, were confirmed and signed by the Chair

### **22.131 Planning**

#### **1. The following planning applications were considered:**

a) [3070/22/AGR](#) Mr & Mrs J Short Application to determine if prior approval is required for a proposed agricultural building for storage of fodder measuring 9.14m x 7.32m x 4.17m height to ridge Witchcombe Barn Ugborough PL21 0HR

#### **Application noted**

b) [3275/22/ARC](#) Application for approval of details reserved by condition 3 (EPS licence) of planning consent 0461/22/LBC Lower Bowcombe Farm, Ugborough PL21 0HN

#### **No Comment**

c) [1269/22/HHO](#) Householder application for conversion of existing garage into utilityroom, two storey side extension and single storey rear extension Parsonage Cottage, Parsonage Lane, Ugborough PL21 0PA

#### **All in favour of supporting this application**

#### **2. The response to the planning application with response deadlines falling between meetings was ratified.**

a) Application number: 0380/22 Proposed: Single storey side extension and parking bay at 4 Lanteglos Close, Bittaford

#### **Support with comment that UPC would like to see no net loss of parking**

b) South Brent SWEB tower, Forder Cross. Ugborough. PL21 0PF (NGR: 268181E, 056781N)

- The removal and replacement of 3 no. antennas mounted on the new support poles on the existing tower legs. The installation and development of ancillary equipment thereto.

#### **Noted**

#### **3. The following planning decisions made by SHDC were noted:**

a) 0295/22 Mr D Pemberton Retention of mobile home for rural worker Old Pony Paddock, Bittaford, Ivybridge

#### **Decision: Refused**

b) 2864/22/TEX Hill House Ugborough PL21 0NJ Mr Mike Brampton Tree Exemption Application Conifer - To fell under 5 DAY NOTICE

#### **DECISION: Tree Works No Objection Raised**

#### 4. There was no update on Ugborough West development

#### 22.132 Finance

##### 1. The following payments were approved:

Description	Gross	VAT	Net
Sally Smale - Stamps	7.34		7.34
Sally Smale	473.74		473.74
Vicci Hemming	170.00		170.00
Cutting Crew	194.40	32.40	162.00
J&MJ Widdicombe (From Lengthsman reserves)	184.80	30.80	154.00
Sally Smale	64.83		64.83
Hall Hire	52.50		52.50
SHDC Bittaford Park Annual Inspection	252.00	42.00	210.00
DCC Pension Fund	169.09		169.09

##### 2. The following receipts were noted:

DCC - HMCEF	415.00
SHDC - Precept	14,150.00
Walter Parson	640.00

##### 3. The financial statement was received:

TRANSACTIONS	
Lloyds Current Account to 20.9.2022	£39,835.70
Less uncleared payments	£1,568.70
Plus uncleared receipts	£0.00
Less Transfers not on Bank Statement	£0.00
Total	£38,267.00
Plus: Santander Acc cash book	£30,651.85
<b>Total Funds</b>	<b>£68,918.85</b>

RESERVES	
P.3 grant	£1,292.91
Open space sport & recreation	£7,850.00
TAP: Community Education	£366.00
Dementia Awareness	£150.00
Community Highway equipment	£96.69
Community Lengthsman	£261.00
Post office disabled access	£377.58
Coronavirus support	£446.27
Burial ground	£1,500.00
Climate Emergency Reserve	£5,000.00
Community Projects & Support*	£20,000.00
<b>Total</b>	<b>£37,340.45</b>

<b>Total uncommitted funds</b>	<b>£31,578.40</b>
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\*Community Projects: New Pre School building, Amenity green space (Ugborough village), Bittaford play park equipment and surfaces, Conduit repair and maintenance, Tidying village centres and planters, Grant towards community use of redundant WC buildings, Walking leaflets, 20mph speed limit.

3. It was agreed to share the cost of the clerk's subscription to the Society of Local Council Clerks with Modbury Parish Council = £93.00 pa.

4. It was agreed to transfer the Santander banking permissions to the current clerk

**22.133 To consider any action required from correspondence received:**

1. Communication had been received regarding UPC's response to the announcement by SHDC of future charges for green waste collection. **It was agreed to forward this communication to DCC Cllr Thomas**
2. England's first sub-national [rural mobility strategy](#): transforming rural mobility, improving access to local services and decarbonising transport for the South West  
**Noted**

**22.134 Asset Management**

1. Bittaford play park: The Localities Officer inspection report was reviewed. The see-saw repairs are due to take place this month. There have been no further issues with the drainage and footpath and the situation is being monitored. **Cllr Hart will be meeting with GUP to discuss the possibility of rewilding areas in the park.**
2. The proposal for UPC to cover the cleaning of the toilets at Ugborough and Bittaford if SHDC will provide the building was considered.  
**It was agreed that Cllr Holway be tasked with discussing the matter further with SHDC to gather more facts and information regarding ownership and specific maintenance, insurance and utility responsibilities, long-term costings, use (just as toilets or as a shared community space and toilets, and overage implications so that a business case could be presented to Council for further consideration.**
3. Re-surfacing of Moorhaven Tennis Courts was discussed and **it was agreed that this would be considered at a future meeting when there is further information available from The Moorhaven Management Company.**

**22.135 Highways & Rights of Way update**

DCC will be talking to UPC regarding the 20mph speed limit in The New Year

**22.136 Community Use of School Field:**

A meeting has been arranged with the School on 19<sup>th</sup> Oct. to explore every possible option.

**22.137 Meeting Dates**

**It was agreed to change the meeting dates to the 2<sup>nd</sup> Monday of every month with effect from November.**

**22.138 To receive reports on any meetings attended:**

a) Cllr Greaves reported that the pre-school are continuing to work with the owners of Cross Park field in the hope that they will get planning consent for their development at the bottom of Fore Street and that the pre-school will be able to rent some space from them to build on.

The Anchor pub have a meeting in October where they intend to discuss options.

**Cllr Hosking will investigate who owns the wall that runs between the Village Hall site and the pub**

b) Cllr Hart fed back from the informative and useful Parish Paths Partnership conference he had attended.

**Meeting closed at 9.16pm**

**Date of next meetings:**

Monday 14<sup>th</sup> November 7.30 in The Main Hall

Monday 12<sup>th</sup> December 7.30 in The Main Hall

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